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SENIOR MISSIONARY  
OPPORTUNITIES BULLETIN

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Updated April 13, 2018

*Local Salt Lake City:* 801-240-6741

*Toll Free:* 800-453-3860 ext. 2-6741

*View weekly updates at:*

[www.lds.org/senioropportunities](http://www.lds.org/senioropportunities)

THE CHURCH OF  
**JESUS CHRIST**  
OF LATTER-DAY SAINTS

## **PLEASE READ BEFORE PROCEEDING**

This document contains a list of opportunities for prospective full-time senior missionaries. If you have preferences about where you would like to serve, please share them in the Online Missionary Recommendation form. However, listing preferences does not guarantee that you will be called to serve in any one of those particular assignments. Your missionary assignment will be made by the Quorum of the Twelve Apostles as directed by the Spirit, and you will be called by the President of the Church. Thank you for your willingness to serve the Lord and to utilize your talents to help build His kingdom.

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## GENERAL INFORMATION

Information provided in the Senior Missionary Opportunities Bulletin relates to members living in Canada and the United States. Members in other parts of the world may use this bulletin for general ideas about missionary service opportunities and costs.

### SENIOR MISSIONARY SERVICES, MISSIONARY DEPARTMENT

*Office hours:* Mon-Fri, 8 A.M.—5 P.M. (Mountain Time)

*Website:* [Full-time Senior Missionaries](#)

#### GENERAL QUESTIONS:

*Tel:* 801-240-6741

*Tel:* 800-453-3860 ext. 2-6741

*Email:* SeniorMissionaryServices@ldschurch.org

#### MISSIONARY INSURANCE QUESTIONS:

*Tel:* 801-578-5650

*Tel:* 800-777-1647 (Toll free)

*Website:* [Senior Service Medical Plan](#)

#### MEDICAL QUESTIONS:

*Tel:* 801-240-6856

*Toll free:* 800-453-3860 ext. 2-6856

#### MISSIONARY TRAINING CENTER (MTC) QUESTIONS:

*Tel:* 801-422-8634

#### TRAVEL AND VISA QUESTIONS:

*Tel:* 801-240-5111

## RECOMMENDATION AND MISSIONARY VISA

### Missionary Recommendation

If you are thinking about serving a full-time mission, meet with your bishop to start the recommendation process. The time it takes to complete the recommendation depends on the couple's or the senior sister's ability to complete all of the recommendation requirements. Once all requirements are completed, the stake president submits the recommendation to the Missionary Department. Once submitted, it may take three to four weeks to process the recommendation before you receive your call. Some situations may delay the process (medical exams, procedures and so forth).

If you are unable to serve a full-time mission at this time, please investigate Church Service Missionary opportunities by contacting the Church Service Missionary Department at: 801-240-4914.

### Passport and Missionary Visa

Obtaining a passport does not guarantee you will serve in a foreign mission. However, if your preference is to serve in a foreign country and you indicate this on your recommendation, you may consider applying for (or renewing) a passport. The passport is the first step to acquire a missionary visa and may significantly decrease the time it takes to process your visa.

If you are assigned to a foreign country, it may take two to nine months to obtain a missionary visa after you receive your mission call. The Church Travel Department will work with you to obtain your visa.

### Medical Restrictions

A medical evaluation will be made of all prospective senior missionaries. This may result in some prospective missionaries not being able to serve in some locations of the world. If your preference is to serve outside of your own country, you may want to contact a nurse in the Senior Missionary Services to discuss your medical condition. 801-240-0322.

### Mission Travel Expenses

Travel to and from your mission will be paid by the Church for senior missionaries who:

- Serve within their resident country
- Serve 18 or 23 months in a foreign country

**Exceptions:** Missionaries called to serve a 6 or 12-month foreign mission will be expected to pay their travel expenses to and from their mission. If senior missionaries extend to 18 or 23 months during their service, the Church will pay for their travel home.

