
MISSION

ANNUAL HISTORY

Mission name

Unit number

Year

*We have reviewed this annual history,
and it represents an accurate historical account of the mission.*

Mission president's signature

Mission recorder's signature

Instructions for Preparing the Mission Annual History

Purpose

The annual history provides details on who is serving in your mission and a perspective on the Lord's work in your area.

Benefits

Compiling the history can help you reflect on conditions in your mission and determine future directions. As time passes it will also benefit people who seek information about the history of the Church in your area.

Contents

The history has three parts:

1. A roster of full-time missionaries in the mission at the end of the year being reported.
2. Observations written by the mission recorder or another person assigned by the mission president. Comment on important details about the mission, such as accomplishments, challenges, faith-building experiences, and other notable events.
3. Officers Sustained forms from branch conferences (32303) for any branches in the mission that are not part of a stake or district.

NOTE: Additional information may be included but is not required.

Submission deadline

The annual history should be submitted at the end of each year, no later than the following January 15. Outside the United States and Canada, the mission recorder should submit the history to the area administrative office. In the United States and Canada, the history should be sent directly to:

CHURCH ARCHIVES
ANNUAL HISTORY
50 E NORTH TEMPLE ST
SALT LAKE CITY UT 84150-3800

Responsibility

The mission president is responsible to see that a meaningful annual history is submitted each year as part of the effort "to keep the church record and history continually" (D&C 47:3).

Mission Annual History

Year

THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS