Updated March 23, 2018

Local Salt Lake City: 801-240-6741
Toll Free: 800-453-3860 ext. 2-6741

View weekly updates at:
www.lds.org/senioropportunities

THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS
PLEASE READ BEFORE PROCEEDING

This document contains a list of opportunities for prospective full-time senior missionaries. If you have preferences about where you would like to serve, please share them in the Online Missionary Recommendation form. However, listing preferences does not guarantee that you will be called to serve in any one of those particular assignments. Your missionary assignment will be made by the Quorum of the Twelve Apostles as directed by the Spirit, and you will be called by the President of the Church. Thank you for your willingness to serve the Lord and to utilize your talents to help build His kingdom.
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GENERAL INFORMATION

Information provided in the Senior Missionary Opportunities Bulletin relates to members living in Canada and the United States. Members in other parts of the world may use this bulletin for general ideas about missionary service opportunities and costs.

SENIOR MISSIONARY SERVICES, MISSIONARY DEPARTMENT

Office hours: Mon-Fri, 8 A.M.—5 P.M. (Mountain Time)
Website: Full-time Senior Missionaries

GENERAL QUESTIONS:
Tel: 801-240-6741
Tel: 800-453-3860 ext. 2-6741
Email: SeniorMissionaryServices@ldschurch.org

MISSIONARY INSURANCE QUESTIONS:
Tel: 801-578-5650
Tel: 800-777-1647 (Toll free)
Website: Senior Service Medical Plan

MEDICAL QUESTIONS:
Tel: 801-240-6856
Toll free: 800-453-3860 ext. 2-6856

MISSIONARY TRAINING CENTER (MTC) QUESTIONS:
Tel: 801-422-8634

TRAVEL AND VISA QUESTIONS:
Tel: 801-240-5111

RECOMMENDATION AND MISSIONARY VISA

Missionary Recommendation
If you are thinking about serving a full-time mission, meet with your bishop to start the recommendation process. The time it takes to complete the recommendation depends on the couple’s or the senior sister’s ability to complete all of the recommendation requirements. Once all requirements are completed, the stake president submits the recommendation to the Missionary Department. Once submitted, it may take three to four weeks to process the recommendation before you receive your call. Some situations may delay the process (medical exams, procedures and so forth).

If you are unable to serve a full-time mission at this time, please investigate Church Service Missionary opportunities by contacting the Church Service Missionary Department at: 801-240-4914.

Passport and Missionary Visa

Obtaining a passport does not guarantee you will serve in a foreign mission. However, if your preference is to serve in a foreign country and you indicate this on your recommendation, you may consider applying for (or renewing) a passport. The passport is the first step to acquire a missionary visa and may significantly decrease the time it takes to process your visa.

If you are assigned to a foreign country, it may take two to nine months to obtain a missionary visa after you receive your mission call. The Church Travel Department will work with you to obtain your visa.

Medical Restrictions

A medical evaluation will be made of all prospective senior missionaries. This may result in some prospective missionaries not being able to serve in some locations of the world. If your preference is to serve outside of your own country, you may want to contact a nurse in the Senior Missionary Services to discuss your medical condition. 801-240-0322.

Mission Travel Expenses

Travel to and from your mission will be paid by the Church for senior missionaries who:

• Serve within their resident country
• Serve 18 or 23 months in a foreign country

Exceptions: Missionaries called to serve a 6 or 12-month foreign mission will be expected to pay their travel expenses to and from their mission. If senior missionaries extend to 18 or 23 months during their service, the Church will pay for their travel home.

Missionaries driving their own vehicle to their mission will receive a per diem allowance based on travel distance. The allowance provides for vehicle operating costs, lodging, and meals. The travel office at the Provo MTC will provide a check for travel expenses during orientation.

OPENINGS BY DEPARTMENT

Missionary Department
Contact: Elder Dale Price or Elder Kenton Anderson
Email: dale.price@ldschurch.org
kenton.anderson@ldschurch.org
Tel: 800-453-3860/801-240-9739/801-240-8911

Senior missionary couples may serve in member and leader support, visitors’ centers, mission offices, medical assignments, military relations, and more.
Member and Leader Support (MLS)

Member and leader support (MLS) is the most common type of assignment for senior missionary couples called to serve under the direction of the mission president.

**Responsibilities**
- Answer calls from perspective senior missionaries who are interested in serving a Church Service Mission or a full-time mission.
- Become experts in using the SMS website, guidelines and policies for serving a CSM or full-time mission.
- Communicate with bishops, stake presidents, mission presidents and Church departments.

**Desired Skills**
- Interpersonal relationship skills, ability to communicate well with others and ability to pay attention to details
- Comfortable with using computer software such as Microsoft Word/Excel, email, and the internet
- Prior experience as a full-time or CSM senior missionary couple is preferred but not required
- Able to serve 40 hours a week

**URGENT NEEDS FOR SENIOR COUPLES**
The missionary assignments below are urgent needs for the Church and are hard to fill because couples must have sufficient health and funds to serve in these locations. If you are interested in being considered for these assignments, please call 801-240-6741 for more information. (Insurance not included in cost. Add $518 to the costs listed in this table if you as a couple will require world-wide insurance)

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>EST. COST (USD) PER MONTH</th>
<th>LANGUAGE NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Argentina Mendoza (OFC)</td>
<td>$1,805</td>
<td>Spanish</td>
</tr>
<tr>
<td>California San Diego (OFC)</td>
<td>$3,100</td>
<td>English</td>
</tr>
<tr>
<td>Canada Calgary (OFC)</td>
<td>$1,900</td>
<td>English</td>
</tr>
<tr>
<td>Canada Halifax (OFC)</td>
<td>$2,775</td>
<td>English</td>
</tr>
<tr>
<td>DR Congo Kenhaza (OFC)</td>
<td>$1,650</td>
<td>French/English</td>
</tr>
<tr>
<td>Peru Cusco (OFC)</td>
<td>$1,250</td>
<td>English/Spanish</td>
</tr>
<tr>
<td>Tampa Florida (OFC)</td>
<td>$2,775</td>
<td>English</td>
</tr>
<tr>
<td>Canada Montreal (MLS)</td>
<td>$2,325</td>
<td>English</td>
</tr>
<tr>
<td>New York, New York North (MLS)</td>
<td>$3,200</td>
<td>English</td>
</tr>
</tbody>
</table>

OFC = Mission Office
MLS = Member and Leader Support

**Current Needs:**

**International**
- Africa
- Latin America
- Eastern Europe
- Micronesia
- Guam
- Pacific
- Iceland (MLS)*
- Canada
- Phillippines

*Icelandic helpful but not required
United States
• Arkansas
• Arizona
• California
• Georgia
• Illinois
• Iowa
• Michigan
• Mississippi
• Missouri
• New Mexico
• New York
• Ohio
• Oregon
• Pennsylvania
• Texas
• West Virginia
• Washington State

Missions in the United States and Canada
All missions within the United States and Canada need senior missionaries to serve in member and leader support as well as mission offices. Some missions can accommodate couples who want to live in their fifth-wheel trailer, travel trailer, or motor home.

Foreign Missions
Foreign language skills are needed in many locations. Consideration of possible assignments may take into account languages previously learned as a missionary, even though some brush-up may be needed.

If you are going to a country where another language is spoken, you may participate in one-on-one language-tutoring sessions (whether or not a language is required). These sessions are available via Skype and/or in-person visits at the MTC.

You may participate in online tutoring both before entering the MTC and after arriving in the mission field.

Missionaries serving in an English-speaking assignment in a foreign country may wish to learn the native language to help them share the gospel, interact with neighbors, shop, and participate in their ward or branch.

After receiving a mission call, interested seniors may request one-on-one tutoring by following the instructions included in their call packet or by e-mailing a request to onlinetutoring@mtc.byu.edu.

Current needs:
There is currently an urgent need for Spanish speaking couples.

Health Care Professionals
Physical & Mental Health Services
MDs and DOs—Opportunities exist to serve as an Area Medical Advisor or Mission Medical Advisor throughout the world. Area Medical Advisors oversee and serve as a resource for medical advice for Mission Presidents and their wives in approximately 10-12 missions. Mission Medical Advisors assist in an individual mission. Serving for 18 months is generally required for these assignments. If interested, please contact:

Contact: Elder Weatherford T. Clayton, M.D.
Local Tel: 801-240-8598
Toll Free: 800-453-3860 ext. 2-8598

RNs, NPs, and PAs—There is an immediate, urgent need for Mission Nurses/Mission Medical Advisors throughout the world. These individuals serve as a resource for one mission and assist the Mission President and Mission President's wife in managing the health of the missionaries, coordinating care, and teaching prevention methods to the missionaries. If married, the spouse receives a separate, complimentary assignment. Single Sisters are also very valuable in this role. Current licensure is not required. If you are interested in this opportunity, please contact:

Contact: Meg Chandler, RN
Tel: 801-240-7740
Email: missionnurse@ldschurch.org

Length of service: 18 months

Master and Ph.D. level Mental Health Professionals—There is an ongoing need for mental health counselors to work with missionaries throughout the world. These individuals serve in an area assignment and work with missions and missionaries in that corresponding area. If you are interested in this opportunity, please contact:

Contact: Shawn Evans
Tel: 801-240-2538
Email: EvansSJ@ldsfamilyservices.org

Length of service: 18 months is generally required for these assignments.

Pathologist for Samoa Requested
PATHOLOGIST NEEDED
Contact: Dean Walker
Phone Number: 801 240 6569
Email: walkerdw@ldschurch.org

There is an immediate need for a qualified pathologist (couple) to served in English speaking Samoa. He or she would work as a pathologist in a modern hospital and have other types of missionary opportunities in the evenings if desired. This facility now sends specimens to New Zealand for consultation, which is not workingout well, and is in need of qualified full-time missionary help. Spouse will help
Senior Sisters (age 40+)
Senior sisters (age 40+) may serve full-time missions. The Church will pay travel costs to foreign mission assignments of 18 or 23 months. Six-month assignments are not available for senior sisters. There are no humanitarian or proselyting assignments available for senior sisters.

Senior sisters are responsible for their own mission costs, which are usually approximately 65% - 80% of the amounts shown for couples. If insurance is needed, add the single sister amount of $259 to the cost of the mission.

Senior sisters called to serve in North America are required to take their own car except for the Utah Salt Lake City Headquarters Mission and Hawaii. Most of the assignments have limited availability. Please contact the coordinators listed in this bulletin for more information about possible opportunities. Please remember that missionary assignments are only made by members of the Twelve.

Length of service: 12, 18, or 23 months.

ASSIGNMENTS AVAILABLE

Church Education System (CES)—(Limited Availability)
Most CES assignments are filled by couples. Still, there are a few openings for qualified senior sisters to teach seminary and institute classes. The ability to relate to teens and young adults is critical.

Employment Resource Centers
Employment Resource Centers assist the unemployed and underemployed to find employment.

Utah Salt Lake City Headquarters Mission
This mission offers opportunities for full-time senior sisters (including live-at-home). Basic computer skills are needed, and family history research experience will be helpful.

Family History Records Preservation
Limited availability in North America with some assignments in isolated locations. Requires advanced computer skills; ability to learn quickly/retain information; communicate/learn via email, instant message, and video conference; inter-personal relationship skills; self-starter; and an awareness and care for fragile records.

Medical
MDs, DOs, RNs, PAs, NPs, and mental health counselors are needed to serve.
Responsibilities
• Advise mission presidents on missionary health.
Assignments are available in Church areas worldwide.
Live-at-home service is also available.

Mission Office
Senior sisters may serve in the following:
• Mission secretary
• Finance secretary
• Housing coordinator
• Materials secretary
• Referrals secretary
• Communications manager
• Travel secretary

Qualifications
• Basic word processing and spreadsheet experience is needed.