Missionaries driving their own vehicle to their mission will receive a per diem allowance based on travel distance. The allowance provides for vehicle operating costs, lodging, and meals. The travel office at the Provo MTC will provide a check for travel expenses during orientation.

## OPENINGS BY DEPARTMENT

### Missionary Department

Contact: Elder Dale Price or Elder Kenton Anderson

Email: dale.price@ldschurch.org

kenton.anderson@ldschurch.org

Tel: 800-453-3860/801-240-9739/801-240-8911

Senior missionary couples may serve in member and leader support, visitors' centers, mission offices, medical assignments, military relations, and more.

### Member and Leader Support (MLS)

Member and leader support (MLS) is the most common type of assignment for senior missionary couples called to serve under the direction of the mission president.

#### Responsibilities

- This assignment encourages couples to share the gospel, reactivate and rescue less-active members, retain new converts, strengthen young single adults, and support local leaders in struggling wards, branches, and districts.
- Couples also provide a great and lasting influence on younger missionaries serving within a mission.

Only couples may serve as member and leadership support missionaries. We have needs for member and leader support couples to serve in the USA and around the world.

### Mission Office Couples

#### Qualifications

- Senior missionary couples with experience using Microsoft Word and Excel are needed to serve as office couples.

#### Responsibilities

- Office assignments include secretary to the mission president, financial secretary, apartment administrators, vehicle fleet administrators, and referral secretaries. In addition, senior missionaries with office assignments may help with member and leader support (MLS) assignments in the evenings and on weekends.

### Missionary Department-Senior Missionary Support Specialist - Salt Lake City, Utah

Coordinators: Elder Dale Price or

Elder Kenton Anderson

Tel: (800) 453-3860 ext, 9739, or (801) 240-9739

(801) 240-8911

Email: dale.price@ldschurch.org or

kenton.anderson@ldschurch.org

**Urgent Need:** A full-time senior missionary couple is needed by March 1, 2018 to begin serving in the Missionary Department at Church Headquarters in Salt Lake City, Utah for 18 to 23 months. A live-at home full-time couple would be considered for this assignment who live within 45-minute commute of the Church Office Building.

#### Responsibilities:

- Answer calls from perspective senior missionaries who are interested in serving a Church Service Mission or a full-time mission.
- Become experts in using the SMS website, guidelines and policies for serving a CSM or full-time mission.
- Communicate with bishops, stake presidents, mission presidents and Church departments.

#### Desired Skills:

- Interpersonal relationship skills, ability to communicate well with others and ability to pay attention to details
- Comfortable with using computer software such as Microsoft Word/Excel, email, and the internet
- Prior experience as a full-time or CSM senior missionary couple is preferred but not required
- Able to serve 40 hours a week

### URGENT NEEDS FOR SENIOR COUPLES

The missionary assignments below are urgent needs for the Church and are hard to fill because couples must have sufficient health and funds to serve in these locations. If you are interested in being considered for these assignments, please call 801-240-6741 for more information. **(Insurance not included in cost. Add \$518 to the costs listed in this table if you as a couple will require world-wide insurance)**

LOCATION	EST. COST (USD) PER MONTH	LANGUAGE NEEDED
Argentina Mendoza (OFC)	\$1,805	Spanish
Argentina BahiaBlanco (OFC)	\$1,000	Spanish
California Riverside (OFC)	\$2,700	English
Canada Calgary (OFC)	\$1,900	English
Cebu Philippines (OFC)	\$1,850	English
Chile Concepcion (OFC)	\$1,575	Spanish
DR Congo Kenshasa (OFC)	\$1,650	French/English
England Leeds	\$3,000	English
Florida Orlando (OFC)	\$3,000	English
Peru Cusco (OFC)	\$1,250	English/Spanish
Tampa Florida (OFC)	\$2,775	English
Ghana Cape Coast (MLS)	\$1,875	English
Ghana Kumasi (MLS)	\$1,650	English
Liberia Monrovia (MLS)	\$2,450	English
New York, New York North (MLS)	\$3,200	English
New York, Utica (MLS)	\$2,200	English
Sierra Leone Freetown (MLS)	\$1,650	English
Finland Helsinki (YSA)	\$2,500	Finnish
Sweden Stockholm (YSA)	\$2,800	Swedish

