# SENIOR MISSIONARY OPPORTUNITIES BULLETIN

October 19, 2012 Local: 801-240-6741 Toll Free: 800-453-3860 ext. 2-6741 View weekly updates at www.lds.org/csm/pdfs/MissOpp.pdf



"We need thousands of more couples serving in the missions of the Church. Every mission president pleads for them. Everywhere they serve, our couples bring a maturity to the work that no number of 19-year-olds, however good they are, can provide."

> Elder Jeffrey R. Holland General Conference, October 2011

When prospective senior missionaries complete the Missionary Online Recommendation Forms, they are encouraged to indicate their interests and preferences regarding where and how they would like to serve. Please remember, assignments are made by the Lord through His ordained Apostles, and prospective missionaries should be willing to serve wherever and in whatever capacity they are called.



#### **GENERAL INFORMATION**

Senior Missionary Services, Missionary Department Office hours: Mon-Fri, 8 A.M.—5 P.M. (Mountain Time)

General Questions: (801) 240-6741 (800) 453-3860 ext. 2-6741 Medical Questions: (801) 240-6856 or (801) 240-0322 (800) 453-3860 ext. 2-6856 or 2-0322 (toll free) Insurance Questions: (801) 578-5650 (800) 777-1647 (toll free) Website: www.dmba.com/ssmp Travel Questions: (801) 240-5111 (800) 453-3860 ext. 2-5111 (toll free) Missionary Training Center Questions: (801) 422-8634 General E-mail: SeniorMissionaryServices@ldschurch.org

Information provided in the Senior Missionary Opportunities Bulletin relates to members living in Canada and the United States. Members in other parts of the world can use the Senior Missionary Opportunities Bulletin to get general ideas of missionary service opportunities and costs.

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NOTE: For administrative purposes in this bulletin, the term bishop may refer also to branch president. The term stake president may refer also to district president. References to wards and stakes may also apply to branches, districts, and missions.

There is an urgent need for couples with very good health who speak French, Spanish or Portuguese. There is also a need for three couples who use ASL. If interested, please call 801-240-6741.

Recent policy changes for senior missionary couples:

- Couples can now serve a six-month mission (in addition to 12, 18, and 23 month missions).
- Couples can serve internationally for less than 18 months (either 6 or 12 months) if they pay their travel to and from the mission field.
- Couples will pay no more than \$1,400 per month for housing costs (rent, utilities, and furnishings). This does not mean that the total cost of the mission is only \$1,400 per month. Couples will still be responsible for transportation, food, and other personal expenses (see "Estimated Monthly Mission Costs" on pages 11-13).

#### Processing time:

Senior missionaries should receive their mission call four to six weeks after the stake president submits the Missionary Online Recommendation Forms to Church headquarters. If senior missionaries are assigned within their country of residence, they generally begin service one to two months after receiving their mission call. If they are assigned to serve in a foreign country, it may take up to six months to obtain passports and visas.

## **DEPARTMENT OPENINGS**

#### MISSIONARY DEPARTMENT

Senior missionary couples may serve in member and leader support, visitors' centers, mission offices, medical assignments, military relations, and more. Assignment locations and costs are shown on pages 11 through 13.

#### **DOMESTIC MISSIONS**

All missions within the United States and Canada need senior missionaries. There are many opportunities to serve full-time missions. Some missions can accommodate couples who want to live in their fifth-wheel trailer, travel trailer, or motor home.

#### FOREIGN MISSIONS

Foreign language skills are needed in many locations. Consideration of possible assignments may take into account languages previously learned as a missionary, even though some brush-up may be needed.

Whether or not a language is required, if you are going to a country where another language is spoken you may participate in one-on-one language-tutoring sessions. These sessions are available via Skype, telephone, and/or through an intensive immersion experience at the MTC. After entering the MTC, you will participate in three follow-up sessions.

Those serving in an English-speaking assignment in a foreign country may wish to learn some of the native language to facilitate shopping, interaction with neighbors, and participation in their ward or branch. After receiving a mission call (but before entering the MTC), interested seniors may request oneon-one tutoring via telephone or Skype.

#### LIVE-AT-HOME MISSIONARIES

Live-at-home missionaries serve full-time missions while still living at home. Opportunities include serving in mission offices, family history centers, employment resource centers, Salt Lake City Family History Library, and administrative assignments at Church headquarters. Live-at-home missionaries do not serve as member and leader support missionaries (proselyting). If you are interested in this type of assignment, please contact the Missionary Department.

#### Assignment Options

#### Stake Young Single Adult Program

Couples are needed in Europe to work with young single adults as the day-to-day coordinators of Stake Young Single Adult Programs. Responsibilities include training and mentoring young single adults and working with them in finding, converting, reactivating, and retaining assignments. Senior couples work closely with the stake president, mission president, Institute coordinator, and young missionaries. Unless otherwise noted, speaking ability in the local non-English language is not required, but it is helpful. Couples are needed in the following :

Hungary
Italy (Italian)
Poland
Portugal (Portuguese)
Romania
Spain (Spanish)

#### Health Care Professionals

Dr. Donald Doty Local: (801) 240-7740

Toll Free: (800) 453-3860 ext. 2-7740

There is an immediate and ongoing need for MDs, DOs, RNs, PAs, NPs, and mental health counselors to advise mission presidents on missionary health. Assignments are available in Church areas worldwide. Live-at-home service is also available. Duties include teaching preventative health care to missionaries and contacting missionaries and mission presidents either inperson or by telephone.

#### Member and Leader Support (MLS)

Member and Leader Support is the senior missionary equivalent of the proselyting assignment normally filled by younger missionaries. Senior missionaries strengthen the Church throughout the world by teaching the gospel, retaining new converts, strengthening unit leadership, rescuing less-active members, and inspiring young single adults. Only couples may serve as member and leadership support missionaries.

#### **Mission Offices**

Mission office assignments include secretary to the mission president, financial secretary, apartment administrators, vehicle fleet administrators, and referral secretaries. Office missionaries also assist in retention and reactivation.

#### Senior Sisters (40+)

Senior sisters are needed to serve in the Family and Church History Headquarters Mission in Salt Lake City. There are also opportunities for senior sisters to serve in employment resource centers, mission offices, records preservation, medical assignments, and in other areas. Many of these positions require computer and office skills.

The only visitors' center assignments available to senior sisters are in Nauvoo, Illinois. These assignments are limited in number and begin in March of each year.

There are a few temple assignments for senior sisters in Washington, DC; Manhattan; and London. However, these openings are rare and only available periodically.

There are no humanitarian or proselyting assignments available for senior sisters.

Senior sisters are responsible for their own mission costs, which are roughly 65 percent of the amounts shown for couples on pages 11 - 13. Senior sisters may serve for 12, 18, or 23 months. Six-month assignments are not available for senior sisters.