Polynesian Cultural Center (PCC)

Responsibilities
• Specific current need: A Polynesian-looking sister who is familiar with the Samoan Culture and language is needed to serve in the Samoan Village.

Temple Callings

Qualifications
• Sister missionaries with previous temple ordinance worker experience are needed in a few temples.

Women’s Auxiliary Specialist Program

Responsibilities
Under the direction of a mission president, women’s auxiliary specialists search for, fellowship, and invite less active sisters and new members to Church activities; train and assist local ward and branch Relief Society and auxiliary leaders with assignments; and fulfill other assignments to strengthen the mission, stake, ward, or branch.

Stake Young Single Adult Program

Contact: Elder Steve Walker
Local: 801-278-3010
Email: SYSAPinfo@mormon.org

Couples are needed in Europe to work with young single adults as the day-to-day coordinators of Stake Young Single Adult Programs.

Responsibilities
• Training and mentoring young single adults and working with them in finding, converting, reactivating, and retaining.
• Senior couples work closely with the stake president, mission president, institute coordinator, and young missionaries.

Qualifications
• Unless otherwise noted (*), speaking ability in the local non-English language is not required, but it is helpful.

Couples are needed in the following areas:
• Africa Accra Ghana
• Alabama Birmingham
• Alpine German speaking (High Priority)*
• Belgium/Netherlands*
• Denmark Copenhagen (High Priority)*
• England London South
• Finland Helsinki* (High Priority)
• Hungary Budapest (High Priority)
• Italy Milan* (High Priority)
• Poland Warsaw
• Portugal Lisbon *
• Sweden Stockholm* (High Priority)
• Washington D.C. South (High Priority)

* = Language Requirement

Utah Salt Lake City Headquarters Mission

Contact: Elder Ted Hodges
Local: 801-240-5892
Toll Free: 800-453-3860 ext. 2-5892
Email: ted.hodges@familysearch.org

Come help us hasten the work of preparing a worthy record of our families and of the Lord’s Church in this dispensation! We urgently need full-time senior missionary couples and single sisters (age 40 and above), including those living nearby, to come and join the more than 1000 senior missionaries now serving in this unique Mission, here at the Salt Lake Temple Square Campus. This beautiful campus includes the Family History Library, the Church History Library, the Church History Museum, the Joseph Smith Memorial Building and the Church Office Building.
Special Note: With the recommendation of their Priesthood Leaders, there are opportunities for Young Men ages 18 to 26 to serve a full-time mission in the Utah Salt Lake City Headquarters Mission.

**Responsibilities**

- Assist staff and guests of the Family History Department with research, hosting, records corrections and Family Tree and FamilySearch training.
- Assist staff and guests of the Church History Department.
- Working to preserve and expand Church historical collections and making them available to Church members and guests.
- A few of our senior missionaries are assigned to support the efforts of the Missionary and other Church Headquarters Departments.

**Qualifications**

- Your life and Church experiences will qualify you for the work.
- Navigation skills on the computer. Since Church History and Family History are increasingly accomplished through technology, and our missionaries frequently use, or help guests use, computers. You don’t have to be a computer expert to serve here. We provide the training while helping you research your own family tree.

Housing for our away-from-home missionaries is located within a few blocks of Temple Square. Both away-from-home and live-at-home missionaries attend and participate in two special missionary-only Church branches, forming many new friendships. Serving here is truly a spiritual feast, with frequent opportunities to attend 10 local temples, research your own family history and enjoy special Church events on Temple Square and at the Conference Center.

This mission offers a unique opportunity for senior single sister missionaries, who can serve without a full-time missionary companion. Each sister lives in her own private apartment located within easy walking distance to their work assignments. Apartments are safe and secure.

The single sisters in our mission form lasting bonds with each other as they serve together and live as neighbors, while maintaining the independence they have grown accustomed to as a senior single.

Miracles happen here every day—witness lives change as you help guests discover their ancestors and Church heritage. Come be a part of it! If you think you might enjoy full-time missionary service here, please contact Elder Hodges, our Mission Executive Secretary, before you submit your missionary recommendation.

If you are unable to serve a full-time mission at this time, please investigate Church Service Missionary opportunities in our Mission by contacting our Church Service Missionary Coordinator at: 801-240-7803.

**Length of service:** 12, 18, and 23-month opportunities for full-time senior missionaries and full-time live-at-home missionaries.

**ADDITIONAL CURRENT NEEDS:**
The Church History Department is seeking qualified full-time senior missionaries for the following Church History Library Special Projects positions:

**History**

**Responsibilities**

- Assist with preparing articles and other publications.

**Qualifications**

- Requires training in historical research and writing.
- Knowledge of Latter-day Saint or American history, historical documents and the Church History Library indexes is desired.

**Achive/Library**

**Responsibilities**

- Assist with the preservation of documents and other information, particularly for help with the Joseph Smith Papers.

**Qualifications**

- Requires training in archival activities, including paper and digital conservation, preservation, organization and control.

**Genealogy**

**Responsibilities**

- Assist with preparing biographical information on Mormon pioneer immigrants with Scandinavian roots.
- Assist with preparation of biographical information to support Church publications and databases.

**Qualifications**

- Requires genealogist certification, with background in Scandinavian research and patronymics.
- Requires genealogist certification, with some background in LDS historical sources on early Church members.
• Requires strong genealogy background and experience and familiarity with research standards, to prepare genealogical and biographical data on persons in LDS Church history.

Asset Tracking

Responsibilities
• Assist, using asset management software, the tracking of computers, other expensive equipment, and software licenses, plus tracking and authorizing computer cascades (upgrades).

Qualifications
• Requires computer skills, familiarity with asset management software, and ability to identify financially significant issues.

Technology

Responsibilities
• Assist in preparation and ingestion of digital files into various access and preservation repositories.

Qualifications
• Requires strong technology background and experience with use of systems to complement business processes.

Visitors’ Centers and Historic Sites

Contact: Sister Cochran
Local: 801-240-2489
Email: Betty.Cochran@ldschurch.org

Couples are needed to serve at visitors’ centers and historic sites. Missionary Recommendation Forms may be submitted at any time, but for those interested in serving at one of the historic sites listed below, see the recommended application times.

Qualifications
Missionaries should be in good health and able to perform physically demanding activities: missionaries spend most of their six-hour shift each day standing and walking, and missionaries at historic sites repeatedly climb steep stairs and are outside in summer weather.

Length of service: 6, 12, 18, and 23 months, depending on the visitors’ center or historic site.

Cove Fort Historic Site

Couples are currently needed to serve at Cove Fort Historic Site beginning in spring of 2018. Missionary Recommendation Forms for the 2018 season may be submitted beginning in August 2017 and will be considered until all positions are filled. It is encouraged that recommendation forms be submitted earlier rather than later.

Qualifications
Couples should be in good health and able to perform physically demanding activities.

Requirements
• RV is required for 6-month assignment.
• There is limited housing available for couples assigned to 12, 18, or 23 month missions.

Length of service
• RV assignments are for six months and service begins in the spring.
• For 12, 18, or 23 month assignments, housing is available. Service begins in the spring.

Mormon Handcart Historic Sites

Couples are currently needed to serve at Mormon Handcart Historic Sites beginning in spring of 2018. These assignments are for six months. If interested in serving in the 2018 season please submit Missionary Recommendation Forms as soon as possible.

Qualifications
Missionaries will spend most of their day outside and assisting with trekking activities, which include walking more than three miles a day on historic trails.

Requirements
Almost all couples are required to bring an R.V. because housing is very limited.

Length of service: six months.

Auditing Department

Contact: Cal Simmons
Local: 801-240-5360
Toll Free: 800-453-3860 ext. 2-5360
Email: csimmons@ldschurch.org

Full-time missionary senior couples are needed to serve as area auditors and assistant area auditors in many countries outside the US and Canada.

Each area of the Church has an area audit committee, chaired by a member of the Area Presidency. Area auditors are called as committee members. Assistant area auditors, who report to the area auditor, are called to serve in each coordinating council within every area of the Church. Financial expertise based on employment, Church leadership, or other experience is desirable. Basic
computer skills are necessary. The Church Auditing Department will train missionary couples for these assignments.

The Area Audit Committee’s purpose is to:
Safeguard and ensure appropriate use of sacred Church funds.
Strengthen and protect priesthood leaders and Church members.

Qualifications
• Individuals who are familiar with and have served in Church leadership callings are well suited to serve as area auditors and assistant area auditors.

Area Auditors
Current Openings: We desperately need a couple to serve as area auditors in South America South. They will live in Buenos Aires, work in the Church Area office there, and probably travel to other countries in the Area. The husband, at least, must speak Spanish.
We need a couple to serve as area auditors in Africa Southeast. They will live in Johannesburg, work in the Church Area office there, and probably travel to other countries in the Area. The husband, at least, must speak French.

Responsibilities
• Train and supervise assistant area auditors.
• Help ensure that Church financial and auditing policies are implemented throughout the area.
• Train local priesthood leaders, audit committees, clerks, and stake auditors, when needed.

Length of service: 23 months

Assistant Area Auditors
Note: Many of the assistant area auditor (AAA) assignments are combined with an MLS assignment. The couple serves in both capacities.

Current Opening:
We desperately need an AAA/MLS couple in Cape Verde. The assignment will include traveling between 8 Islands, performing mini audits in branch and ward units, and training local leaders on how to handle the Lord’s sacred funds. The husband, at least, must speak Portuguese. Cape Verde has the fastest growing church membership in the Europe Area. The weather is nice year-round.

Responsibilities
• Train stake, mission, district, ward, and branch priesthood leaders; audit committees; clerks and auditors regarding their responsibilities for sacred Church funds.

• Assist in the review of and follow-up on stake, district, ward, and branch audits performed by stake, mission, and district auditors.
• Assist, where needed, in performing audits and in training local members how to do the audits.

Length of service: minimum of 18 months

Brigham Young University—Hawaii

Academic Success Missionary
Open positions:
Contract: Elder Brad Dee
Phone: (801) 726-9292
Email: bdee@go.byuh.edu

Job Purpose
Empower BYU-Hawaii students to succeed academically through proper knowledge and application of learning tools and principles, having access to effective support systems, and the realization of their individual worth and capabilities.

Responsibilities
• Identify, teach, connect with, and counsel at-risk students, supporting them in achieving and maintaining good academic standing and developing habits of learning.

Qualifications
• Bachelor’s degree or higher.
• Teaching experience.
• Experience interacting with international students.
• Ability to work with and coach students.
• Basic computer knowledge especially in the areas of MS Word, Excel, and PowerPoint.

Length of service
18-24 months adjusted to the academic calendar.

Starting date: April 18, 2018

Hospitality and Tourism Specialist
Job Purpose
A full-time senior missionary couple is needed to serve as Experiential Learning Coordinators and work directly with Hospitality & Tourism Management (HTM) students to help them secure meaningful internships and other practical experiences which extend classroom learning into the Hospitality Tourism Workplace.
Responsibilities

The couple meets with each HTM major as they begin planning their internship to evaluate needs and interests, to establish appropriate internship learning objectives, and to offer counsel and guidance in the application process. They serve as placement coordinators between the University and an established network of employers in Hawaii, the U.S. Mainland, and in target markets across Asia and the Pacific. The couple collaborates closely with HTM faculty, leadership of the Center for Hospitality & Tourism, and the Career & Alumni Services Department to ensure proper employment agreements are in place and that interns will be properly mentored, evaluated and graded. They oversee the HTM 200 Hospitality & Tourism Practicum course which involves weekly hands-on rotations in various job functions at the neighboring Polynesian Cultural Center and Marriott Courtyard Oahu North Shore Hotel, and other local hospitality organizations. They also play a key role in mentoring and development of students as future professionals in the hospitality and tourism industry.