OFC = Mission Office YSA = Young Single Adults

MLS = Member and Leader Support

### Current Needs:

#### International

- Africa
- Latin America
- Eastern Europe
- Micronesia
- Guam
- Pacific
- Iceland (MLS)\*
- Canada
- Phillippines

\*Icelandic helpful but not required

#### United States

- Arkansas
- Arizona
- California
- Georgia
- Illinois
- Iowa
- Michigan
- Mississippi
- Missouri
- New Mexico
- New York
- Ohio
- Oregon
- Pennsylvania
- Texas
- West Virginia
- Washington State

### Missions in the United States and Canada

All missions within the United States and Canada need senior missionaries to serve in member and leader support as well as mission offices. Some missions can accommodate couples who want to live in their fifth-wheel trailer, travel trailer, or motor home.

### Foreign Missions

Foreign language skills are needed in many locations. Consideration of possible assignments may take into account languages previously learned as a missionary, even though some brush-up may be needed.

If you are going to a country where another language is spoken, you may participate in one-on-one language-tutoring sessions (whether or not a language is required). These sessions are available via Skype and/or in-person visits at the MTC.

You may participate in online tutoring both before entering the MTC and after arriving in the mission field.

Missionaries serving in an English-speaking assignment in a foreign country may wish to learn the native language to help them share the gospel, interact with neighbors, shop, and participate in their ward or branch.

After receiving a mission call, interested seniors may request one-on-one tutoring by following the instructions included in their call packet or by e-mailing a request to [onlinetutoring@mtc.byu.edu](mailto:onlinetutoring@mtc.byu.edu).

#### Current needs:

There is currently an urgent need for Spanish speaking couples.

### Health Care Professionals

#### Physical & Mental Health Services

**MDs and DOs**—Opportunities exist to serve as an Area Medical Advisor or Mission Medical Advisor throughout the world. Area Medical Advisors oversee and serve as a resource for medical advice for Mission Presidents and their wives in approximately 10-12 missions. Mission Medical Advisors assist in an individual mission. Serving for 18 months is generally required for these assignments. If interested, please contact:

*Contact:* Elder Weatherford T. Clayton, M.D.

*Local Tel:* 801-240-8598

*Toll Free:* 800-453-3860 ext. 2-8598

**RNs, NPs, and PAs**—There is an immediate, urgent need for Mission Nurses/Mission Medical Advisors throughout the world. These individuals serve as a resource for one mission and assist the Mission President and Mission President's wife in managing the health of the missionaries, coordinating care, and teaching prevention methods to the missionaries. If married, the spouse receives a separate, complimentary assignment. Single Sisters are also very valuable in this role. Current licensure is not required. If you are interested in this opportunity, please contact:

Contact: Meg Chandler, RN

Tel: 801-240-7740

Email: [missionnurse@ldschurch.org](mailto:missionnurse@ldschurch.org)

**Length of service:** 18 months

### Master and Ph.D. level Mental Health Professionals

—There is an ongoing need for mental health counselors to work with missionaries throughout the world. These individuals serve in an area assignment and work with missions and missionaries in that corresponding area. If you are interested in this opportunity, please contact:

Contact: Shawn Evans

Tel: 801-240-2538

Email: [EvansSJ@ldsfamilyservices.org](mailto:EvansSJ@ldsfamilyservices.org)

**Length of service:** 18 months is generally required for these assignments.

### Pathologist for Samoa Requested

PATHOLOGIST NEEDED

Contact: Dean Walker

Phone Number: 801 240 6569

Email: [walkerdw@ldschurch.org](mailto:walkerdw@ldschurch.org)

There is an immediate need for a qualified pathologist (couple) to served in English speaking Samoa. He or she would work as a pathologist in a modern hospital and have other types of missionary opportunities in the evenings if desired. This facility now sends specimens to New Zealand for consultation, which is not working out well, and is in need of qualified full-time missionary help. Spouse will help in related missionary work and service. Call Dean Walker for more information on this opportunity.