#### Visitors' Centers & Historic Sites

Melanie Cottam Local: (801) 240-1580 Toll Free: (800) 453-3860 ext. 2-1580

Email: melanie.cottam@ldschurch.org

Opportunities exist for couples desiring to serve at visitors' centers and church historic sites. The majority of these assignments are filled in January and begin in March. In order to be available to serve couples should submit their Missionary Recommendation Forms before the end of the prior year. Calls range in length from six to 23 months. Missionaries should be in good health and able to perform physically demanding activities. They should expect to spend most of their six-hour shift each day standing and walking. At historic sites, this may include repeatedly climbing steep stairs, being outside in summer weather, and walking more than three miles a day on historic trails. Opportunities that need to be filled:

- Historic Cove Fort (six or 18 months must have an RV)
- Mormon Handcart Historic Site (six months must have an RV). Skills desired: mechanic, electrician, plumber, carpenter, equipment operator, welder, certified pest and weed controller
- Historic Nauvoo (18 months) Skills desired: teamsters, seamstresses, and pianists

## AUDIOVISUAL DEPARTMENT

#### WEBSITE SPECIALISTS

Contact for Vancouver Canada: Elder Paul Christensen Local: (604)-340-6816 Contact for Mexico City, Mexico: Elder Craig Olson

Mexico: 011-52-55-5003-3391

Email: ctolson@ldschurch.org

One couple is needed to serve in Vancouver, British Columbia, Canada, and another in Mexico City, Mexico, to work with the

official Church website, LDS.org. Full-time missionary specialists assist priesthood leaders in international areas to identify specific ways to customize the Church website to meet the unique priorities of the area and assist in achieving goals. Missionaries will organize and train members who contribute information and inspirational content to be published on the Internet, ensuring that articles maintain purpose and focus and follow guidelines established by the Church.

Missionaries must have proficient computer skills, including: Internet browser, Microsoft Office, and basic image manipulation. They also must have an interest in learning new computer and Internet skills. Missionaries will be trained to use online tools to add news, events, articles, and media to the lds. org Website. They in turn will teach others these skills.

Experience or interest in writing, photography, and graphic design is helpful but not required. Missionaries must be comfortable working closely with priesthood leaders and teaching principles and skills to others.

## AUDITING DEPARTMENT

Coordinator: Dan Dahlgren Local: (801) 240-5639 Toll Free: (800) 453-3860 ext. 2-5639 Email: <u>dahlgrendl@ldschurch.org</u>

## AREA AUDITOR AND ASSISTANT AREA AUDITOR QUALIFICATIONS

Individuals who have served in leadership callings such as bishop, stake president, Area Seventy, temple president, or mission president are ideal for area auditor and assistant area auditor assignments. Basic computer skills are necessary. Financial work experience is helpful but not required. The Church Auditing Department will train missionary couples for these assignments prior to the couple entering the mission field.

#### AREA AUDITOR

An area auditor is called and assigned to each area of the Church. This assignment is sometimes filled by a missionary couple. The elder serves as the area auditor, and the sister assists him with his responsibilities. This is a wonderful opportunity for a missionary couple to serve the Lord by helping protect sacred Church funds.

The primary responsibility of the area auditor couple is to train and supervise assistant area auditors. This couple also helps ensure Church financial and auditing policies are implemented throughout the area. This is a 23 month assignment. An area auditor couple is needed in the Europe East Area (Moscow, Russia; foreign language capability is not required).

### ASSISTANT AREA AUDITOR

Assistant area auditors are called and assigned to serve with coordinating councils throughout the Church. The primary responsibility of assistant area auditor couples is to train stake, district, ward, and branch priesthood leaders; stake audit committees; stake auditors; and clerks regarding their responsibilities for sacred Church funds. They also assist in the review and follow-up of stake, district, ward, and branch audits performed by stake and district auditors. Couples serve for at least 18 months. Assistant area auditor couples are needed in the Europe East Area (Yerevan Armenia), Pacific Area (Tonga), and the Caribbean Area (Trinidad). Foreign language capability is not required.

## **CHURCH EDUCATION SYSTEM**

Coordinator: Elder Dan Bell

Local: (801) 240-6247

Toll Free: (800) 453-3860 ext. 2-6247

E-mail: si-missionaries@ldschurch.org

Live-at-home service is preferred in most situations. These couples teach classes to young adults and they work with local leaders to find and enroll seminary and institute students. They also help select and train volunteer seminary and institute teachers. The ability to relate to young adults is critical.

#### UNITED STATES

Beaumont, Texas;

Morristown, New Jersey

#### **INTERNATIONAL** (7)

Africa West Togo	Luanda Angola
Armenia Yerevan	Russia Moscow
Asia East Malaysia	Russia Rostov
For more detailed information, see	lds.org/si, send an email to
si-missionaries@ldschurch.org or ca	all (800) 453-3860, ext 2-6247.

#### INTERNATIONAL TEACHER EDUCATION PROGRAM (ITEP)

This mission is well suited for career educators who are in excellent health. The assignment serves Church elementary and high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga by helping teachers improve their administrative and teaching skills. One of the couple needs to have a degree in secular education (or equivalent experience) and will serve as a BYU-Hawaii adjunct instructor, teaching courses towards a CES Teaching Certificate and a degree. The missionaries also facilitate distance education courses that lead to counseling and administrative certificates, and help the school principal with other teacher in-service as requested. An advanced degree is preferred but not required.

## CURRICULUM DEPARTMENT

#### Coordinator: Victor Cave

Local: (801) 240-7279 Toll Free: (800) 453-3860 ext. 2-7279

#### E-mail: cavevd@ldschurch.org

#### MEMBER OF LDS.ORG RESPONSE TEAM

Several full-time, live-at-home senior sisters or couples are needed to respond to feedback from viewers of LDS.org and to comments posted on the Church's Facebook page. Basic computer and e-mail skills and a connection to the Internet are required. At least intermediate English is also required. This assignment is for 18 to 23 months.

## FAMILY & CHURCH HISTORY DEPARTMENTS

## FAMILY AND CHURCH HISTORY HEADQUARTERS MISSION SALT LAKE CITY, UTAH

Coordinator: Elder Karren (in Salt Lake City) Local: (801) 240-5892 Toll Free: (800) 453-3860 ext. 2-5892 E-mail: gkarren@familysearch.org As a family or Church history missionary, you will have access to the resources of both the Family History Library and the Church History Library.

The family history side of the mission involves serving in the Family History Library and helping patrons in their genealogical research. Other missionaries support indexing and processing names for the temple.

The Church history side of the mission includes serving in the Church History Library and the Church archives, doing historical research, and summarizing journals and other records of historical interest. Missionaries may also answer phone inquiries and e-mail questions from family history centers and individuals around the world.

Most assignments require some computer or research skills. Experience with Personal Ancestral File (PAF), family history, or other genealogy software programs is helpful. Second language skills could also be helpful, but are not required. Full time liveat-home missionaries are also needed to serve in the Family and Church History Headquarters Mission in Salt Lake City.

#### FAMILY HISTORY SUPPORT

Coordinator: Karma Tomlinson

Local: (801) 240-4546

Toll Free: (800) 453-3860 ext. 2-4546

E-mail: tomlinsonkl@familysearch.org

Family history support missionaries train and support members, family history workers, and Church leaders in their family history responsibilities.

Family history support missionaries use the Internet to provide support to family history consultants and others with family history callings. Family history support missionaries may teach leaders how to administer family history programs in stakes and wards and teach members and family history workers how to use computer resources to do family history and provide ordinances for ancestors. These assignments require basic computer and family history skills. Experience using Church family history computer programs like PAF and FamilySearch is important. Some assignments require foreign language ability.