Qualifications

The ideal couple will bring experience as an executive or senior manager in hotels or other tourism sectors such as transportation, food and beverage, destinations, attractions, cruises, or tour operators. They should have excellent communication and team-building skills that are essential in encouraging and mentoring students, and be able to establish productive working relationships with faculty and employers. Basic computer skills and a driving license are required. More specifics about the assignment can be discussed with qualified candidates.

Service Dates

The length of service is 18-23 months beginning on October 31, 2018, or as soon thereafter as possible.

Additional Information

Interested couples may learn more about the HTM program and the Center for Hospitality & Tourism at http://hospitality.byuh.edu/. For more detailed information please contact Steve Lundgren at 808-675-4634 or steve.lundgren@byuh.edu. For more information about Senior Missionary Couples Housing or others questions about serving at BYUH, please contact Elder Brad Dee,
801-726-9292.

Residential Life Coordinator

Open Positions:
Contact: Elder Brad Dee
Phone: (801) 726-9292
Email: bdee@go.byuh.edu

Job Purpose

The BYU-Hawaii Residential Life Department is seeking two missionary couples to serve in the capacity of On-Campus Residential Life Coordinators. These couples will live in an apartment within student housing, and be responsible to educate, train, and develop students to live in a complex multi-cultural environment. We are seeking missionaries with professional experiences in the following areas: Residential Life, Housing, High School Administration, University Student Life, Counselling, Psychology, and/or Social Work.

This position requires individuals who are able to mentor student leaders, council with students, teach and hold students to BYU-Hawaii Housing and Residential Life Policies. The position will require a willingness to work late nights, early mornings, and respond to emergencies.

These individuals should have experience in program development, a safe and clean living environment, building respect between residents of different cultures and backgrounds, and inviting students to follow the Savior's example to “Lead Like the Savior.”

Experience with International Students including those from the Pacific Islands and Asian regions would be helpful. Potential missionaries should be willing to open their hearts to amazing students from all over the world, as they assist student residents for future leadership in their homes, communities, and professions.

Length of service: 18-23 months adjusted to the academic calendar.

Starting date: August 15, 2018

Church Education System (CES)

Coordinators: Elder Larry Webb and Sister Paige Webb
Local: 801-240-6247
Toll Free: 800-453-3860 ext. 2-6247
Email: si-missionaries@ldschurch.org

Responsibilities

• Teach classes to young adults.
• Work with local leaders to find and enroll seminary and institute students.
• Help select and train volunteer seminary and institute teachers.

Qualifications

• The ability to relate to young adults is critical.
• S&I means “Seminary and Institute”. You do not have to have been a former S&I employee to serve.
Current Needs:

**United States (19)**

- Inscription House, Arizona S&I
- Alexandria Louisiana S&I
- Minot, North Dakota S&I
- Anchorage, Alaska S&I
- Austin, Texas S&I
- Lubbock, Texas S&I
- Huntington West Virginia S&I/MLS
- Morgantown, West Virginia S&I
- Glendive, Montana S&I
- Fargo, North Dakota S&I
- Huntsville, Texas S&I US
- Manhattan NY-Brooklyn, NY Campus S&I (English/Spanish)
- Gila Valley Campus, Thatcher Arizona S&I
- Dallas Texas S&I
- St Louis, Missouri S&I
- Buena Vista Institute of Religion S&I
- Cleveland, Ohio S&I
- Fort Wingate New Mexico S&I/MLS
- El Centro California S&I (Some Spanish)

**International (40)**

- Asia Darkan, Mongolia S&I/MLS
- Asia North, Micronesia Palau S&I
- Asia North, Micronesia Pohnpie
- Asia North, Miri, East Malaysia S&I
- Asia North Guam S&I
- Africa Southeast, Beira, Mozambique S&I
- Africa Southeast Bloemfontein S&I
- Africa Southeast Kitale, Kenya
- Africa Southeast Malawi S&I
- Canada, British Columbia, Kelowna S&I
- Canada, Ontario, Toronto S&I (10-8-18)
- Canada, Ontario, Toronto S&I (8-6-18)
- Caribbean, Barbados (Grenada) S&I
- Caribbean, Dominican Republic S&I (Some Spanish)
- Europe, Barcelona, Spain S&I
- Europe East, Odessa, Ukraine Kiev S&I
- Europe East, Kharkov, Ukraine S&I
- Europe East Riga Latvia S&I
- Europe East Vilnius, Lithuania
- Europe, Las Palmas, Canary Islands S&I
- Europe, Prague, Czech Republic S&I
- Europe, Praia, Cape Verde S&I
- Guatamala, Cayo Belize S&I
- Mexico, Colonia Juarez ITEP
- Pacific, Espiritu Santo, Vanuatu S&I
- Pacific, Majuro, Marshall Islands S&I
- Pacific, Tarawa, Kiribati TVET
- Pacific, Tarawa, Kiribati Education Specialist
- Pacific, Papeete, Tahiti Education Specialist
- Pacific, Port Moresby, Papua New Guinea Education Specialist
- Pacific Samoa Apia S&I
- Pacific Samoa Apia Sauniatu School ITEP
- Pacific, Savai’i, Samoa, Education Specialist
- Pacific, Vava’u, Tonga Education Specialist
- Pacific, Nuku’alofa, Tonga—Education Specialist
- Pacific, Tonga, Nuku’alofa TVET
- Pacific Samoa Apia Pesega College ITEP
- Pacific Tonga, Tonga Tapu ITEP
- Pacific Tonga, Vava’U TVET

* Portuguese language required For more detailed information, see lds.org/si, or send an email to: si-missionaries@ldschurch.org or call 800-453-3860, ext. 2-6247.

**International Teacher Education Program (ITEP)**

Elder and Sister Holbrook

**Tel:** 011-64-21-750-801

**Email:** ITEP-CoordElder@ldschurch.org

The ITEP mission is well suited for career educators who are in excellent health. The assignment serves Church elementary and middle school / high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga. This is an English-speaking mission. One member of the missionary couple should have administrative experience or needs to have an advanced degree in reading, math, curriculum, or a specialty in teaching and learning. Experience in conducting professional development, CES credit, or certification courses would be ideal. The ITEP missionaries will serve as BYU–Hawaii School of Education adjunct instructors and will be
teaching education courses towards a teaching certificate for teachers. The missionaries may also facilitate distance education courses which lead to a bachelor’s degree. When requested by school principal, ITEP missionaries will help provide appropriate professional development to build the capacity of teachers in best practice teaching methods. Please contact the above missionary for more information.

Special Opening: Inclusive of the above, we seek an educator(s) who is/are proficient in Spanish who would serve at Academia Juárez, located in Colonia Juárez, Chihuahua, Mexico.

Technical and Vocational Education and Training (TVET)

Contact: Elder and Sister Holbrook
Tel: 011-64-21-750-801
Email: ITEP-CoordElder@ldschurch.org

The TVET mission is well suited for career vocational educators who are in excellent health. The assignment serves Church high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga. This is an English-speaking mission. One of the missionary couple needs to have a career in vocational secular education or a strong connection to vocational training. Skills in the following trades areas are particularly needed: agriculture, automotive, carpentry (construction), electrical, welding and fabrication. Other desired areas are in art, cookery, baking and patisserie, fashion and design, hospitality and tourism, office management, Microsoft Office Specialist. TVET missionaries will provide support strengthening the TVET program at their school and help build the capacity of the TVET program teachers. Missionaries will also help the administration team in providing TVET teachers with the professional development in best practice teaching methods of Vocational Education. Please contact the above missionary for more information.

Church History Acquisition and Records Center Missionaries, South America Northwest: Lima, Peru

Contact: Clint Christensen
Tel: 801-240-0161
Email: Christensencd@ldschurch.org

The Church History Department seeks a couple to help collect the history of the Church in Peru and assist at the satellite records preservation center in the area office in Lima, Peru.
preservation centers in Seoul, South Korea and Tokyo, Japan, where records are stored, oral histories are recorded, and general authorities and local church members are helped with their Church history questions.

Responsibilities include, but are not limited to, the following:

- Acquire and process records containing Church history
- Record and process oral histories with pioneers and Church leaders
- Train those called to serve as Country Church History Advisers (some travel through the area may be required)
- Support the Area Church History Adviser in administrative and secretarial functions
- Run the operations of the Church History Department’s Records Preservation Center

Training will be provided at the Church History Library prior to departure. Additional training will be offered in country.

Qualifications include:

- Education: Some advanced education beyond high school is required.
- Managerial Skills: Experience managing operations. Ability to resolve difficult issues in a professional manner, to perceive and analyze situations accurately, to meet objectives under strict deadlines, and to thrive in collaborative situations. Significant Church leadership service applies.
- Trainer: Demonstrated ability to train and mentor individuals and small groups.
- Public Interface: Demonstrated ability to work well with Church leaders and Church members. Ability to represent in a professional manner the Church History Department. Experience in consumer or executive support is strongly preferred.
- Strategic Thinking: Demonstrated ability to formulate, implement, and follow plans that align with a provided vision of the work.
- Communication: Strong oral and written communication skills in the associated country’s language.
- Technology: Ability to work with computers and technology: Word processing, e-mail, videoconferencing, presentations, etc.
- Church History Background: Broad understanding of Church history is desired.

Length of Service: 18 months

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**Church Service Missionary Office**

**Church Office Building—Salt Lake City**

Contact: David Williams  
Email: davidlloyd.williams@ldschurch.org  
Phone: 801 240-3008 (office) 385 321-1505 (cell)

A full-time missionary couple is needed in the Church-Service Missionary Office at Church headquarters. The Church-Service Missionary Office is staffed primarily by missionaries. This office assists in the administration of the global Church-Service Missionary (CSM) program.

**Responsibilities**

**Brother**

- Serve as part of the CSM leadership team
- Develop CSM training programs
- Conduct training on-site and via phone and WebEx
- Update and oversee the CSM Portal content

**Sister**

- Serve as part of the CSM leadership team
- Act as Administrative Assistant to the CSM office manager
- Perform general office duties for CSM Office staff
- Respond to written and phone questions and inquiries, including from the general public and from senior priesthood/Church administration leadership.

**Qualifications**

**Brother**

- Training and writing skills
- Leadership experience
- Ecclesiastical leadership experience is helpful
- Intermediate knowledge of Microsoft Office programs (Word, Excel, PowerPoint, Outlook, etc.)

**Sister**

- Good phone etiquette
- Office administration and organization capability
- Intermediate knowledge of Microsoft Office programs (Word, Excel, Powerpoint, Outlook, etc.)

**Length of service:** 23 months preferred

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**Family History Department**

**Family History Area Missionary**

Contact: Sister Nancy Skidmore  
Local: 801 240-0502  
Email: nskidmore@familysearch.org  
Website: Family History Opportunities
Responsibilities
Help others by teaching families how to have family history conversations in their own homes.

Work with other Family History staff in various assignments, and will support family history callings in person, via the Internet, and by using specific computer programs.

Qualifications
Basic computer skills
People and customer service oriented, Enthusiastic about family history, familiar with FamilySearch products, ability to learn new programs and adapt to changing environments. Training will be provided.

Current needs
California, Los Angeles
California, Oakland
New York, New York

Type of call: Full-time.

Length of service: In the U.S.; 6–23 months. International; 18–23 months

Family History Records Preservation
Contact: Sister Nancy Skidmore
Local: 801-240-0502
Email: nskidmore@familysearch.org

A Record Preservation Missionary helps digitally image and preserve genealogical records that provide saving temple ordinances by helping members find ancestors and link families together. Missionaries serve around the world working in Archives, Libraries or Government offices to preserve these priceless historical documents that contain the stories of our ancestors.

