

East Lansing Institute of Religion  
Building Use Guidelines  
(February 21, 2008)

The East Lansing Institute of Religion building is available for use by local priesthood leaders and members.

Please be considerate of the following guidelines:

1. Due to copyright laws it would be inappropriate to show any commercial movie, DVD, etc. as part of your activity. We can only show Church produced media in the Institute.
2. Young children are welcome in the Institute under proper parental supervision. It would be inappropriate for parents to allow their young children to run loose (parents unaware of their activity) through the building thereby potentially damaging games, window blinds, marker boards, etc.
3. "Daycare and babysitting services of any kind are not to be provided in CES facilities or in connection with CES programs by either volunteers or paid services." (CES Policy Manual, 2 November 2007, 9-10.)
4. If your activity involves food you will need to provide your own paper products. You are welcome to use the kitchen and the dishes and utensils therein.
5. When your activity is over please clean up (please don't forget to take out the trash) before you leave.

To schedule the building please contact the Institute secretary, Sister Schwartz, at 517-351-3640. To get in the building, Sister Schwartz will refer you to Elder & Sister Porcaro, CES Missionaries, to make sure you have access to the building.