#### Current needs

Bolivia La Paz\* Colombia Bogota\* Dominican Republic\* Ecuador Guayaquil\* Ecuador Quito\* England London India New Delhi (Canadian) New York New York (Manhatten) Taiwan Taipei\*\*\*

## \*Spanish, \*\*Portuguese, \*\*\*Mandarin

## FAMILY HISTORY RECORDS PRESERVATION

Coordinator: Karma Tomlinson

Local: (801) 240-4546

Toll Free: (800) 453-3860 ext. 2-4546

E-mail: tomlinsonkl@familysearch.org

Whether you serve from home or abroad, the Family History Department needs your help collecting and making accessible records that will be instrumental in connecting families eternally. You will gather, organize, and capture valuable genealogical records using either microfilm or digital camera equipment. These records will be available at FamilySearch.org and enable members and others to complete their family histories. **Current needs** 

Argentina Buenos Aires\*IndArizona MesaItaBrazil Rio de Janeiro\*\*MiChile Santiago\*NoColombia Bogota\*SwEngland LondonWa

Indiana Fort Wayne Italy Milan\*\*\* Missouri Independence New Zealand Wellington Sweden Stockholm Washington DC

\*Spanish, \*\*Portuguese, \*\*\*Italian

All records preservation missionaries receive comprehensive training and work directly with local priesthood leaders and Family History Department and Church History Department staff. In addition to family history work assignments, missionaries are encouraged to make themselves available to share the gospel with nonmembers, perform other types of service, and participate in missionary activities as directed by the mission president. The day-to-day supervisor for family history work will be a Church employee or local leader. A typical work week assignment is between 32 and 40 hours.

## FINANCE AND RECORDS DEPARTMENT

#### Contact: George R. Cannon

Local: (801) 240-5375 (or email to cannongr@ldschurch.org)

Toll Free: (800) 453-3860 ext. 2-5375

## Advisor on Financial Controls

Missionary couples or individuals are needed to serve in Controllership Services (a division of the Finance and Records Department), which provides support for Church management worldwide to (a) improving processes and systems, (b) ensuring that financial and other risks to the Church are appropriately addressed, and (c) ensuring that needed internal controls are in place and operating adequately.

Missionaries will serve as an advisor on management controls (AMC), as assigned by the Church controller, and work with management, controllers, and management control auditors (MCA's) in the Church's domestic departments and entities, primarily those headquartered in Salt Lake City.

We prefer the following skills and experience:

- Prior business process improvement, internal control, and/or risk management experience.
- Former financial managers, controllers, internal auditors, CFOs, CPAs, or attorneys usually have the desired experience analyzing risks to be successful in this calling.
- Minimum requirement is a college degree in accounting, finance, or a related field.
- A CPA, MBA, or other advanced certificate is preferred, but not required.
- The ability to work with Church management at different levels and locations and to provide value-added consulting services is preferred.
- Experience using Microsoft Word, Excel, and/or Visio is a plus.

Most of the missionary work will be at the Church Office Building in Salt Lake City. Some other assignments may be available at other Church temporal affairs locations in northern Utah. In the case of senior couples, the spouse may assist Controllership Services personnel with other risk and control administrative requirements or work in another Church department.

## HR DEPARTMENT

Coordinator: Marvin Johns Local: (801) 240-3124 Toll Free: (800) 453-3860 ext. 2-3124

#### STANDARDS & DATA MANAGEMENT OFFICE

There is currently an immediate need for senior missionaries to serve at Church Headquarters within the HR Department's Standards & Data Management Office. This is a newly created group, responsible for the creation of HR standards, and the management of HR data.

The following skills and experience are needed and can be divided between two or more missionaries or couples: Microsoft Office proficiency, process mapping, writing SOP's and Desk Procedures, analytical skills, data analysis experience, root cause analysis, and project management. Preferred, but not required skills include professional HR experience and HR PeopleSoft familiarity. These calls could be for 6 to 24 months.

### MILITARY RELATIONS

Frank Clawson

Local: (801) 240-2286

Toll Free: (800) 453-3860 ext. 2-2286

E-mail: pst-military@ldschurch.org

Couples are needed to serve at military bases throughout the world. Responsibilities include activating and retaining LDS members attending military training, assisting local Church leaders in supporting LDS trainces restricted to base, and helping families of deployed service members. Proselyting is not allowed on military bases; however, couples will teach new-member lessons, teach institute classes, organize family home evening programs for single members, and build bridges of understanding with chaplains, commanders, and the base community. While not a requirement for serving, a retired military ID card is important to gain access to military bases. Missionary couples may reside in their own home near a military base if they desire.

## MUSIC DEPARTMENT

Coordinator: Diane Bastian Local: (801) 240-2552 Toll Free: (800) 453-3860 ext. 2-2552 E-mail: bastiandr@ldschurch.org

Single sisters or couple missionaries are needed to teach basic music skills, such as conducting and playing the piano. Missionaries can teach these skills in addition to most other senior missionary assignments. In some foreign missions, language skills are helpful but not required.

## PERPETUAL EDUCATION FUND

Coordinator: Toby Pingree Local: (801) 240-0557 Toll Free: (800) 453-3860 ext. 2-0557 E-mail: pingreej@ldschurch.org Perpetual Education Fund (PEF) missionaries help coordinate key departments of the Church: Presiding Bishop Office, Seminaries and Institutes, Employment Resource Centers, and local priesthood leaders.

PEF missionaries are members who have served in many leadership positions in the Church. They have often managed businesses, been employed in professional fields, or worked as educators. They have administrative and computer skills and often know Spanish or Portuguese. Most important, they love the youth of the Church and want to help them break the chains of poverty and prepare them to play a role in their wards and stakes because of the education and employment they obtained with the help of the PEF.

A PEF missionary couple may train local priesthood leaders, coordinate the roles of the various departments involved in PEF, and help young adults plan education and careers.

### PUBLIC AFFAIRS DEPARTMENT

Coordinators: Elder Don and Sister Carol Rees

Local: (801) 240-1643 Toll Free: (800) 453-3860 ext. 2-1643

#### PUBLIC AFFAIRS SPECIALIST

Couples are needed at various locations throughout the world. English is sufficient for many countries. Outstanding interpersonal communication skills are needed. Experience with word processing, e-mail, Internet, and PowerPoint is very helpful. Current needs: Kuala Lumpur, Malaysia; Nairobi, Kenya; Seoul, Korea (Korean speaking); and South East Africa.

The missionaries will:

- Provide training and assistance for public affairs directors throughout their geographic area of responsibility.
- Assist public affairs directors in building positive public opinions and relationships with media, business, and governmental officials.
- Assist the public affairs directors with public meetings, open houses, and conferences.
- Assist the public affairs directors in providing information about the Church, its beliefs, doctrines, activities, and leaders to the media and public.