Responsibilities
Serve in archives, churches, and government offices, capturing genealogically valuable records on digital camera equipment.

Qualifications
Basic understanding of computer software, ability to learn new software, enthusiastic about family history, and adaptable to changing environments. Training will be provided.

Urgent needs:
• New Zealand, Auckland
• Ricky, Brazil

Current needs:
• Tonga Tufi
• Australia, Sydney
• Brazil, Porto Alegre
• Brazil, Salvador

* Language required

Type of call: Full-time—international

Length of service: 18–23 months (full-time, live at-home couples are encouraged).

Family History Center Specialist/Family Search Area Library
Contact: Sister Nancy Skidmore
Local: 801 240-0502
Email: nskidmore@familysearch.org
Website: Family History Opportunities

Responsibilities
Help patrons identify their ancestors and submit names for temple ordinances. Support family history consultants and others who have family history callings.
Building & Maintenance Couples - Spring/Summer/Fall 2018

Locations:
- St. Cloud, Florida – Three (3) couples
- Chico & Wasco, California – Two (2) couples
- Paducah & Prairie Hill, Texas – two (2) couples
- Pawhuska, Oklahoma – two (2) couples

Qualifications
- Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will work on building or remodeling ranch housing.
- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

Length of Service: 12 – 23 months

Building & Maintenance Couples - May/June 2018

Locations
- Raymond, Alberta, Canada - three (3) couples

Qualifications
- Must be Canadian citizens
- General Contractor certified in Alberta, Canada--(one couple)
- Construction workers - (two couples)
- Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will build a new ranch home.
- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

Length of Service: 6 months

Building & Maintenance Couples - May/June 2018

Location
- Miles City, Montana - two (2) couples
- Ashby, Nebraska - two (2) couples
- Woodruff, Utah - four (4) couples
Qualifications
• Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will work on building or remodeling ranch housing.
• Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.
• Trailer/RV needed

Length of Service: 6 months

Heavy Equipment Operators -- Fall 2018

Location
Paducah, Texas – three (3) couples

Qualifications
• Elders with road grading or excavating experience.
• Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

Housing provided
Length of Service: 6 months

Meetinghouse Technology

Coordinator: Bret Bassett or Elder Robert and Sister Marilyn Jones
Local: 801-240-6226
Website: Area Technology Specialist
Email: ats@ldschurch.org

Area Technology Specialist (ATS)
Many areas around the world are limited in their capacity to utilize Meetinghouse Technologies due to lack of local members sufficiently skilled to fill Stake Technology Specialist (STS) callings. Area Technology Specialists serve in those countries promoting technology self-reliance in stakes and districts by working with local leaders to call and train stake, district and assistant technology specialists. ATSs assist local units in leveraging technology to bring souls to Christ.

ATSs are expected to have knowledge of computers, printers, copiers, scanners, wired and wireless networks, and audiovisual equipment. Training is provided before entering the MTC and support is available throughout the mission.

For information about the technologies that an ATS may work with, go to MHTech.lds.org. Needs differ from Area to Area and are determined by the Area ICS (Information and Communications Support) Manager. Assignments may include supporting area leadership, facilities management groups, or missions with additional technology needs as determined by the ICS Manager.

Potential Openings
*To be considered for the assignments below couples are encouraged to contact us four to six months in advance of desired service.

URGENT NEED for SPANISH SPEAKING ATS missionaries

Immediate openings are available in the following locations:

<table>
<thead>
<tr>
<th>Area</th>
<th>Location</th>
<th>Date Needed</th>
<th>Language Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>South America</td>
<td>Buenos Aires Argentina</td>
<td>Open</td>
<td>Spanish/English</td>
</tr>
<tr>
<td>Central America</td>
<td>Guatemala City, Guatemala</td>
<td>Open</td>
<td>Spanish/English</td>
</tr>
<tr>
<td>South America Northwest</td>
<td>Lima, Peru</td>
<td>Open</td>
<td>Spanish/English</td>
</tr>
<tr>
<td>Caribbean</td>
<td>Santo Domingo, Dominican Republic</td>
<td>Open</td>
<td>Spanish/English</td>
</tr>
<tr>
<td>Africa West</td>
<td>Accra, Ghana</td>
<td>Open</td>
<td>English</td>
</tr>
</tbody>
</table>

Qualifications
• Required experience includes skill with computers, printers, copiers, scanners, wired and wireless networks, the Internet, and audiovisual equipment.
• Must communicate effectively, be skilled at problem-solving, and have the ability to work with and under the direction of others.

Both husband and wife may serve as area technology specialists together, or one spouse can serve as an ATS and the other can have another assignment based in the same location.

Length of Service: 18 to 23 months

Military Relations

Coordinator: Elder Dennis L. Sparrow and Sister Mary Sparrow
Local: 801-240-5120
Toll Free: 800-453-3860 ext. 2-5120
Email: dsparrow@ldschurch.org
Website: https://www.lds.org/callings/military-relations
MILITARY RETIREES -- PLAN AHEAD!
CONTACT ELDER SPARROW NOW FOR MOST CURRENT INFORMATION

Overview:
Retired military couples are needed to serve at military installations throughout the world. The locations include 1) basic and advanced military training locations, 2) military academies, and 3) operational units. For those unable to leave their home, they may be able to serve a military relations mission at a base near where they live.

Qualifications:
• Valid retired military ID card
• Desire to serve the Lord and LDS service members
• Motivated, organized and willing to take initiative
• Have a passion for “Ammon like” service
• Basic computer skills (email, word processing, simple spreadsheet)

Responsibilities: You may be asked to assist with any or all of the following:
• Activation and retention of LDS service members and their families
• Create a virtual safety net to help single service members and military families as they transfer to their next duty station
• Visit families of deployed service members and provide support and encouragement
• Teach military families how to develop resilience to better cope with the challenges of deployments and family separation
• Participate in missionary discussions to part-member families and investigators serving in the military
• Help military members and their families prepare for and received temple ordinances
• Teach Institute of Religion classes if needed
• Help with Addiction Recovery Program if needed
• Build bridges of understanding and support with military chaplains and commanders
• Provide volunteer service to military related service organizations on the military installation and in the local community

One recently released Military Relations couple stated, “We would like to report that serving a Military Relations mission is the best Sr. mission! This mission provides great opportunities to change lives. The thing we have loved most about this mission is the variety of spiritual experiences and tender mercies we have had.”

<table>
<thead>
<tr>
<th>Urgent Needs LOCATIONS</th>
<th>Need Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kunsan AB, KR</td>
<td>Now</td>
<td>$2,474</td>
</tr>
<tr>
<td>Fort Gordon, GA</td>
<td>Now</td>
<td>$2,600</td>
</tr>
<tr>
<td>Maxwell AFB, AL</td>
<td>Now</td>
<td>$2,250</td>
</tr>
<tr>
<td>Camp Butler, JP</td>
<td>Now</td>
<td>$3,020</td>
</tr>
<tr>
<td>NS Everett, WA</td>
<td>Now</td>
<td>$2,300</td>
</tr>
<tr>
<td>St Jean Garrison Canadian Forces</td>
<td>Now</td>
<td>$2,845</td>
</tr>
<tr>
<td>Fort Belvoir, VA</td>
<td>Now</td>
<td>$2,975</td>
</tr>
<tr>
<td>Pearl Harbor NS, HI</td>
<td>Now</td>
<td>$3,325</td>
</tr>
<tr>
<td>Grett Lakes NTC, IL</td>
<td>Now</td>
<td>$2,600</td>
</tr>
<tr>
<td>Goodfellow AFB, TX</td>
<td>Now</td>
<td>$2,075</td>
</tr>
</tbody>
</table>

Future Needs

<table>
<thead>
<tr>
<th>Locations</th>
<th>Need Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pensacola NAS, FL</td>
<td>Mar 2018</td>
<td>$2,100</td>
</tr>
<tr>
<td>NS Bremerton, WA</td>
<td>Apr 2018</td>
<td>$2,400</td>
</tr>
<tr>
<td>Sasebo NS, JP</td>
<td>May 2018</td>
<td>$3,020</td>
</tr>
<tr>
<td>MCRD San Diego, CA</td>
<td>Oct 2018</td>
<td>$3,100</td>
</tr>
<tr>
<td>Ft. Leonard Wood, MO</td>
<td>Oct 2018</td>
<td>$2,170</td>
</tr>
<tr>
<td>Ft. Huachuca, AZ</td>
<td>Jul 2018</td>
<td>$2,695</td>
</tr>
<tr>
<td>Camp Zama, Japan</td>
<td>Nov 2018</td>
<td>$3,262</td>
</tr>
<tr>
<td>Camp Keesler AFB, MI</td>
<td>Nov 2018</td>
<td>$2,600</td>
</tr>
</tbody>
</table>

PLEASE CALL FOR ADDITIONAL LOCATIONS!

Length of Service:
Military Relations Missionaries may serve 12, 18, or 23 months. For service at overseas locations a minimum of 18 months is highly desirable.

Music Department
Contact: Katie Bastian
Local: 801-240-2552
Toll Free: 800-453-3860 ext. 2-2552
Email: katie.bastian@ldschurch.org

Single sisters or couple missionaries are needed to teach basic music skills, such as conducting and playing the piano. Missionaries generally teach these skills part-time in addition to their main assignment. In some foreign missions, language skills are helpful but not required.

Office of Communication Services
Contact: Courtney J. Lasseter
Local: 801-240-3667 ext. 2-3667
Email: classetter@ldschurch.org
International Digital Communications Specialist

The Office of International Digital Communication needs missionary couples or senior sister missionaries to serve full-time as digital communication coordinators in Area Offices.

Responsibilities

• Work with the Area Communication Committee to assist the Area Presidency in creating and implementing the Area Digital Communication Plan which includes work with country websites, social media, and digital content development.
• Train and coordinate the work of digital communication volunteers in stakes and missions throughout the area to set up and maintain area social media sites.
• Support the setup and maintenance of country websites.
• Support mission requests and accept other assignments from the Area Communication Committee or Area Presidency as needed.

Qualifications

• Candidates with a background in communications, marketing, media production, graphic design, social media or other digital communications experience will have an advantage.
• Technical and programming skills are not required but will be helpful.
• The couple should be capable administrators who can both plan and implement.
• We are seeking missionaries who are friendly, disciplined, persuasive, and able to manage detail.

They will have the support of a small staff in the Office of Communication Services in Salt Lake City as well as other members of the Area Communication Committee.

Areas:
• Mexico
east
• Central America
• South America Northwest
• South America South
• Caribbean, Brazil
• Africa West

Office of General Counsel

Contact: William F. Atkin, Associate General Counsel
Local: 801-240-6234
Toll Free: 800-453-3860 ext. 2-6234
Email: AtkinWF@ldschurch.org

Associate Area Legal Counsel

Retired attorneys are needed to serve as Associate Area Legal Counsel to assist the Area Legal Counsel with Church legal matters in various countries. Their spouse will have a missionary assignment in the Area Office where the Associate Legal Counsel is assigned.

Current Needs:

• Spanish-speaking Associate Area Legal Counsel exist in Santo Domingo, Dominican Republic
• Buenos Aires, Argentina
• Guatemala City, Guatemala
• Lima, Peru
• Mexico City, Mexico.
• Portuguese-speaking Associate Area Legal Counsel in Sao Paulo, Brazil.

Polynesian Cultural Center (PCC)

Contact: Elder Gary Cain
Tel: 206-567-4313  (located in Hawaii)
Email: caing@polynesia.com

Architect

ARCHITECT needed with commercial design and team leadership experience to support PCC Facilities and Maintenance Group. Report to Vice President of Facilities and to Director of Projects and Planning.