Length of Service: 12 or 18 months

### Dental Care Services

**Central America Area**—Guatemala City

Contact: Elder Richard L. Call, D.M.D., M.S.,

Tel: 720 469-7374

Email: [rlc.call@gmail.com](mailto:rlc.call@gmail.com)

**Philippines Area** - Manila

Contact: Craig Burtenshaw, D.D.S.

Tel: 208 589-1040

Email: [kcburtenshaw@gmail.com](mailto:kcburtenshaw@gmail.com)

The Central America Area and Philippines Area needs dentists and thier spouses to prepare young men

and women to serve full-time missions by assisting with their dental care, and by helping current MTC and full-time missionaries in areas where access to dental care is limited. In Guatemala, we also care for children ages 3-18 from orphanages throughout Guatemala City.

### Qualifications

- General dentist with clinical experience in simple third-molar surgery, basic endodontics, and restorative dentistry.
- General dental office management and basic computer skills required.
- Spanish-speaking for Central America, but fluency is not required. No language requirements for Manila.
- Current state dental license and passport required.

**Length of service:** 18, or 23 months callings are available.

### Pacific Islands—Tonga and Samoa

Contact: Elder John Gerritsen, D.D.S.

Tel: 801-209-2481

Email: [JohnGerritsen10@gmail.com](mailto:JohnGerritsen10@gmail.com)

There is continuing need for licensed dentists to direct and provide dental services in Tonga, and Samoa (both English-speaking) dental clinics. Dental treatment is done in modern established, five-to-seven-chair clinics. Services are provided to local missionaries, prospective missionaries, needy LDS Church members, local orphanages, and others needing dental help. Rural care using portable dental units is done periodically.

**Length of service:** 12, 18, or 23 months are available.

### Senior Sisters (age 40+)

Senior sisters (age 40+) may serve full-time missions. The Church will pay travel costs to foreign mission assignments of 18 or 23 months. **Six-month assignments are not available for senior sisters.** There are no humanitarian or proselyting assignments available for senior sisters.

Senior sisters are responsible for their own mission costs, which are usually approximately 65% - 80% of the amounts shown for couples. If insurance is needed, add the single sister amount of \$259 to the cost of the mission.

Senior sisters called to serve in North America are required to take their own car except for the Utah Salt Lake City Headquarters Mission and Hawaii.

Most of the assignments have limited availability. Please contact the coordinators listed in this bulletin for more

information about possible opportunities. **Please remember that missionary assignments are only made by members of the Twelve.**

**Length of service:** 12, 18, or 23 months.

## ASSIGNMENTS AVAILABLE

### Church Education System (CES)—(Limited Availability)

Most CES assignments are filled by couples. Still, there are a few openings for qualified senior sisters to teach seminary and institute classes. The ability to relate to teens and young adults is critical.

### Employment Resource Centers

Employment Resource Centers assist the unemployed and underemployed to find employment.

### Utah Salt Lake City Headquarters Mission

This mission offers opportunities for full-time senior sisters (including live-at-home). Basic computer skills are needed, and family history research experience will be helpful.

### Family History Records Preservation

Limited availability in North America with some assignments in isolated locations. Requires advanced computer skills; ability to learn quickly/retain information; communicate/learn via email, instant message, and video conference; inter-personal relationship skills; self-starter; and an awareness and care for fragile records.

### Medical

MDs, DOs, RNs, PAs, NPs, and mental health counselors are needed to serve.

#### Responsibilities

- Advise mission presidents on missionary health.

Assignments are available in Church areas worldwide. Live-at-home service is also available.