#### **RECREATIONAL PROPERTIES**

#### **OREGON RECREATIONAL PROPERTIES**

Coordinator: Dean Peterson

Local: (541) 242-3964(H), (541)-343-3488(W), (541) 510-9941(M)

Email: dndpeterson@comcast.net

Camp Alpine is located 35 miles northwest of Eugene, Oregon. It is open year-round but is used in the summer for Young Women camp. A missionary couple is needed to live onsite (in a mobile home) for a 12- to 18-month assignment. Elders should be in very good health and be able to perform physically demanding duties outdoors, including trail and equipment maintenance. They will also need skills in general repair, painting, carpentry, electrical, and custodial work. Sisters assist their husbands and work in the office scheduling, answering phone calls, and tracking user fees. Computer and Internet skills are also needed.

#### SENECA LAKE GIRLS CAMP

Contact: President Howard Simmons

Local: (315) 945-2397

Email: <u>howard.simmons@sodexo.com</u>

A full-time missionary couple with an RV is needed to help maintain Seneca Lake Camp in western New York. The assignment begins on April 1, 2013, and lasts for six months. The length of service is flexible and may be coordinated with other missionary assignments in the area during the off-season months if the couple desires to serve longer than six months.

Missionaries should be in very good health. Both the elder and the sister should be able to perform physically demanding duties. Much of their time will be spent outdoors. Depending on the season, work days and hours will vary; personal flexibility is important. The elder will need skills in general repair, painting, and custodial work. The sister will assist her husband and help care for and maintain the cabins, grounds, flower gardens, and other facilities.

The camp is situated in the middle of many Church history sites, including the Peter Whitmer Farm, Hill Cumorah, the Sacred Grove, and the Joseph Smith Home.

Duties and responsibilities include:

- Maintain a place where guests can feel the Spirit and strengthen their testimonies of the gospel of Jesus Christ.
- Ability to multitask and manage many activities.
- Mow and maintain the lawns, fields, groves, and grounds.
- Day-to-day repairs and maintenance of buildings, grounds, and equipment.
- Clean and maintain the cabins, dining hall, and other camp facilities.

Desired skills and/or previous experience include:

- General experience in grounds, buildings, and equipment maintenance.
- General custodial experience.
- General understanding of carpentry, plumbing, and electrical systems.
- Experience working with and leading youth groups at camps.

As time permits, opportunities may be available to serve in the Palmyra New York Temple, local family history centers, or local wards and branches as Member and Leader Support missionaries.

#### WASHINGTON RECREATIONAL PROPERTIES

Contact: Jonathan Katz Local: (360) 871-6378 Cell: (360) 649-4350

The Puget Sound—Central Washington Recreational Properties Council needs couples to manage and maintain recreational properties in central and western Washington. Elders should be in very good health and be able to perform physically demanding duties outdoors, including trail maintenance and lifting up to 50 lbs. Sisters assist their husbands and work in the office. Applicants should possess talents in the following areas:

- Office: scheduling, answering phones, collecting and tracking user fees, using computers (Word, Excel, Internet), and compiling reports.
- Equipment/grounds maintenance: operate and maintain heavy or light equipment.
- Building maintenance: general repairs, painting, plumbing, carpentry, electrical, mechanical, and general custodial work.
- Social and leadership: provide assistance and resource information to youth groups and leaders in their handcart treks, camps, and conferences; work side-by-side with youth groups and volunteers on service projects and provide professional guidance and inspiration; present information on local recreational properties to organizations within and outside of the Church; lead cottage meetings and firesides and serve in other capacities in the mission during seasonally slow times
- Host and hostess: guide tours, check people in/out of facilities, and receive/receipt income.

One camp also has a horse program and requires equestrian skills, including care and training of horses.

Mission costs for rent and utilities would be \$200 with an RV or \$300 without an RV (food, transportation, etc., are not included). Average cost per couple is \$1,300. Length of service is six, 18, or 23 months.

#### SECURITY DEPARTMENT

#### **DOMESTIC SECURITY**

Domestic Coordinator: Mark Burton Local: (801) 240-2521 Toll Free: (800) 453-3860 ext. 2-2521 E-mail: burtonmh@ldschurch.org

Couples are needed to serve at Church headquarters under the direction of the Church Security Department in a variety of activities including general office, computer entry of security access information, fixed and roving posts, backup support, and assistance at major Church events. Missionaries should be in good health and be able-bodied. Law enforcement or security experience is preferred.

## SPECIAL PROJECTS DEPARTMENT

#### NATURAL RESOURCES SERVICES (NRS)

Contact: David H. Powers, Energy Group Manager Local: (801) 240-5288 Toll Free: 800-453-3860 ext. 2-5288 Email: powersdh@ldschurch.org

**PETROLEUM RESERVOIR ENGINEER(S)**: NRS Energy is seeking an individual (or couple) with professional training and experience as a petroleum reservoir engineer.

#### PETROLEUM LEASE ANALYST-AUDITOR(S):

NRS Energy is seeking an individual (or couple) with training

and experience as a petroleum lease, division order, &/or well production analyst or auditor. The position involves auditing lease provisions, interests, and revenues and establishing auditing procedures.

The petroleum positions listed are for service in the Church Office Building in Salt Lake City, Utah. The individuals (or couples) will assist in protecting, developing, and increasing LDS energy interests in the United States and Canada. This service includes energy database and property management, mapping and economic evaluation of properties, and/or lease and investment negotiations and agreements.

The qualified applicant(s) should be able to work with minimal supervision, have good written and verbal communication skills, and have good basic computer skills. The **non-professional spouse** can assist within NRS or in another assignment that matches their skills or interests. The need is full-time, generally for 18 to 23 months.

#### WATER RESOURCES SPECIALIST

Contact: Grant Cooper

Local: (801) 240-4074 Toll Free: (800) 453-3860 ext. 2-4074

E-mail: coopergs@ldschurch.org

Full-time missionaries or missionary couples with a background in water resources, water rights, and general civil engineering disciplines are needed to serve in the Natural Resource Services Section at the Church Office Building in Salt Lake City, Utah.

Missionaries will assist in providing technical support to Church entities in water resources planning, preliminary design analysis, groundwater development, drinking water compliance, storm water management, pumping systems and irrigation systems. Major work assignments include the management and protection of the Church's water rights in Arizona, Idaho, Utah, Washington, and 11 other western states.

Missionaries should be capable of communicating clearly verbally and in writing and work well with others in a collaborative approach. The spouse may perform clerical or office-support functions unless also qualified on water-related topics.

A professional license in civil engineering or another engineering field is preferred but not required. However, a technical background in water resources and/or related engineering discipline is required. This is a 12 to 23 month assignment.

#### FINANCE DIVISION

Contact: Craig L. Jensen

Local: (801) 240-3554 Toll Free: (800) 453-3860 ext. 2-3554 E-mail: jensencl@ldschurch.org

Missionary couples are needed to serve in the Finance Division of the Special Projects Department at Church headquarters in Salt Lake City, Utah. Missionaries provide financial analysis support to Temple and Special project teams consisting of project managers, financial analysts, and other personnel. Missionaries help ensure that projects operate according to written contracts. They also review project payment requests, analyze project data, and assist the finance staff and project manager in other aspects of the project. Minimum requirements include experience in construction accounting or auditing, or in construction contract administration. A degree related to these areas and Spanish-language skills will be helpful. Spouses without technical expertise may assist with projects or serve in other assignments in another Church department.