Following are tasks that are needed in this position:

1. Master planning and Space Programming – Interview Department Groups and obtain planning data
2. Site planning and Grading plans as needed for projects
3. Design Additions and Plans to Remodel areas for existing Facilities
5. Develop Bid documents for PCC Projects including Specifications
6. Assist Project Managers with bidding of projects and construction site observations
7. Survey existing facilities for needed architectural and structural repairs and recommend repair program
8. Consult on materials selections and colors
9. Audit existing site and Facilities for compliance with codes and ADA and ANSI laws and requirements
10. Assist V.P. of Facilities and Manager of Planning to develop Annual target project list with budget for PCC Board approval.

11. Directly operate in role of project manager to execute projects.

12. Aide in the development and ongoing mentoring of PCC Project Manager.

**Physical Requirements**

1. Must be able to walk extended distances
2. Must be able to move around job sites including in and round open trenches, climbing ladders, climb up/down rock walls, etc.
3. Must be able to occasionally use basic construction tools, measuring devices, and surveying equipment to verify existing conditions or perform quality control on active projects.

**Plumber**

A senior missionary with experience in commercial and residential plumbing is needed at the Polynesian Cultural Center (PCC). The missionary must be in good health and able to perform manual labor, lift heavy objects, and work from ladders, scaffolds, and mechanical lifts for periods of time. Service is for 12 to 23 months. Spouse will serve in other areas of PCC according to interests and qualifications. The couple will be assigned to assist in one of the BYU-Hawaii on-campus wards.

**Qualifications:**

- Several years of commercial and residential plumbing experience including all levels of installation, repair, and preventative maintenance of air/gas/vacuum piping, domestic water systems, hot water, irrigation and sprinkler systems, and water and irrigation pumps
- Ability to install, maintain, and replace plumbing related devices such as disposals, dishwashers, toilets, urinals, lavatories, water heaters, tanks, etc., according to local specifications and codes
- Ability to operate machinery such as pipe threading machines, drills, manual and electric pipe augers
- Ability to install all types of pipe - copper, galvanized, PVC, etc.
- Ability to read blueprints and schematics as well as to plan and diagram installations
- Knowledge of green plumbing and high efficiency equipment and concepts desired
- Must have ability to act in capacity of trade instructor under NCCER certified training program

**Date Needed:** 2018

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**Public Affairs Department**

*Coordinators:* Elder Robert Berg and Sister Sharon Berg

*Local:* 801-240-1643

*Toll Free:* 800-453-3860 ext. 2-1643

*Email:* bobberg@ldschurch.org or sharonberg@ldschurch.org

**Public Affairs Specialist**

*To be considered for the assignments below couples should contact us four to six months in advance of desired service.*

Senior Public Affairs missionaries serve in various locations around the world to help build positive relationships between the Church and local government and opinion leaders, interfaith groups, and the media. Couples will serve under the Area Director of Public Affairs and the Area Presidency.

**Responsibilities**

- Provide training and assistance for public affairs directors throughout their geographic area of responsibility.
- Assist public affairs directors in building positive public opinions and relationships with media, interfaith, business, and governmental officials.
- Help the public affairs directors organize special events, open houses, and conferences as directed.
- Assist the public affairs directors in providing information about the Church, its beliefs, activities, leaders to the media, opinion leaders, interfaith groups, and the general public.
- Attend events, write articles, take photos and/or video, and assist public affairs directors in maintaining country newsroom websites with current Church-related information.
- Public Affairs missionary couples will mostly work in an office setting, under the direction of a Director of Public Affairs for the Area. In addition, attendance at weekend and evening events and travel within the area of responsibility may be common.

**Qualifications**

- English is sufficient for most countries.
- Outstanding interpersonal and communication skills, the flexibility to work on varying assignments, and the ability to interact with different cultures.
- Some travel will likely be required.
- Experience with word processing, email, social media and Internet is important, and some knowledge of PowerPoint and Excel is helpful.
Current areas needing missionaries over the next twelve months:

• Caribbean (Trinidad and Tobago) (English speaking) (Immediate need)
• Caribbean (Dominican Republic) (Spanish speaking) (Immediate need)
• India, Bangalore (Immediate need) 23 months
• Korea, Seoul (Korean speaking) (Immediate need)
• Papua, New Guinea (Immediate need)
• Phillippines, Quezon (Immediate need)
• Africa, Ghana, Accra (Immediate need)
• Guatemala (Spanish speaking) (Immediate need)
• Africa, DR Congo (Immediate need) (Temple Open House) (French speaking
• England, London (23 Months)
• New Zealand, Auckland
• Argentina, Buenos Aires (Spanish Speaking)
• Kenya, Nairobi

Length of service: 18 or 23 months

Publishing Services Department

Contact: Daniel M. Gonzalez | Global Interpretation Manager

Language Services

Office: (801) 240-0392 | Cell: (801) 915-9358

Contact for Calgary Canada: Elder James Evanson
Tel: 403-330-2806
Email: jamesevanson1968@gmail.com

Contact for Mexico City, Mexico: J. Armando González Mondragón
Tel: 011-52-55-5003-3391
Email: gonzalezAR@ldschurch.org

Canada.Lds.org Website Specialists

One full-time missionary couple is needed to serve in Calgary, Alberta, Canada to work with Canada.LDS.org.

Responsibilities

• Solicit faith-promoting articles from members from all regions of the country. These articles are published on the website for the benefit of members in Canada.

• Interact via phone and email with area seventies, mission presidents and 47 stakes in Canada finding and writing articles as well as promoting the website to members via email.

• Help customize the Church website to meet the unique priorities of Canada.

• Encourage members to contribute inspirational internet content, ensuring that articles maintain focus and follow guidelines established by the Church.

Qualifications

• Proficiency with computers, including internet browser, Microsoft Office, and basic image manipulation.

• Experience or interest in journalistic writing, photography, and graphic design is helpful but not required.

• Missionaries should be comfortable working closely with priesthood leaders and will spend significant time soliciting articles from all regions of the country, especially articles dealing with current events.

Security Department

Contact: Rick Spencer
Local: 801-240-9840
Toll Free: 800-453-3860 ext. 2-9840
Email: spencerrf@ldschurch.org

Church Headquarters-Salt Lake City Security

Individuals are needed to serve at Church headquarters under the direction of the Church Security Department in a variety of activities.

Responsibilities

• Computer entry of security access information, fixed and roving posts.

• Backup support and assistance at major Church events.

Qualifications

• Missionaries should be in good health and be able-bodied.

• Law enforcement or security experience is preferred but not required.

The majority of security missionaries will work a day shift 7 A.M.—3 P.M. There is a need for missionaries to work 1 P.M.—9 P.M.
Self-Reliance Services/Perpetual Education Fund

Contact: Dwayne Saviano
Local: 801-240-0049
Toll-free: 1-800-453-3860, ext. 20049
Email: Dwayne.Saviano@ldschurch.org

Overview

“Self-reliance is the ability, commitment, and effort to provide for the spiritual and temporal necessities of life for self and family” (Handbook 2: Administering the Church [2010], 6.1.1).

The purpose of the Self-Reliance Initiative is to teach doctrines and principles, build faith in Jesus Christ, and provide tools and services to help members and others move away from poverty and towards spiritual and temporal self-reliance. You are invited to learn more about this wonderful initiative by viewing the resources at Self-Reliance Services. You are also invited to serve as Self-Reliance Services/PEF missionaries.

Self-Reliance Services/PEF Missionaries

Responsibilities

• Missionary couples will work through and support priesthood leaders.

• Much of their time will be spent training and strengthening stake self-reliance committee members throughout the mission.

• Missionaries are an extension of and coordinate their work with a regional Self-Reliance Services manager—a Church employee who covers one or more missions.

• Managers and missionaries work closely with priesthood leaders and stake self-reliance centers. These centers offer courses in foundational life skills and education, career, and self-employment preparation.

• Missionaries regularly attend self-reliance devotionals and classes.

• Missionaries may assist with developing and verifying resources with businesses, educational and training institutions, and other organizations, and share those resources with leaders and members.

• Missionaries may train volunteers, facilitate classes, provide coaching and mentoring, help members with personal self-reliance assessment, planning, job searches and placement, and assist with career counseling and interview skills.

Qualifications

• Passion for poverty alleviation and helping others to help themselves become self-reliant.

• Good teaching and communication skills.

• Good computer skills (experience with Word, Excel and PowerPoint are helpful).

• Priesthood and Relief Society leadership experience is also helpful.

Length of service: 12, 18, or 23 months.

Openings for Self-Reliance Services -

NOTE: (Mission costs in this table do not include health insurance. If couples need to acquire world-wide health insurance please add $518 to the costs listed in this table.) (New Rate Effective Oct 1, 2017)

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>TYPE</th>
<th>LANGUAGE</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Argentina Cordoba</td>
<td>Couple</td>
<td>Spanish</td>
<td>$2,020</td>
</tr>
<tr>
<td>Belize</td>
<td>Couple</td>
<td>English</td>
<td>$2,300</td>
</tr>
<tr>
<td>Colombia Bogota</td>
<td>Couple</td>
<td>Spanish</td>
<td>$2,270</td>
</tr>
<tr>
<td>Colombia Barranquilla</td>
<td>Couple</td>
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<td>Guatemala Retalhuleu</td>
<td>Couple</td>
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<tr>
<td>Panama Panama City</td>
<td>Couple</td>
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<td>$2,000</td>
</tr>
<tr>
<td>Tonga Nuku’lofa</td>
<td>Couple</td>
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<tr>
<td>Trinidad Port of Spain</td>
<td>Couple</td>
<td>English</td>
<td>$3,200</td>
</tr>
<tr>
<td>Uruguay</td>
<td>Couple</td>
<td>Spanish</td>
<td>$2,200</td>
</tr>
</tbody>
</table>

Accountants—PEF Operations

Contact: Liliana Wojtalow
Local: 801-240-1021
Toll-free: 1-800-453-3860, ext. 21021
Email: lilianaw@ldschurch.org

A full-time missionary couple (or Church-Service Missionary couple) with accounting experience is needed to serve with the PEF Operations Group at Church Headquarters in Salt Lake City.

Responsibilities

• Senior couples provide professional expertise in applying appropriate accounting principles to analyze present financial operations.

• Assemble and analyze data and transactions, prepare statements and reports, and perform internal audits of accounts.

• Missionaries may also prepare training materials and provide instruction for worldwide finance teams and Self-Reliance Services PEF operations teams.
Qualifications

- A Bachelor’s degree in Accounting (or Finance or Business Management) is preferred.
- Professional certification is preferred.
- Missionaries should possess a well-grounded knowledge of financial and accounting principles.

**Length of service:** 12, 18, or 23 months.

Employment Resource Center Missionary Couples

**RESPONSIBILITIES:**
- Supervise the day-to-day operations of an employment resource center, assisting members and non-members to obtain better employment
- Provide one-on-one coaching and guidance to individuals to help them achieve their self-reliance goals
- Train and supervise local employment center volunteers
- Develop and share community resources for employment, self-employment, and education
- Facilitate career planning and job search workshops, seminars, and groups
- Train and support local stake self-reliance specialists
- Visit stake self-reliance groups and help train self-reliance group facilitators
- Support stake self-reliance committees to help them implement their self-reliance plans

**QUALIFICATIONS:**
- Missionaries need to have good teaching, communication, and computer skills (Word, Excel, etc.).
- Priesthood and auxiliary leadership experience is helpful

**LENGTH OF SERVICE:**
12, 18, or 23 months

Opening for Employment Resource Center Missionary Couples

**NOTE:** (Mission costs in this table do not include health insurance. If couples need to acquire world wide health insurance please add $518/mo to the costs listed in this table.)

