

How to Setup and Secure a Dell 740 Computer Already in Service

1. Change Computer Name

- Click on **Start**.
- Right click on **My Computer | Properties**.
- Click **Computer Name**.
- Click **Change**.
- Change Computer name to **LU-XXXXXX**, where XXXXXX is your unit number. (For instance, if your unit number is 108, your computer name is LU-108.)

2. Change User Accounts

- Click **Start**.
- Click on **Control Panel** (you may have to first go to Settings, then Control Panel).
- Double click on **User Accounts**.
- Select the **Administrator Account**.
- Select **Change my name**.
- Change the name to **CLERK**.
- Click **Change Name**.
- Click on **Change my password**.
- Change the password to **localclerk**.
- Click **Change Password**.

Note: This is the computer administrator account. It is also the only account to be used to run MLS. Please do not allow this username or password to be changed.

Create a separate Windows administrator account for yourself. If the unit leader has indicated that limited-use or guest-user accounts are needed on the computer, you may create them now. Do not create Windows non-administrator accounts for anyone who will use MLS, as any attempt to transmit MLS data from a non-administrator account will result in transmission difficulties. Make a list of all user accounts and passwords. After the installation is complete, give the list to the unit leader to keep safe.

3. Download the Local Unit Security Software and Additional Local Unit Software.

Using a computer with internet access, go to <http://mls.lds.org/>.

- Enter the following unit ID and password:
 - Unit ID: <your unit number>
 - Password: **mymls**
- Click the link for **Local Unit Security Software**.
- Select the option **Click here to download the Local Unit Security Suite Installer**.
- Follow the instructions provided to download the file and save it to a removable storage device.
- Download the MLS program (if you do not have the current version) and save it to the removable storage device.
- Follow the **Additional Local Unit Software** link to download and save the additional software to the removable storage device.

Note: Because you are not re-imaging the computer with the Local Unit Desktop version 5.5 you do not need to download the Dell 740 drivers.

4. Install MLS

After the computer reboots, install MLS if necessary. The installer password is **moroni6.4**.

Note: If you receive a security failure when using Send/Receive Changes, contact Local Unit Support during business hours to request a reset.

5. Install the Local Unit Security Software

- Select the language when asked, and then click **OK**.
- On the Welcome to the Local Unit Security Suite Wizard, click **Install**.
 - Symantec© will be extracted and installed first. At completion, click **Close**.
 - The Agent Configuration Utility will then run, installing LANDesk©.
 - The Symantec Packager will then install.

When the process is complete, the computer will automatically shut down and reboot.

6. Additional Software

Install the additional software applications you downloaded in step 3.