## **TEMPLE DEPARTMENT**

Coordinators: Elder C. Grant & Sister Lucille Hurst Local: (801) 240-5545 or (801) 240-5280 Toll Free: (800) 453-3860 ext. 2-5545 or 2-5280 E-mail: hurstcg@ldschurch.org

Spiritually mature couples and senior sisters are needed to serve as temple missionaries in 63 operating temples around the world. Many countries do not have retirement systems that allow seniors to dedicate their time to temple work, thus the need for temple missionaries.

Very few temples in the United States and Canada rely on temple missionaries. They are staffed with local Church members, who are called and set apart as temple ordinance workers.

A small number of temples outside the United States and Canada use English as their primary ordinance language. An opportunity to serve in these temples is limited; however, there is a great need for senior couples to serve in non-English-speaking temples around the world.

Following is a list of the major languages used in temples, other than English, and the number of temples where they are used.

Language	Number of Temples
Spanish	30
Portuguese	7
French	10
Other	21

The "Other" category includes Cantonese, German, Italian, Japanese, Korean, Mandarin, Russian, Samoan, Swedish, Tahitian, Tongan, Ukrainian, and other languages.

In some circumstances, English-speaking temple missionaries may learn ordinances in another language and may serve in a non-English-speaking temple.

### **TEMPORAL AFFAIRS DEPARTMENT**

#### COVE FORT, UTAH FM GROUP

- Coordinator: Tanner Kay (801) 240-2767
- Toll Free (800) 453-3860, ext 2-0203
- Local: Mitchell Carter (435) 438-1232
- E-mail: <u>skb@ldschurch.org</u>

One missionary couple needed to serve for 18 months beginning April 1, 2013. This position serves full-time on site. Brethren must be capable of lifting and performing physical labor. Leadership skills and abilities are needed to guide, direct and assign projects. Sisters also need to be able to complete physical tasks. Specific duties include: planting and caring for flower beds and gardens, cleaning rest rooms, cleaning of specialized artifacts, and making general handyman repairs. Sisters assist their husbands in these responsibilities. Cost: \$1,800.00 per month for couple, home provided.

#### FAR WEST, INDEPENDENCE, LIBERTY JAIL AND RICHMOND CEMETERY (HISTORICAL SITES)-KANSAS CITY, KANSAS, FM GROUP

Coordinator: Tanner Kay (801) 240-2767 Toll Free (800) 453-3860, ext 2-0203 Local: Blaine Steele (816) 461-6809

E-mail: <u>skb@ldschurch.org</u>

Full-time couples, serving for 12 to 18 months (6—8 hours daily/M—F), are needed by December 2012 and March 2013 to help maintain buildings and grounds at Church historic sites and the new Kansas City Temple.

Elders should be able to perform outdoor physical duties and should be comfortable driving a truck. Proficiency pulling and backing up trailers is a plus. Sisters generally work with their husbands and may also work in the office.

Duties are flexible depending on the skills, abilities, and interests of couples and include planting, maintaining plant beds and site, mowing lawns, performing minor repairs (painting, woodwork, electrical, etc.). Skills needed include gardening and general handiness in the trade areas. A current driver's license is required. Some major projects may be pursued when missionaries have special aptitudes and interests. As a part of their mission activities, couples may, in their free time, engage in other activities, including church history and activation. Couples serve under the direction of the mission president. Mission cost is \$1,575.00 per month.

#### KIRTLAND, OHIO FM GROUP

Coordinator: Tanner Kay (801) 240-2767 Toll Free (800) 453-3860, ext 2-0203

Local: Jim Fasnacht (440) 669-6450

E-mail: <u>skb@ldschurch.org</u>

Historic Kirtland needs one full-time facilities maintenance couple by April 2013. This is an exciting opportunity to serve at a beautiful and important area of Church history. Duties will include cleaning, historic preservation, gardening, snow removal and general maintenance. HVAC, plumbing, and carpentry experience would be helpful. Costs are about \$2,375.00 per month (includes apartment).

#### NAUVOO FACILITIES MANAGEMENT GROUP

Facilities Manager - Casey Cluff

Local: (217) 453-2233 ext. 310

#### Email: cluffcb@ldschurch.org

Senior missionary couples are needed to serve in Historic Nauvoo under the direction of Facilities Management for periods of 12 to 23 months. This group maintains historic sites, missionary homes, and other Church property. Elders should be in good health and able to perform six hours of physical labor daily. Sisters will primarily proselyte at historic sites. Elders and Sisters will perform in live shows each evening in conjunction with the Illinois Nauvoo Mission. Missionaries are needed to fill the following positions:

- Painter with three years commercial and residential experience
- Heavy Equipment Operator
- Carpenter

- Cement Finisher
- Grounds Keeper
- Warehouse-Purchasing

### PALMYRA, NEW YORK FM GROUP

Coordinator: Tanner Kay (801) 240-2767 Toll Free (800) 453-3860, ext 2-0203 Local: John Rutkowski (315) 597-5789 E-mail: skb@ldschurch.org

A full-time couple, serving for 18 to 23 months (6—8 hours daily/ M—F), is needed by April 2013 to help maintain buildings and grounds at Church historic sites.

Duties are flexible depending on the skills, abilities, and interests of the couple. Elders should be able to perform outdoor physical duties such as repairs, minor carpentry, electrical, plumbing, painting, and large equipment operation. Auto mechanic skills would be helpful to assist with small repairs and tune-ups on tractors and other large equipment, trucks, and carts. Sisters are needed for a variety of support activities including assisting with general office practices, updating firstaid kits, keeping records current, documenting site history with a digital camera, preparing the historical gardens at the Joseph Smith Farm and the Peter Whitmer Farm, and some cleaning when needed. Some major projects may be pursued when missionaries have special aptitudes and interests. As a part of their mission activities, missionaries may, in their free time, engage in other activities, including church history and activation. Couples serve under the direction of the mission president. Cost is \$1,900 per month.

## WELFARE SERVICES

Coordinators: Elder Gary and Sister Arlene Curtis Local: (801) 240-1058 or (801) 240-3322 Toll free: (800) 453-3860 ext. 2-1058

E-mail: gary.curtis@ldschurch.org

Welfare Services couples may serve as area welfare specialists, humanitarian missionaries, or in LDS Family Services. Both couples and senior sisters may also serve in employment resource centers.

Assignments outside North America require good health and are for 18 or 23 months. Twelve-month assignments are available in the United States and Canada. Most foreign missionary assignments for seniors do not require foreign language training. However, language training is available for seniors upon request, after receiving their mission assignment.

If you have questions regarding the following opportunities, please contact the Welfare Services missionary coordinators.

#### HUMANITARIAN SERVICES:

There is an immediate and ongoing need for humanitarian missionary couples. Humanitarian missionaries help relieve suffering and foster self-reliance for families of all nationalities and religions by identifying and helping with humanitarian projects around the world. Some of these projects include wheelchair, vision, water, neonatal resuscitation training, and agricultural production. Senior couples also help strengthen the Church's position by interacting with government and nongovernment officials. Humanitarian couples are currently needed in:

- Buenos Aries, Argentina (Spanish-speaking)
- Benin
- Bulgaria
- Canada, Toronto
- Cape Verde Pria (Portuguese-speaking)
- DR Congo
- England
- Germany
- Greece (EU member only)
- India (European Couple)
- Mongolia
- Papua New Guinea
- Peru, Lima (Spanish-speaking)
- Spain
- Spain, Madrid (Spanish-speaking)
- Sri Lanka
- Russia
- Uganda
- Zambia (Africa)

## **EMPLOYMENT RESOURCE CENTERS:**

Couples and senior sisters will work in employment resource centers assisting the unemployed and underemployed find employment; assisting members to obtain special training for better employment; teaching career planning and job search seminars; developing business community contacts; and training local employment center volunteers, Church leaders, and members.