**US & CANADA EMPLOYMENT RESOURCE CENTERS**

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>NEXT NEED</th>
<th>COST</th>
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<tbody>
<tr>
<td>Chicago, Illinois</td>
<td>Feb 2018</td>
<td>$2,550</td>
</tr>
<tr>
<td>Denver, Colorado</td>
<td>Mar 2018</td>
<td>$2,200</td>
</tr>
<tr>
<td>Las Vegas, Nevada</td>
<td>May 2018</td>
<td>$2,300</td>
</tr>
<tr>
<td>New Orleans, Louisiana</td>
<td>Feb 2018</td>
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</tr>
<tr>
<td>New York City, New York</td>
<td>Mar 2018</td>
<td>$3,200</td>
</tr>
<tr>
<td>Orlando, Florida</td>
<td>Feb 2018</td>
<td>$2,100</td>
</tr>
<tr>
<td>Vancouver BC, Canada</td>
<td>Jul 2018</td>
<td>$2,400</td>
</tr>
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</table>

Special Projects Department

Natural Resources Services (NRS) Section

**Accountant - Oil & Gas**

**Contact:** David H. Powers—Energy Group Manager
Local: 801-240-5288
Toll Free: 800-453-3860 ext. 2-5288
Email: powersdh@ldschurch.org

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

**Responsibilities**
The individual (or couple) will assist in analyzing accounting issues, including tax issues, and the proper recording of revenue from Church oil & gas mineral interests in the US and Canada.

**Qualifications**
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills. The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

The following skills are desired:
- Knowledge of oil & gas accounting and accounting systems, including payout calculations.
- Knowledge of oil & gas taxation a plus

**Length of service:** 12 to 23 months

**Administrative Assistant/Bookkeeper**

**Contact:** David H. Powers—Energy Group Manager
Local: 801-240-5288
Toll Free: 800-453-3860 ext. 2-5288
Email: powersdh@ldschurch.org
Location: This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities:
The individual (or couple) will assist in performing the following administrative duties:
• Assist with mail, email, computers, phones, scheduling, and administrative duties, as assigned.
• Assist with work in files, databases, and approvals.
• Provide support for current missionaries or those requesting to serve as missionaries in NRS.
• Analyzing bookkeeping issues and properly recording Church natural resource revenue.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.
No experience is necessary but these skills are desired:
• An office management and Natural Resource (Forestry, Oil & Gas, Minerals, & Water) background.
• Knowledge of natural resource revenue bookkeeping.

Length of Service: 12 to 23 months

Landman - Oil & Gas
Contact: David H. Powers--Energy Group Manager
Local: 801-240-5288
Toll Free: 800-453-3860 ext. 2-5288
Email: powersdh@ldschurch.org

Location: This oil and gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities
The individual (or couple) will assist in determining and recording oil and gas mineral ownership in the US and Canada.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

Length of service: 12 to 23 months.

Natural Resources Services (NRS) Section/Finance

Accounting Support
Contact: Wayne Wood -- Finance Manager
Local: 801-240-4054
Toll Free: 800-453-3860 ext. 2-4054
Email: WoodWS@ldschurch.org

Location: This Finance position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities
The individual will assist in performing the following financial duties:
• Assisting with work in property files, databases, and approval documents.
• Analyzing accounting issues and properly recording Church Natural Resource Revenue from the US and Canada.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.
No experience is necessary however, the following skills are desired:
• Natural Resources (Forestry, Oil & Gas, Minerals, Water) background.
• Knowledge of natural resource revenue bookkeeping.

Length of Service: 12 to 23 months

Temple Construction and Special Projects
Contact: Octavio Avila
Local: 801-240-1769
Toll Free: (800) 453-3860 ext. 2-1769
Email: octavio.avila@ldschurch.org

Project Accounting - Construction
There is an immediate need for several missionary couples or individuals to serve in the Salt Lake City Church Office Building in the Finance Division of the Special Projects Department as project accounting assistants.
The Special Projects Department is responsible for the design, construction and remodeling of all Temples,
MTCs, and other large facilities around the world. We are expecting a workload increase in the next few months as the work of the Lord hastens and more temples begin construction. Service opportunities range from 12 to 24+ months. This opportunity is to assist with the financial aspects of the projects.

Responsibilities include being part of and providing finance and accounting support to project teams, which consist of Church project managers, financial analysts, and other project support personnel.

THIS IS NOT A CONSTRUCTION PROJECT MANAGEMENT OPPORTUNITY.

Missionaries perform the following tasks:

- Read and understand domestic and international construction contracts.
- Ensure that projects operate according to written contracts
- Review project pay requests with their supporting documentation
- Prepare pay requests for final review and approval by Church project accountants
- Help analyze project costing data
- Assist the division finance staff and project manager in other aspects of the project
- Spouses without technical expertise can assist in project administration. Since the work is centered in Salt Lake City, it is possible for a spouse to work in another department, for example, Family History.

- Skills desired for this position include:
  - Project accounting - Construction project accounting a plus
  - Bookkeeping - CPA, CMA a plus.
  - 10-key proficient
  - Attention to detail
  - Good problem solving skills
  - Computer literacy including proficiency in Excel and Word
  - Spanish language skills would be very helpful but is not required

Location: These oil and gas positions are for part-time assignments in the regional area where the individual(s) resides.

Responsibilities

The individual(s) will assist in acquiring and determining oil and gas mineral ownership from county courthouse records in the US and Canada from LDS information which will be provided. The individual's travel expenses will be reimbursed, as travel to a county courthouse is required.

Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

Length of service: 12 to 23 months

Real Estate and Administrative Support

Contact: Susan Rose—Meetinghouse Facilities Department, Real Estate Services Division

Email: Susan.rose@ldschurch.org

Local: 801-240-4477

A Senior Sister Missionary is needed to serve as a vital member of the Real Estate Services Division.

Responsibilities

- Processing real estate property transactions, reviewing property tax and title records, data entry, file organization, and yearly file room audit and archiving.
- The missionary will provide full-time office and administrative support to Real Estate Division, 8 hours a day, 5 days a week.
- Real estate and/or title, processes and documentation.

Qualifications

- Basic computer skills and Microsoft products; will be trained on specific tasks.
- Spanish language skills would be very helpful but is not required

Location: Salt Lake City, Utah, United States.

For more information, or to discuss the position further, please see contact information above.

Length of service: 18 to 23 months

Administrative Assistant

Contact: David H. Powers--Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org
Location: This oil and gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities:
The individual (or couple) will assist in performing the following administrative duties:
• Assisting with mail, email, computers, phone, scheduling, and administrative duties, as assigned.
• Assisting with work in property files, databases, and approval documents.
• Providing support for current missionaries or those requesting to serve in NRS.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.
No experience is necessary however, the following skills are desired:
• An office management and Natural Resources (Forestry, Oil & Gas, Minerals, Water background.

Length of Service: 12 to 23 months

Mineral Titles & Contracts - Oil & Gas
Contact: David H. Powers--Energy Group Manager
Local: 801-240-5288
Toll Free: 800-453-3860 ext. 2-5288
Email: powersdh@ldschurch.org

Location: This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities
The individual (or couple) will assist in analyzing mineral title and contract issues concerning Church oil & gas mineral interests in the US and Canada.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.
The following skills are desired:
Knowledge of oil & gas mineral titles and contracts

Length of service: 12 to 23 months.

Mineral Data Entry -- Oil & Gas
Contact: David H. Powers--Energy Group Manager
Local: 801-240-5288
Toll Free: 800-453-3860 ext. 2-5288
Email: powersdh@ldschurch.org

Location: This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

Responsibilities
The individual (or couple) will assist in entering mineral title information into a computer database.

Qualifications
The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.
The spouse can assist in NRS or in another assignment that matches his or her skills or interests.
No experience is necessary but these skills are desired:
• A background in oil & gas mineral title information.

Length of service: 12 to 23 months.

Temple Department
Temple Department Missionary Coordinators:
Elder Darrel K. Danielson
801 240-5545
e-mail: Darrel.danielson@ldschurch.org
Sister Linda S. Danielson
801 240-5280
e-mail: Linda.danielson@ldschurch.org
DL-TPL-MissionaryCoordinators@ldschurch.org
Call Monday–Thursday 10:00 A.M.–3:00 P.M. MST
Senior couples and a few senior single sisters with experience as temple ordinance workers are needed to serve as full-time missionaries in temples around the world. Most temples are staffed with local temple ordinance workers but some areas rely on the help of temple missionaries.
Temple Assignments can be for 6, 12, 18 or 23 months. The Church will pay travel costs for all domestic assignments, and for foreign assignments of 18 or 23 months. It is not possible to extend the length of service for most English-speaking temple assignments. Because of the demand to serve in the Nauvoo and Palmyra temples, assignments are limited to either one or the other for twelve months.
Temple missionaries called from the continental United States and Canada normally attend a three-day training seminar held in the Salt Lake Temple at the beginning of their missionary service. This training is not available for six month assignments.

When missionary papers are ready to be submitted, prospective missionaries may contact the coordinators to advise them of interest in a particular assignment.

**TEMPLES WITH SENIOR MISSIONARY OPPORTUNITIES**

Below are listed languages where senior missionary opportunities exist.

In temples where languages other than English are the primary ordinance language it is very helpful if the husband or wife is willing to work with the primary language of the temple. Temples that have the greatest current need for senior couples are in **bold type**. Temples where there are opportunities for single sisters are noted with an asterisk (*).

**ENGLISH**

(Opportunities for senior missionary assignments are limited in most English-speaking temples.) Boston, Halifax Nova Scotia, Kona Hawaii, Laie Hawaii, *Manhattan (Spanish helpful), Nauvoo, *Nauvoo Secretarial, Nauvoo Engineer, Palmyra, Regina Saskatchewan, Toronto Ontario.

*Outside the U. S. and Canada*: Accra Ghana (French needed), Apia Samoa, Cebu City Philippines, Hong Kong China (Mandarin/Cantonese useful but not required), Johannesburg South Africa (French useful but not required), Kyiv Ukraine (Ukrainian/Russian useful but not required), *London England, Manila Philippines, Suva Fiji, Seoul Korea (Korean useful but not required), Suva Fiji, Taipei Taiwan (Mandarin useful but not required).

**SPANISH**

(There is a great need for temple missionaries who speak Spanish.)


*Central America*: Guatemala City Guatemala, Panama City Panama, Quetzaltenango Guatemala, San José Costa Rica, San Salvador El Salvador, and Tegucigalpa Honduras.

*South America and the Caribbean*: *Cochabamba Bolivia, Cordoba Argentina, *Guayaquil Ecuador, Lima Peru, Montevideo Uruguay, *Santiago Chile, Santo Domingo Dominican Republic, Trujillo Peru.

**Europe**: Madrid Spain

**PORTUGUESE**

Brazil: Campinas, Curitiba, Manaus, Recife

**GERMAN**

*Bern Switzerland* (European citizens only), Freiberg Germany

**FRENCH**

Accra Ghana, *Bern Switzerland* (European citizens only), Johannesburg South Africa, Papeete Tahiti, Santo Domingo Dominican Republic (Spanish)

*Paris France*

**JAPANESE**

Sapporo

**OTHER LANGUAGES**

Cantonese: Hong Kong China

Danish: Copenhagen Denmark

Fijian: Suva Fiji

Finnish: Helsinki Finland

Italian: *Bern Switzerland* (European citizens only)

Korean: *Seoul Korea

Mandarin: Hong Kong China; Taipei Taiwan

Norwegian: Stockholm Sweden

Russian: Helsinki Finland; Kyiv Ukraine

Samoan: *Apia Samoa

Swedish: Stockholm Sweden

Tahitian: Papeete Tahiti

Tongan: Nuku'alofa Tonga

Ukrainian: Kyiv Ukraine

**Recreational Properties**

Note: All Recreational Properties are assigned to a specific mission. The cost may vary from the estimated mission costs (Mission costs located in the back of this bulletin.), if an RV is used or if the camp provides special housing.