### Mission Office

*Senior sisters may serve in the following:*

- Mission secretary
- Referrals secretary
- Finance secretary
- Communications manager
- Housing coordinator
- Travel secretary
- Materials secretary

#### Qualifications

- Basic word processing and spreadsheet experience is needed.

### Polynesian Cultural Center (PCC)

#### Responsibilities

- Specific current need: A Polynesian-looking sister who is familiar with the Samoan Culture and language is needed to serve in the Samoan Village.

### Temple Callings

#### Qualifications

- Sister missionaries with previous temple ordinance worker experience are needed in a few temples.

Please see the Temple Department section below for additional information and for a listing of temples where senior sister missionaries serve.

### Women's Auxiliary Specialist Program

#### Responsibilities

Under the direction of a mission president, women's auxiliary specialists search for, fellowship, and invite less active sisters and new members to Church activities; train and assist local ward and branch Relief Society and auxiliary leaders with assignments; and fulfill other assignments to strengthen the mission, stake, ward, or branch.

### Stake Young Single Adult Program

*Contact:* Elder Steve Walker

*Local:* 801-278-3010

*Email:* SYSAPinfo@mormon.org

Couples are needed in Europe to work with young single adults as the day-to-day coordinators of Stake Young Single Adult Programs.

#### Responsibilities

- Training and mentoring young single adults and working with them in finding, converting, reactivating, and retaining.
- Senior couples work closely with the stake president, mission president, institute coordinator, and young missionaries.

#### Qualifications

- Unless otherwise noted (\*), speaking ability in the local non-English language is not required, but it is helpful.

*Couples are needed in the following areas:*

- Africa Accra Ghana
- Alabama Birmingham
- Alpine German speaking (High Priority)\*

- Belgium/Netherlands (High Priority)\*
- Canada Edmonton
- England London South
- Finland Helsinki\* (High Priority)
- Hungary Budapest (High Priority)
- Italy Milan\* (High Priority)
- Portugal Lisbon \*
- Sweden Stockholm\* (High Priority)

\* = Language Requirement

## Utah Salt Lake City Headquarters Mission

*Contact:* Elder Ted Hodges

*Local:* 801-240-5892

*Toll Free:* 800-453-3860 ext. 2-5892

*Email:* ted.hodges@familysearch.org

Come help us hasten the work of preparing a worthy record of our families and of the Lord's Church in this dispensation! We urgently need full-time senior missionary couples and single sisters (age 40 and above), including those living nearby, to come and join the more than 1000 senior missionaries now serving in this unique Mission, here at the Salt Lake Temple Square Campus. This beautiful campus includes the Family History Library, the Church History Library, the Church History Museum, the Joseph Smith Memorial Building and the Church Office Building.

Special Note: With the recommendation of their Priesthood Leaders, there are opportunities for Young Men ages 18 to 26 to serve a full-time mission in the Utah Salt Lake City Headquarters Mission.

### Responsibilities

- Assist staff and guests of the Family History Department with research, hosting, records corrections and Family Tree and FamilySearch training.
- Assist staff and guests of the Church History Department,
- Working to preserve and expand Church historical collections and making them available to Church members and guests.
- A few of our senior missionaries are assigned to support the efforts of the Missionary and other Church Headquarters Departments.

### Qualifications

- Your life and Church experiences will qualify you for the work.

- Navigation skills on the computer. Since Church History and Family History are increasingly accomplished through technology, and our missionaries frequently use, or help guests use, computers. You don't have to be a computer expert to serve here. We provide the training while helping you research your own family tree.

Housing for our away-from-home missionaries is located within a few blocks of Temple Square. Both away-from-home and live-at-home missionaries attend and participate in two special missionary-only Church branches, forming many new friendships. Serving here is truly a spiritual feast, with frequent opportunities to attend 10 local temples, research your own family history and enjoy special Church events on Temple Square and at the Conference Center.

