

Intent to Terminate Housing Agreement

I, _____, hereby provide written notice of my intent to terminate my housing agreement. I will no longer reside at the East Lansing Institute of Religion Student Center after (date) _____.

I intend to return again on (date/semester) _____.

Signature _____ Date _____

Forwarding Address and phone number: _____

<p>For Office use only:</p> <p>One month rental period notice provided? Y or N</p> <p>Last month's rent paid at time of movein? Y or N</p> <p>Monthly rent charge _____</p> <p>Total Due prior to departure _____</p> <p>Apartment Inspection (date) _____</p> <p>Key returned (date) _____</p>	<p style="text-align: center;">Security Deposit Reimbursement Accountability</p> <p>Security Deposit on File _____</p> <p style="padding-left: 40px;">Outstanding Rent - _____</p> <p style="padding-left: 40px;">Key Fee Charge - _____</p> <p style="padding-left: 40px;">Cleaning Fee Charge - _____</p> <p style="padding-left: 40px;">Damage Charges - _____</p> <p style="padding-left: 40px;">Rent Credit + _____</p> <p>Reimbursable Total _____</p>
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