**Camp Atoka Recreational Property**

Manager: Bryan K. Schade
Tel: 801-621-8709; Mobile: 801-710-9106
Email: CampAtoka@ldsmail.net
Scheduler: Ryan McBride
Tel: 801-725-5220
Email: CampAtoka@ldsmail.net
Mission: Utah Ogden

We are in need of a couple to serve as caretakers for Camp Atoka which is located about four miles east of
Huntsville, Utah, on the road to Monte Cristo. It is a beautiful camp with large beautifully maintained grassy areas. It has a wonderful lodge with a fantastic kitchen and a large covered patio attached to the lodge. In addition, there is a very nice pavilion with picnic tables. It has a nice basketball court, a sand volleyball court, a ropes course, and a new archery area. There is running water, including showers, and electricity.

**Responsibilities**
- Two couples work together to supervise the camp day and night.
- A couple (or both couples) may leave the site if no camps are scheduled, or only one couple is needed.
- The camp is closed on Sundays. Caretakers may leave to attend their own Sunday meetings and activities.

**Qualifications**
- Some physical activity is required such as lifting firewood into carts or other camp-like work.
- Stakes and youth have assignments to help maintain the camp and will assist with heavy lifting.

A camper or trailer is needed. Complete hookups are available.

**Length of service:** 5 months (May to September), 2017 and 2018.

**Seneca Lake Camp Manager**

*Contact:* President David Larsen  
*Email:* davidlarsen2@gmail.com  
*Mission:* New York Rochester

A full-time missionary couple is needed to manage Seneca Lake Camp in western New York. We will be screening for this assignment in April/May 2017 to start April 1, 2018 and lasts for 23 months. Two six-month couples are also needed, starting in mid-April 2018. The assignment may include other missionary assignments in the area during the off-season months if the couple desires.

The camp is situated in the middle of many Church history sites, including the Peter Whitmer Farm, Hill Cumorah, the Sacred Grove, and the Joseph Smith Home.

**Responsibilities**
- Responsible for cleanliness, appearance, reputation and maintaining the special spirit in the camp.
- Maintain a place where guests can feel the Spirit and strengthen their testimonies of the gospel of Jesus Christ.
- Ability to multi task and manage many activities.

- Mow and maintain the lawns, fields, groves, and grounds.
- Day-to-day repairs and maintenance of buildings, grounds, and equipment.
- Clean and maintain the cabins, dining hall, and other camp facilities.
- Missionaries should be in very good health. Both the elder and the sister should be able to perform physically demanding duties. Much of their time will be spent outdoors.
- Depending on the season, work days and hours will vary; personal flexibility is important. The elder will need skills in general repair, painting, and custodial work.
- The sister will assist her husband and help care for and maintain the cabins, grounds, flower gardens, and other facilities.

**Qualifications**
- Full-time couples - housing is provided.
- Six-month couples - must have their own RV to live in during service.
- General experience in grounds, buildings, and equipment maintenance.
- General custodial experience.
- General understanding of carpentry, plumbing, and electrical systems.
- Experience working with and leading youth groups at camps.

As time permits, opportunities may be available to serve in the Palmyra New York Temple, local family history centers, or local wards and branches as Member and Leader Support missionaries.

**Length of service**

**Washington Recreational Properties**

*Contact:* Jonathan Katz  
*Local:* 801-240-2860  
*Cell:* 360-649-4350  
*Email:* KatzJB@ldschurch.org  
*Mission:* Washington,

**Immediate Urgent Needs for Spring and Summer 2018:**  
- **Zion’s Camp** (Memorial Day - Labor Day 2018)  
- **Ensign Camp** (Memorial Day - Labor Day 2018)  
- **Nisqually Camp** (Memorial Day - Labor Day 2018)
The Puget Sound-Central Washington Recreational Properties Council needs couples to manage and maintain recreational properties in Central and Western Washington.

**Responsibilities**

- Office duties such as scheduling, answering phones, collecting and tracking user fees, using computers (Word, Excel, websites), and compiling reports.
- Equipment and grounds maintenance. Operate and maintain heavy or light equipment.
- Building maintenance such as general repairs, painting, plumbing, carpentry, electrical, mechanical, and general custodial work.
- Provide assistance and resource information to youth groups and leaders in their handcart treks, camps, and conferences.
- Work side-by-side with youth groups and volunteers on service projects and provide professional guidance and inspiration.
- Present information on local recreational properties to various organizations within the Church.
- Lead cottage meetings and firesides and serve in other capacities during seasonally slow times.
- Be a host and hostess. Guide tours, check people in and out of facilities, and receive and receipt income.

* One camp (Ensign Ranch) has a horse program requiring equestrian skills including care and training of the horses.

**Qualifications**

- Elders should be in very good health and able to perform physically demanding duties outdoors, including trail maintenance and lifting up to 50 lbs.
- Sisters assist their husbands and work in the office.

Mission costs for rent and utilities would be $200 with own RV or $300 without RV. (Food, transportation, etc. are not included).

**Length of service:** 6, 18 or 23 months.

**Temporal Affairs Department**

Note: All Church Site Historical Properties are assigned to a specific mission. The cost may vary from the estimated mission costs (located in the back of this bulletin) if an RV is used or if there is LDS owned housing.

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**Independence, Liberty, Far West Historic Sites**

**Kansas City MO North Facilities Management Group**

**Contact:** Moira Bauchiero 801-240-3629

**Toll Free** (800) 453-3860, ext. 2-3209

**Local:** Kevin Smith (816) 461-6809

**email:** moira.bauchiero@ldschurch.org

Mission: Missouri Independence

One couple is needed to serve 12 to 18 months by March 1, 2019. Couple will work with the facilities management group to maintain facilities and landscaping at the visitors’ centers and historic sites in the Independence Missouri area. Brethren should be able to perform handyman tasks including repairs to facilities and equipment. Sisters will help with cleaning tasks and work with their husbands with grounds care including lawns and flower beds.

**Palmyra, Kirtland and Priesthood Restoration Sites**

**Palmyra Historic Site Facilities Management Group**

**Contact:** Moira Bauchiero 801-240-3629

**Toll Free** (800) 453-3860, ext. 2-3209

**Local:** John Rutkowski (315) 597-5789

**email:** moira.bauchiero@ldschurch.org

Mission: New York Rochester

Two couples are needed to serve 18 to 23 months, one couple in November 2018 and one couple in March 2019, to help maintain facilities and grounds at various historic sites. Duties are flexible depending on the skills, abilities and interests of the couple, however they will be engaged in physical activities. Elders perform handyman maintenance such as repairs, basic carpentry, electrical, plumbing, painting and large equipment operation according to their skills. Auto mechanic experience is desirable to assist with small engine repairs and tune-ups on tractors and trucks, etc. Sisters perform a variety of activities including assisting with general office duties, documenting site history, gardening, cleaning, painting and small repairs. Sisters at times work independently as well as alongside their husbands.
The six-month missionaries will need to bring RVs. Brethren must be capable of performing physical labor, including lifting. They perform repairs and maintenance of facilities and equipment and do garden tilling and lawn mowing. Sisters also need to be able to complete physical tasks, including planting and caring for flower beds and vegetable gardens, cleaning buildings and restrooms, and care of historic artifacts.

Joseph Smith Birthplace Sharon, Vermont, Facilities Management Group

Contact: Moira Bauchiero 801-240-3629
Toll free: (800) 453-3860, ext. 2-3209
Local: Joe Mender 603-763-8198
Email: moira.bauchiero@ldschurch.org
Mission: New Hampshire, Manchester

One couple is needed by July 1, 2018 to serve 12-18 to 23 months.

The focus of this mission is to support the facilities management group at the Joseph Smith Birthplace. The facilities management group maintains the visitors’ center, residence, meetinghouse, and several hundred acres of woodlands, fields, roadways, and trails.

Responsibilities

• The couple will be part of a team of Church employees and full-time missionaries that handle day-to-day maintenance.

Qualifications

• Elders should have experience and/or interest in one or more of the following trades: construction, maintenance, plumbing, electrical, carpentry, landscaping, forestry, etc.

• Sisters should have experience or interest in gardening, landscaping, cleaning or material management

Length of service: One couple is needed to serve 18 months beginning January 1, 2018. Also a 6-month mission is available.

Nauvoo Facilities Management Group

Facilities Manager: Jordan Bodily
Local: 217-453-2233 ext. 355
Email: bodilyjm@ldschurch.org
Mission: Illinois, Nauvoo

Senior missionary couples are needed to serve in Historic Nauvoo under the direction of Facilities Management.
Responsibilities
• Maintain historic sites, missionary homes, and other Church property.

Qualifications
• Elders should be in good health and able to perform six hours of physical labor daily.
• Sisters will primarily proselyte at historic sites.
• Elders and Sisters will perform in live shows each evening in conjunction with the Illinois Nauvoo Mission.

Missionaries are needed to fill the following positions:
• Cabinet Maker Operator
• Carpenter Mason
• Electrical/Appliance Repairman Painter with 3 years commercial and residential experience
• Grounds Keeper Veterinarian
• Heavy Equipment

Length of service: 18-23 months.

Winter Quarters, Omaha Nebraska FM Group
Contact: Moira Bauchiero 801-240-3629
Toll free: 800-453-3860, ext. 2-3209
Email: moira.bauchiero@ldschurch.org
Local: Roger Bond
Tel: 402 558-6661
Mission: Nebraska, Omaha
One couple is needed by June 2018 to serve for 18 to 23 months.

Responsibilities
• The couple will work with the facilities management group to maintain the physical facilities and landscapes at the visitors’ center, temple, and historic sites in the Omaha Winter Quarters area.

Qualifications
• Brethren should be able to perform handyman maintenance on physical facilities and equipment.
• Sisters also need to be able to complete physical tasks, working with their husband and provide help with the landscaping and cleaning.

Length of service: One couple is needed to serve 12 or 18 months to begin September 2018.

Translation and Interpretation Team/Publishing Services Department
Contact: Sead Osmani
Tel: 801-240-3296
Email: Sead.Osmani@ldschurch.org
English speaking senior missionary couples are needed in the Translation/Interpretation team at Church Headquarters in Salt Lake City. This is an exciting and unique opportunity to serve with many native speaking interpreters and returned missionaries from around the world and be involved in the production of sending gospel recordings, broadcasts, General Conferences and a variety of other church programs worldwide.

Responsibilities
• Serve as “Interpreter Supervisors” working with at least 25 different languages from around the world. No secondary language skills are required.

Qualifications
• In this fast paced, rigorous office based calling, requiring enhanced organizational expertise, and excellent communication skills
• The missionary will find opportunities to creatively problem solve to meet daily deadlines, establish successful routines and resolve challenges as they present themselves.
• The calling requires that a person be physically active throughout the day and into some evenings each week.
• Excellent social skills are needed to communicate and interact with a variety of cultures.
• Moderate experience using Outlook, Excel and Word are a must.
• Organizational abilities in a variety of areas.
• Walking for extended periods of time while serving.

Welfare Services Department
Humanitarian, Bishops’ Storehouses, Ranches, LDS Family Services, Education Support Services

Coordinates: Elder and Sister Walton
Local: 801-240-1058 or 801-240-3322
Toll free: 800-453-3860 ext. 2-1058
Email: val.walton@ldschurch.org
Email: margie.walton@ldschurch.org
Welfare Services, Humanitarian Missionary
The Welfare Department has an urgent need for couples who speak French.

Humanitarian Links:
LDS Charities
Welfare Missionary Opportunities

Welfare Services Humanitarian Missionaries help relieve suffering and foster self-reliance for families of all nationalities and religions by identifying and helping with humanitarian projects around the world.