This mission offers a unique opportunity for senior single sister missionaries, who can serve without a full-time missionary companion. Each sister lives in her own private apartment located within easy walking distance to their work assignments. Apartments are safe and secure.

The single sisters in our mission form lasting bonds with each other as they serve together and live as neighbors, while maintaining the independence they have grown accustomed to as a senior single.

Miracles happen here every day—witness lives change as you help guests discover their ancestors and Church heritage. Come be a part of it! If you think you might enjoy full-time missionary service here, please contact Elder Hodges, our Mission Executive Secretary, before you submit your missionary recommendation.

If you are unable to serve a full-time mission at this time, please investigate Church Service Missionary opportunities in our Mission by contacting our Church Service Missionary Coordinator at: 801-240-7803.

**Length of service:** 12, 18, and 23-month opportunities for full-time senior missionaries and full-time live-at-home missionaries.

### ADDITIONAL CURRENT NEEDS:

The Church History Department is seeking qualified full-time senior missionaries for the following Church History Library Special Projects positions:

### History

#### Responsibilities

- Assist with preparing articles and other publications.

### Qualifications

- Requires training in historical research and writing.
- Knowledge of Latter-day Saint or American history, historical documents and the Church History Library indexes is desired.

### Archive/Library

#### Responsibilities

- Assist with the preservation of documents and other information, particularly for help with the Joseph Smith Papers.

#### Qualifications

- Requires training in archival activities, including paper and digital conservation, preservation, organization and control.

### Genealogy

#### Responsibilities

- Assist with preparing biographical information on Mormon pioneer immigrants with Scandinavian roots.
- Assist with preparation of biographical information to support Church publications and databases.

#### Qualifications

- Requires genealogist certification, with background in Scandinavian research and patronymics.
- Requires genealogist certification, with some background in LDS historical sources on early Church members.
- Requires strong genealogy background and experience and familiarity with research standards, to prepare genealogical and biographical data on persons in LDS Church history.

### Asset Tracking

#### Responsibilities

- Assist, using asset management software, the tracking of computers, other expensive equipment, and software licenses, plus tracking and authorizing computer cascades (upgrades).

#### Qualifications

- Requires computer skills, familiarity with asset management software, and ability to identify financially significant issues.

### Technology

#### Responsibilities

- Assist in preparation and ingestion of digital files into various access and preservation repositories.

### Qualifications

- Requires strong technology background and experience with use of systems to complement business processes.

## Visitors' Centers and Historic Sites

*Contact:* Sister Cochran

*Local:* 801-240-2489

*Email:* Betty.Cochran@ldschurch.org

Couples are needed to serve at visitors' centers and historic sites. Missionary Recommendation Forms may be submitted at any time, but for those interested in serving at one of the historic sites listed below, see the recommended application times.

#### Qualifications

Missionaries should be in good health and able to perform physically demanding activities: missionaries spend most of their six-hour shift each day standing and walking, and missionaries at historic sites repeatedly climb steep stairs and are outside in summer weather.

**Length of service:** 6, 12, 18, and 23 months, depending on the visitors' center or historic site.

### Cove Fort Historic Site

**Couples are currently needed to serve at Cove Fort Historic Site beginning in spring of 2018.** Missionary Recommendation Forms for the 2018 season may be submitted beginning in August 2017 and will be considered until all positions are filled. It is encouraged that recommendation forms be submitted earlier rather than later.

#### Qualifications

Couples should be in good health and able to perform physically demanding activities.

#### Requirements

- RV is required for 6-month assignment.
- There is limited housing available for couples assigned to 12, 18, or 23 month missions.

#### Length of service

- RV assignments are for six months and service begins in the spring.
- For 12, 18, or 23 month assignments, housing is available. Service begins in the spring

### Mormon Handcart Historic Sites

**Couples are currently needed to serve at Mormon Handcart Historic Sites beginning in spring of 2018.** These assignments are for six months. If interested in serving in the 2018 season please submit Missionary Recommendation Forms as soon as possible.