International positions may include working with the Perpetual Education Fund.

#### **DOMESTIC NEEDS**

Couples - Employment Resource Specialists are needed in Boston, MA; Chicago, IL; Nashville, TN; and West Jordan, UT.

Single Sisters - Employment Resource Specialists are needed in New Orleans, LA; Los Angeles, CA (Spanish-speaking); Sacramento, CA; Dallas, TX; and Las Vegas, NV.

Live-at-home full-time missionaries are needed in Utah (Provo, Ogden, and West Valley).

#### INTERNATIONAL NEEDS

Couples - English-speaking Employment Resource Specialists are needed in Yerevan, Armenia; Angeles City, Philippines; and Legaspi, Philippines.

Couples - Spanish-speaking Employment Resource Specialists are needed in Chile, Costa Rica, Equador, and Honduras.

Couples - Portuguese-speaking Employment Resource Specialists are needed in Brazil.

Single Sisters - English-speaking Employment Resource Specialists are needed in Cebu, Philippines, and Manila, Philippines.

Single Sisters - Spanish-speaking Employment Resource Specialists are needed in Argentina and Mexico (native).

Single Sisters - Portuguese-speaking Employment Resource Specialists are needed in Brazil.

### LDS FAMILY SERVICES:

Couples are needed to consult on mental health and relationship issues; establish support groups for marriage, parenting, and addiction recovery; provide training to ecclesiastical leaders; and identify needs and resources. At least one spouse must have experience as a mental health worker. The spouse will assist in the administrative aspects of Family Services.

Domestic needs: Oklahoma (Tulsa).

## MISC: NON-MISSIONARY ASSIGNMENTS

The China Teachers Program (CTP) is a nonprofit outreach program of the David M. Kennedy Center for International Studies at Brigham Young University. It was established in 1989 to provide seasoned American teachers to selected outstanding Chinese universities. Teachers are currently placed at 18 partner universities in nine cities throughout China. Teachers need to have a university degree, not necessarily in education, have some teaching experience, and be between 40 and 65 years old. Our teachers are educators and professionals who bring the wisdom and experience of their successful careers to their classes. Typical assignments are for one academic year, and most are asked to teach oral and written English. All teachers participate in a mandatory two-week, 100-hour, TEFL training program at the Kennedy Center prior to leaving for China. Additional information can be found online at kennedy.byu.edu/ chinateachers or by calling 801-422-5321.

## ESTIMATED MONTHLY MISSION COSTS FOR SENIOR COUPLES (US \$/MONTH)

A few missions in the United States cost roughly \$1,800 per month, but most cost at least \$2,000 per month.

#### **Estimated Mission Costs Include:**

Housing - Rent, utilities, all furnishings, fees, parking (will not exceed \$1400).

**Personal** - Food, consumables, personal care (bath supplies, office supplies, laundry, haircuts, etc.).

**Transportation** - personal auto operating costs, car rental and fuel for some missions, or public transportation costs.

#### Estimated Mission Costs DO NOT Include:

**Communications** - cable/satellite Internet, TV, telephone service; personal cell phone.

**Health Insurance** - if needed may be purchased from DMBA for \$195/month per person.

Medical Care - Rx or OTC meds/supplies, physician care.

Other - gifts/charitable giving, clothing, personal obligations, entertainment, etc.

The **estimated** monthly mission costs that appear on this and the following pages include housing (rent, utilities, and furnishings), food, transportation, and telephone service. These costs **DO NOT** include medical and dental expenses, prescriptions, over-the-counter medications, insurance premiums (health and others), Internet, or satellite television, charitable donations (tithing, fast offerings, etc.), cell phones, personal obligations (home, car, etc.), personal care items, clothing, or entertainment.

When you receive your mission call, it would be wise to contact the missionaries you will be replacing or others with similar assignments. This can be done through your mission president and will provide you with the most current local information. Missionaries should arrive in the field with access to two months' funds.

#### Housing Costs

Couples from Australia, Austria, Belgium, Canada, Denmark, Finland, France, Germany, Iceland, Ireland, Italy, Japan, Netherlands, Norway, Sweden, Switzerland, United Kingdom, and the United States pay their assigned housing costs monthly to their home ward or branch. **This amount only includes housing (rent, utilities, and furnishings) and will not include food, transportation, or any other item.** 

Housing costs will vary according to where a couple serves, but will not exceed \$1,400. Couples from a country not listed above pay their housing costs to the local ward or branch in the mission where they are assigned to serve.

#### Health Insurance

Adequate health insurance coverage is required to serve a full-time senior mission. If you need health insurance add an additional \$195 per person, to your estimated monthly costs. For additional health insurance information consult website <u>www.</u> <u>dmba.com/ssmp</u>

Non-resident missionaries **<u>should not</u>** participate (unless law requires) in nationalized health care programs because they have not contributed as employees or citizens to those programs.

Adriatic North2,400 Adriatic South1,650
Alabama Birmingham1,950 Alaska Anchorage2,600
Albania Tirana1,650
Alpine German-speaking
Argentina Bahia Blanca1,650
Argentina Buenos Aires N2,300
Argentina Buenos Aires S2,100
Argentina Buenos Aires W1,700
(Buenos Aires Temple)1,250
Argentina Cordoba1,750
Argentina Mendoza1,450
Argentina Neuquén1,250
Argentina Resistencia1,400
Argentina Rosario1,600
Argentina Salta1,650
Argentina Salta1,650 Arizona Mesa1,800
Argentina Salta1,650
Argentina Salta1,650 Arizona Mesa1,800
Argentina Salta

Benin Cotonou	2,700
Bolivia Cochabamba	1,200
(Cochabamba Temple)	750
Bolivia La Paz	1,300
Bolivia Santa Cruz	1,900
Brazil Belem	1,800
Brazil Belo Horizonte	1,800
Brazil Brasilia	
Brazil Campinas	
(Campinas Temple)	
Brazil Cuiaba	1,800
Brazil Curitiba	2,200
(Curitiba Temple)	
Brazil Florianopolis	1,800
Brazil Fortaleza	1,800

1,800
1,800
1,800
1,800
,1,800
1,550
1,200
1,800
1,800
1,800
1,800
1,800

Brazil Salvador South	
Brazil Santa Maria	
Brazil Sao Paulo East	
Brazil Sao Paulo Interlagos.	
Brazil Sao Paulo North	
(Sao Paulo Temple)	1,500
Brazil Sao Paulo South	
Brazil Teresina	
Brazil Vitoria	
Bulgaria Sofia	
California Anaheim	
California Arcadia	
California Carlsbad	
California Fresno	
California Long Beach	2,850
California Los Angeles	2 250
(office)	1.000