Responsibilities
- As a Welfare Services missionary serving internationally for Humanitarian Services, you would develop relationships with government, community, and charity organization leaders.
- Together you will determine what the local critical needs are and where to find the resources to meet those needs.
- Major projects will be planned by a specialist who has professional training and expertise. Major projects include wheelchairs, vision, clean water, mother and newborn care, and immunization.
- Area projects are developed locally with other organizations to meet the needs of the community.

Qualifications
- Very Good health as determined by Missionary medical staff.
- Current passport (good 6 months beyond return date).
- Basic computer, Internet and office skills.

When you request a Humanitarian Missionary assignment it is best to submit your recommendation 6-9 months prior to your availability date. This will allow time to obtain necessary visas.

Length of service
Due to the nature of the work that needs to be accomplished on a humanitarian mission, missionary candidates should be able to serve for a minimum of 18 months in order to be considered for these types of assignments.

Future Openings for Welfare Services Humanitarian Missionaries
NOTE: (Mission costs in this table do not include health insurance. If couples need to acquire world wide health insurance please add $518 per couple or $259 per individual to the costs listed in this table.) (New Rates Start on Oct 1, 2017)

THERE IS AN URGENT NEED FOR COUPLES IN AFRICA FRENCH SPEAKING!

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>MTC</th>
<th>LANGUAGE</th>
<th>COST</th>
<th>COUNTRY HEALTH CARE</th>
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<td>2,510</td>
<td>Poor</td>
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<tr>
<td>DR Congo Kinshasa</td>
<td>Sep 2018</td>
<td>French</td>
<td>1,650</td>
<td>Poor</td>
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</table>

*Area Welfare Specialists—prefer a couple who has previously served a humanitarian mission.

Welfare Services, Bishop’s Storehouse, and Home Storage Center Manager Missionary

Responsibilities
- Manage and oversee the bishops’ storehouse and home storage center.
- Fill bishop’s orders for food and household commodities for the poor and needy.
- Lift patrons spiritually while helping to meet their material needs.
- Coordinate, support and train Church-service missionaries and volunteers.
- Assure facility maintenance, safety, and cleanliness.
- Provide good customer service.
- Counsel and coordinate with the assigned agent stake president and his operating committee.
- Train priesthood and Relief Society presidencies on preparing food orders.
- Make sure shelves are stocked and take quarterly inventory.
- Respond to humanitarian and emergency needs as requested.

Qualifications
- Able to be on feet for periods of time.
- Can lift up to 25 pounds, some bending and stooping.
- Have basic computer skills.
- Be personable, compassionate, good disposition, and enjoy serving people.

Future Openings for Bishops’ Storehouse/HSC Missionaries

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>MTC</th>
<th>LANGUAGE</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farmington Hills, MI</td>
<td>Sept 2018</td>
<td>English</td>
<td>1,625</td>
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</table>
Welfare Services, Ranch Missionary
Need experienced rancher/farmer with good health to assist with ranch operations. Housing and transportation provided.

Future Openings for Ranch Missionaries

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>MTC</th>
<th>LANGUAGE</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Welfare Services, LDS Family Services Missionary
As a Family Services Specialists, you will consult on mental health and relationship issues; establish support groups for marriage, parenting, and addiction recovery; and consult with and provide training to ecclesiastical leaders. In some areas, consultants may provide counseling for full-time missionaries. If both spouses are not trained counselors, the spouse who is not will be involved in non-clinical aspects of strengthening individuals and offering welfare help. One spouse must have a behavioral health background. If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

Future Openings for LDS Family Services Missionaries (Cost does not include insurance.)

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>MTC</th>
<th>LANGUAGE</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Mexico Farmington</td>
<td>June 2018</td>
<td>English</td>
<td>1,515</td>
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</table>

Miscellaneous: Non-Missionary Opportunities
The China Teacher Program (CTP) is a nonprofit outreach program of the David M. Kennedy Center for International Studies at Brigham Young University. It was established in 1989 to provide seasoned American teachers to selected outstanding Chinese universities. Teachers are currently placed at 18 partner universities in nine cities throughout China. Teachers need to have a university degree, not necessarily in education, have some teaching experience, and be between 40 and 65 years old.

Our teachers are educators and professionals who bring the wisdom and experience of their successful careers to their classes. Typical assignments are for one academic year, and most are asked to teach oral and written English. All teachers participate in a mandatory two-week, 100 hour, TEFL training program at the Kennedy Center prior to leaving for China. Additional information can be found online at kennedy.byu.edu/chinateachers or by calling 801-422-5321.

ESTIMATED MONTHLY MISSION COSTS FOR SENIOR COUPLES

Estimated Mission Costs Include the Following

Housing—Includes rent, utilities, all furnishings, fees, parking (will not exceed $1400 for couples). This is a fixed cost average in most missions that senior missionaries donate each month directly to their home ward as a “Ward Missionary Donation.”

Personal—Consumables, food, personal care (bath supplies, office supplies, laundry, haircuts, etc.). This is a variable out-of-pocket cost that is paid by the missionaries in the mission field to local vendors. (differs with each missionary based on spending habits and wants & needs.)

Transportation—personal auto operating costs (excluding auto insurance), car rental and fuel for some missions, or public transportation costs. If missionaries in foreign country service are assigned a mission vehicle they are charged $150 USD per month which is a part of the transportation costs and which they pay to their home ward. All other transportation costs are paid out-of-pocket in the mission field.

NOTE:
The above three costs plus the cost of health insurance represent the total estimated costs for serving a senior couple’s mission. These costs represent the out-of-pocket costs paid in the country you are serving and the donation (housing & car rental) costs paid to your home ward. If a couple opts to serve less than 18 months in a foreign mission, they will incur the additional cost of air travel to and from their mission field.

Single Senior Sisters are responsible for their own mission costs, which are approximately 80% of the amounts shown for couples.

Estimated Mission Costs DO NOT Include the Following

Communications—Internet, cable/satellite TV, telephone service, or personal cell phone.

Medical Care—Prescription drugs, over-the-counter medications/supplies, or physician care.

Personal Health Insurance (see below)

Other—Gifts, charitable giving, clothing, personal obligations, entertainment, etc.
Health Insurance Requirements to Serve

Adequate health insurance coverage is required to serve a full-time senior mission. Health insurance may be purchased from DMBA/Aetna International for an additional $259/month per person.

For additional health insurance information consult website www.dmba.com/ssmp

*Monthly cost estimates for couples listed in the table below for each LDS Church mission DO NOT INCLUDE THE COST FOR PERSONAL HEALTH INSURANCE. With the exception of live-at-home missionaries, all full-time senior missionaries are required to have personal health insurance. Since Medicare does not provide world wide health insurance, most senior missionaries who serve international missions will need to acquire world wide health insurance. Any insurance acquired will need to meet the criteria set by the Missionary Department. The Church helps in providing a very competitive rate for world wide health insurance for seniors through DMBA (Deseret Mutual Benefits Association). The monthly rate starting in October 2017 will be $259 per individual and $518 per couple. If you need to acquire personal health insurance please add the cost of the insurance to the Estimated Monthly Cost of the mission given below to determine the total monthly cost of the mission.

Estimated Monthly Cost by Mission (USD)

(These cost figures are the total of the housing, transportation and personal cost estimates)

<table>
<thead>
<tr>
<th>Mission</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Adriatic North</td>
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<tr>
<td>Adriatic South</td>
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<tr>
<td>Alabama Birmingham</td>
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</tr>
<tr>
<td>Alaska Anchorage</td>
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</tr>
<tr>
<td>Alpine German-speaking</td>
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<tr>
<td>Angola Luanda</td>
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<td>Argentina Buenos Aires E</td>
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<tr>
<td>Argentina Buenos Aires N</td>
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<tr>
<td>Argentina Buenos Aires S</td>
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<tr>
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<td>Argentina Resistencia</td>
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<td>Argentina Rosario</td>
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<td>Arizona Mesa</td>
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<td>Brazil Salvador South</td>
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<td>(Ivory Coast)</td>
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<td>Cote D’Ivoire Abidjan West</td>
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<td>(Ivory Coast West)</td>
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<td>Czech/Slovak</td>
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<td>England Leeds</td>
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<tr>
<td>Location</td>
<td>Population</td>
</tr>
<tr>
<td>---------------------------</td>
<td>------------</td>
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<tr>
<td>Japan Nagoya</td>
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RECOMMENDATION INSTRUCTIONS

Completing your Online Recommendation

Prospective Senior Missionaries

Submit your missionary recommendation forms on the Internet using the Missionary Online Recommendation System (available in most countries; check with your priesthood leader). Languages enabled for online recommend: English, Portuguese, Spanish.

When prospective senior missionaries complete the missionary online recommendation forms, they are encouraged to indicate their interests and preferences regarding where and how they would like to serve. Please remember, assignments are made by the Lord through His ordained Apostles, and prospective missionaries should be willing to serve wherever and in whatever capacity they are called.

To complete your online recommendation forms:

1. Ask your bishop to initiate your online recommendation.
2. Open your Web browser (using Internet Explorer, Chrome, or Firefox; Safari is not supported).
3. Type www.lds.org/mss in the Address bar and then press the Enter key.
4. If you don’t have an LDS Account (the same account used to access the stake and ward website and Family Search), click Obtain an account. Follow the steps on the LDS Account site to create an account with a user name and password. You will need your membership record number, which is on your temple recommend and an Email address. (For couples, each spouse must register for an LDS Account.) Contact your stake technology specialist if you need help with this step.
5. When your LDS Account registration is complete, or if you already have an LDS account, type your user name and password on the Missionary Online Recommendation System sign-in page.
6. Click Sign In.
7. Complete each section in the candidate checklist.
8. Print out the medical and dental forms to be completed by your physician and dentist. You should not schedule your exams until you have completed your medical information in the system.
9. Accept and sign the privacy and release of information agreement. (For couples, each spouse must sign in separately using their LDS user name and password and complete this step.) This is required before submitting your recommendation to your bishop.
10. Click Submit Recommendation Forms.

Your bishop will forward the online forms to your stake president, who can submit them to the Missionary Department up to nine months before your availability date. Your call letter should be mailed three to four weeks after your stake president submits your recommendation.

NOTE:
Your MTC date may be delayed by VISA wait times, which are outside the control of the Missionary Department.
For Bishops/Branch Presidents

To initiate a recommendation:

1. Sign in to the Missionary Recommendation System.
2. Click **Initiate New Recommendation**.
3. Select a type of candidate.
4. Type the candidate’s membership record number and birth date, and then click **Next**.
5. Verify that the name displayed for the candidate is correct, select whether or not the candidate is a permanent member of your ward, and then click **Continue**. The candidate appears on the View All Candidates page under the heading “Candidate(s) Completing Forms.”
6. If you need help, please call the Global Service Center at 801-240-4357, or 1-800-453-3860, ext. 24357.

**NOTE:**
The Missionary Online Recommendation system is available in English, Portuguese, and Spanish.
The Missionary Online Recommendation System is not currently available in the Africa, Asia, Asia North, and Europe East areas. Missionary recommendations from these areas should be submitted using the paper forms.

**New Instructions for Full-Time Live-at-Home Senior Missionaries**

As of May 20, 2014 local priesthood leaders now have the ability to select an additional option in the Missionary Online Recommendation System for prospective senior missionaries to serve a full-time live-at-home mission.

Please review the following expectations with prospective senior missionaries before recommending them to serve a live-at-home mission:

- They should be 40 years of age or older.
- They should not have any dependent children under the age of 18 living at home.
- They should not be employed (either full or part-time) while serving.
- They will continue to be responsible for all their living expenses (e.g., food, housing, medical, insurance, transportation, etc.) and will not receive any financial support since they are serving while living at home.