California Los Angeles	2,250
(office)	1,000
California Oakland/San Fran	
California Riverside	2,000
California Roseville	2,300
California Sacramento	2,200
California San Bernardino	2,200
California San Diego	2,850
California San Fernando	2,200
California San Jose	2,150
(San Jose Temple)	1,400
California Santa Rosa	2,600
California Ventura	2,700
Cambodia Phnom Penh	2,350
Canada Calgary	
Surgar )	,

Canada Edmonton	2,500
Canada Halifax	2,550
(Halifax Temple)	1,750
Canada Montreal	2,700
Canada Toronto	2,700
Canada Vancouver	2,500
Canada Winnipeg	2,400
Cape Verde Praia	1,600
Chile Antofagasta	
Chile Concepcion	1,500
Chile Concepcion South	
Chile Osorno	
Chile Rancagua	1,450
Chile Santiago East	
(Santiago Temple)	
· · · · · · · · · · · · · · · · · · ·	

Chile Santiago North	1,350
Chile Santiago West	1,550
Chile Vina del Mar	1,850
China Hong Kong	2,100
(Hong Kong Temple)	2,500
Colombia Barranquilla	
Colombia Bogota North	2,250
(Bogata Temple)	1,200
Colombia Bogota South	2,150
Colombia Cali	
Columbia Medellin	2,050
Colorado Colorado Springs.	2,050
Colorado Denver North	2,650

Colorado Denver South2,150	
Costa Rica San Jose2,300	
(San Jose Temple)1,600	
Cote D'Ivoire Abidjan2,150	
Czech/Slovak2.100	
Dem Rep Congo Kinshasa2,850	
Dem Rep Congo Lubumbashi2,750	
Denmark Copenhagen1,800	
(Copenhagen Temple)1,900	
Dominican Rep. Santiago1,350	
Dominican Rep. St Dom. East 2,100	
(Aruba)1,400	
Dominican Rep. St Dom. West. 2,050	
(St. Domingo Temple)1,200	
Ecuador Guayaquil North1,500	
(Guayaquil Temple)1,100	
Ecuador Guayaquil South1,400	

(Galapagos Islands)	.1,200
Ecuador Quito	.1,600
El Salvador San Salvador	.1,450
El Salvador San Salv W/Belize.	.1,400
(San Salvador Temple)	.1,250
England Birmingham	.2,600
England Leeds	.2,900
England London	.3,600
England London South	.3,200
(London Temple)	.1,100
England Manchester	.2,900
(Preston Temple)	
Fiji Suva	.1,750
(Fiji Temple)	.1,350
Finland Helsinki	.2,500

(Helsinki Temple)	1,500
Florida Ft. Lauderdale	2,500
Florida Jacksonville	2,050
Florida Orlando	2,050
Florida Tallahassee	2,100
Florida Tampa	2,100
France Lyon	2,950
France Paris	
France Toulouse	2,200
Georgia Atlanta	2,600
(Atlanta Temple)	1,500
Georgia Atlanta North	
Germany Alpine Austria	2,000
Germany Berlin	1,800
(Freiberg Temple)	
Germany Frankfurt	2,200

Octimaty Frankrattinini 2,20	<u> </u>
(Frankfurt Temple)1,10	
Ghana Accra2,00	
(Accra Temple)1,50	0
Ghana Cape Coast2,30	0
Ghana Kumasi2,00	0
Greece Athens	0
Guatemala City Central2,10	0
Guatemala City North1,70	0
Guatemala City South2,10	0
(outside the city)2,40	0
(Guatemala Temple) 1,25	0
Guatemala Quetzaltenango1,50	0
(Quetzaltenango Temple)1,25	0
Guatemala Retalhuleu2,50	0
Haiti Port-au-Prince1,50	0
Hawaii Honolulu	0
(Polynesian Cultural Center) 3,10	0
(Kona Temple)2,00	0

(Kona Temple)	.2,000
(Laie Temple)	2,200
Honduras Comayaguela	1,800
Honduras San Pedro Sula	1,700
Honduras Tegucigalpa	1,650

Hungary Budapest	1,800
Idaho Boise	
Idaho Pocatello	
Illinois Chicago	
Illinois Nauvoo	
(Nauvoo Temple)	
India Bangalore	
(Sri Lanka)	
India New Delhi	
(Nepal)	
Indiana Indianapolis	
Indonesia Jakarta	
Iowa Des Moines	
Italy Milan	· ·
(Malta)	
Italy Rome	
Jamaica Kingston	

(Cayman/Bahamas)	
Japan Fukuoka	
Japan Kobe	
Japan Nagoya	
Japan Sapporo	3,000
Japan Sendai	2,450
Japan Tokyo	2,300
(Tokyo Temple)	
Kentucky Louisville	1,750
Kenya Nairobi	
(Tanzania)	1,750
Korea Busan	1,150
Korea Daejeon	1,850
Korea Seoul	1,300
(Seoul Temple)	1,200

Louisiana Baton Rouge2,000	
Madagascar Antananarivo1,750	
Marshall Islands Majuro2,150	
Tarawa,Kiribati2,150	
Maryland Baltimore2,100	
Massachusetts Boston	
(Boston Temple)2,400	
Mexico Chihuahua1,300	
Mexico Cuernavaca1,300	
Mexico Culiacan	
Mexico Guadalajara1,500	
(Guadalajara Temple)1,400	
Mexico Guadalajara East1,30	
Mexico Hermosillo1,350	
(Hermosillo Temple),1,100	

Mexico Torreon.....1,400

Mexico Tuxtla Gutierrez.....1,400

Mexico Veracruz2,000	Peru
(Veracruz Temple)1,100	Peru
Mexico Villahermosa1,400	Philip
(Villahermosa Temple)1,200	Philip
Michigan Detroit2,200 Michigan Lansing2,050	Philip Philip
Micronesia Guam2,400	Philip
(outer islands)1,600	(Ce
Minnesota Minneapolis1,800	Philip
(outside city)1,200	Philip
Mississippi Jackson	Philip
Missouri Independence VC1,300	(Ma Philip
Missouri St. Louis	Philip
Mongolia Ulaanbaatar1,800	Philip
(outside the city)1,200	Philip
Montana Billings1,750	Philip
Mozambique Maputo1,650	Philip
(Angola)	Polar
Nebraska Omaha1,850	Portu
Nevada Las Vegas1,400	Puert
Nevada Las Vegas West2,150	(To
Nevada Reno	Rom
New Hampshire Manchester2,550 New Jersey Morristown2,600	(ou (Me
New Mexico Albuquerque1,850	Russi
New Mexico Farmington2,000	(ou
New York New York North2,900	Russi
(Manhattan Temple)2,750	Russi
New York New York South 3,100	Russi
(Bermuda)3,150	Russi
New York Rochester1,900	Russi
(Hill Cumorah)1,500	Russi
(Palmyra Temple)1,700	Samo
New York Utica2,300	(Ap
New Zealand Auckland3,400	Scotl
New Zealand Wellington2,650	Sierra
Nicaragua Managua North2,100	Singa
Nicaragua Managua South2,100	South South
Nigeria Calabar2,100 Nigeria Enugu1,800	South
Nigeria Lagos	(Jol
Nigeria Port Harcourt2,500	(Ar
(Aba Temple)1,500	South
North Carolina Charlotte2,250	South
North Carolina Raleigh2,350	Spain
Norway Oslo2,600	Spain
Ohio Cleveland2,400	(ou
Ohio Columbus1,950	(Ma
Oklahoma Oklahoma City2,050	Spain
Oklahoma Tulsa2,050	Swed
Oregon Eugene	(Sto
Panama Panama City1,300	Switz Tahit
(Panama City Temple)1,150	(Pa
Papua New Guinea Prt Moresby1,700	Taiwa
Paraguay Asuncion1,600	Taiwa
Paraguay Asuncion North2,200	(Ta
(Asuncion Temple)2,400	Tenn
Pennsylvania Philadelphia2,050 Pennsylvania Pittsburgh 2,000	Tenn
Pennsylvania Pittsburgh2,000 Peru Arequipa1,550	Texas Texas
· ····································	1044
Peru Chiclayo	Texas
Peru Cusco	Texas
Peru Lima Central1,700 Peru Lima East 1650	Texas
Peru Lima East1,650 Peru Lima North1,300	Texas Texas
Peru Lima South	Texas
(Lima Temple)1,100	Thail

Peru Lima West ......1,550

Peru Piura	1,550
Peru Trujillo	
Philippines Angeles	1,500
Philippines Bacolod	
Philippines Baguio	
Philippines Cauayan	
Philippines Cebu (Cebu Temple)	
Philippines Iloilo	
Philippines Laoag	
Philippines Manila	
(Manila Temple)	1,100
Philippines Naga	
Philippines Olongapo	1,700
Philippines Quezon City	
Philippines Quezon City North. Philippines San Pablo	2,000
Philippines San Pablo	1,700
Philippines Tacloban	1.700
Poland Warsaw	
Portugal Lisbon	
Puerto Rico San Juan	
(Tortola Island)	
Romania/Moldova	
(outside Bucharest)	
(Moldova)	
Russia Moscow (outside Moscow)	
Russia Novosibirsk	
Russia Rostov-na-Donu	,
Russia Samara	· ·
Russia St. Petersburg	
Russia Vladivostok	2,100
N	0.050
Russia Yekaterinburg	
Samoa Apia (Apia Temple)	600
Scotland/Ireland	2.750
Sierra Leone Freetown	2,200
Singapore	
South Africa Cape Town	
South Africa Durban	
South Africa Johannesburg	1,900
(Johannesburg Temple)	
(Area Office) South Carolina Columbia	
South Dakota Rapid City	
Spain Barcelona	
Spain Madrid	
*	
(outside Madrid)	
(Madrid Temple)	
Spain Malaga	
Sweden Stockholm (Stockholm Temple)	
(Stockholm Temple) Switzerland Temple (Bern)	
Tahiti Papeete	
(Papeete Temple)	
Taiwan Taichung	
Taiwan Taipei	
(Taipei Temple)	
Tennessee Knoxville	
Tennessee Nashville	
Texas Dallas Texas Et. Worth	
Texas Ft. Worth	2,100
Texas Houston	2.100
Texas Houston East	
Texas Houston South	
Texas Lubbock	
Texas McAllen	2 200
Texas San Antonio	
	2,150
Thailand Bangkok	2,150 1,800
Thailand Bangkok (Myanmar)	2,150 1,800

Tonga Nuku'alofa1,350
(native couples)
(Tonga Temple)1,050
Turkey
Uganda Kampala1,950
(Ethiopia)
(Rwanda)
Ukraine Dnepropetrovsk1,800
Ukraine Donetsk
Ukraine Kyiv2,100
(Kyiv Temple)1,600
(outside Kyiv)1,500
Uruguay Montevideo2,750
(Montevideo Temple)1,700
Uruguay Montevideo W2,200
Utah Ogden1,950
Utah Provo1,950
Utah Salt Lake City1,950
Utah Salt Lake City Central 1950
Utah SLC FH (couples)1,850
(single sisters)1,200
Utah Salt Lake City South1,950
Utah SLC Temple Square
Utah Salt Lake City West1950
Utah St. George1,850
Vanuatu Port Vila1,750
Venezuela Barcelona2,000
Venezuela Caracas
(Caracas Temple)
Venezuela Maracaibo
Venezuela Valencia
Virginia Richmond2,850
virginia Kichinolid2,850
Washington DC North3,300
(Washington DC Temple) 1,500
Washington DC Temple) 1,500 Washington DC S
Washington Everett
Washington Kennewick
Washington Seattle
Washington Spokane
Washington Tacoma
West Indies
West Virginia Charleston2,000
Wisconsin Milwaukee
Zambia Lusaka
Zimbabwe Harare2,000

## **RECOMMENDATION INSTRUCTIONS**

## **COMPLETING YOUR ONLINE RECOMMENDATION**

#### **PROSPECTIVE SENIOR MISSIONARIES**

Submit your Missionary Recommendation Forms on the Internet using the Missionary Online Recommendation System (Available in most countries; check with your priesthood leader). Languages enabled for online recommend: English, Portuguese, Spanish.

To complete your online recommendation forms:

- 1. Ask your bishop to initiate your online recommendation.
- 2. Open your Web browser (Internet Explorer or Firefox).
- 3. Type **www.lds.org/mss** in the **Address** bar and then press the **Enter** key.
- 4. If you don't have an LDS Account (the same account used to access the stake and ward website and Family Search), click Obtain an account. Follow the steps on the LDS Account site to create an account with a user name and password. You will need your membership record number, which is on your temple recommend and an Email address. (For couples, each spouse must register for an LDS Account.) Contact your stake technology specialist if you need help with this step.
- When your LDS Account registration is complete, or if you already have an LDS account, type your user name and password on the Missionary Online Recommendation System sign-in page.
- 6. Click Sign In.
- 7. Complete each section in the candidate checklist.
- 8. Print out the medical and dental forms to be completed by your physician and dentist. You should not schedule your exams until you have completed your medical information in the system. Live at home missionaries do not need to complete medical and dental forms or have exams. Your stake president should call us at (801) 240-6856 for information about completing live at home missionary medical and dental forms.
- Accept and sign the privacy and release of information agreement. (For couples, each spouse must sign in separately using their LDS user name and password and complete this step.) This is required before submitting your recommendation to your bishop.

#### 10. Click Submit Electronic Recommendation.

Your bishop will forward the online forms to your stake president, who can submit them to the Missionary Department up to nine months before your availability date. Your call letter should arrive four to six weeks after your stake president submits your recommendation.

Your MTC date may be delayed by visa wait times, which are outside the control of the Missionary Department.

#### BISHOPS

To initiate a recommendation:

- 1. Sign in to the Missionary Recommendation System.
- 2. Click Initiate New Recommendation.
- 3. Select a type of candidate.
- 4. Type the candidate's membership record number and birth date, and then click **Next**.
- 5. Verify that the name displayed for the candidate is correct, select whether or not the candidate is a permanent member of your ward, and then click **Continue**. The candidate appears on the View All Candidates page under the heading "Candidate(s) Completing Forms."
- 6. If you need help, contact your stake technology specialist.