## Qualifications

Missionaries will spend most of their day outside and assisting with trekking activities, which include walking more than three miles a day on historic trails.

## Requirements

Almost all couples are required to bring an R.V. because housing is very limited.

**Length of service:** six months.

## Auditing Department

*Contact:* Cal Simmons

*Local:* 801-240-5360

*Toll Free:* 800-453-3860 ext. 2-5360

*Email:* csimmons@ldschurch.org

Full-time missionary senior couples are needed to serve as area auditors and assistant area auditors in many countries outside the US and Canada.

Each area of the Church has an area audit committee, chaired by a member of the Area Presidency. Area auditors are called as committee members. Assistant area auditors, who report to the area auditor, are called to serve in each coordinating council within every area of the Church. Financial expertise based on employment, Church leadership, or other experience is desirable. Basic computer skills are necessary. The Church Auditing Department will train missionary couples for these assignments.

The Area Audit Committee's purpose is to:

*Safeguard and ensure appropriate use of sacred Church funds.  
Strengthen and protect priesthood leaders and Church members.*

## Qualifications

- Individuals who are familiar with and have served in Church leadership callings are well suited to serve as area auditors and assistant area auditors.

## Area Auditors

**Current Openings:** We desperately need a couple to serve as area auditors in South America South. They will live in Buenos Aires, work in the Church Area office there, and probably travel to other countries in the Area.

The husband, at least, must speak Spanish.

## Responsibilities

- Train and supervise assistant area auditors.
- Help ensure that Church financial and auditing policies are implemented throughout the area.
- Train local priesthood leaders, audit committees, clerks, and stake auditors, when needed.

**Length of service:** 23 months

## Assistant Area Auditors

Note: Many of the assistant area auditor (AAA) assignments are combined with an MLS assignment. The couple serves in both capacities.

## Current Opening:

We desperately need an AAA/MLS couple in Cape Verde. The assignment will include traveling between 8 Islands, performing mini audits in branch and ward units, and training local leaders on how to handle the Lord's sacred funds. The husband, at least, must speak Portuguese. Cape Verde has the fastest growing church membership in the Europe Area. The weather is nice year-round.

## Responsibilities

- Train stake, mission, district, ward, and branch priesthood leaders; audit committees; clerks and auditors regarding their responsibilities for sacred Church funds.
- Assist in the review of and follow-up on stake, district, ward, and branch audits performed by stake, mission, and district auditors.
- Assist, where needed, in performing audits and in training local members how to do the audits.

**Length of service:** minimum of 18 months

## Brigham Young University—Hawaii

### Academic Success Missionary

Open positions:

Contract: Elder Brad Dee

Phone: (801) 726-9292

Email: [bdee@go.byuh.edu](mailto:bdee@go.byuh.edu)

## Job Purpose

Empower BYU-Hawaii students to succeed academically through proper knowledge and application of learning tools and principles, having access to effective support systems, and the realization of their individual worth and capabilities.

## Responsibilities

- Identify, teach, connect with, and counsel at-risk students, supporting them in achieving and maintaining good academic standing and developing habits of learning.

## Qualifications

- Bachelor's degree or higher.
- Teaching experience.
- Experience interacting with international students.

- Ability to work with and coach students.
- Basic computer knowledge especially in the areas of MS Word, Excell, and PowerPoint.

### **Length of service**

18-24 months adjusted to the academic calendar.

**Starting date:** April 18, 2018

## **Hospitality and Tourism Specialist**

### **Job Purpose**

A full-time senior missionary couple is needed to serve as Experiential Learning Coordinators and work directly with Hospitality & Tourism Management (HTM) students to help them secure meaningful internships and other practical experiences which extend classroom learning into the Hospitality Tourism Workplace.

### **Responsibilities**

The couple meets with each HTM major as they begin planning their internship to evaluate needs and interests, to establish appropriate internship learning objectives, and to offer counsel and guidance in the application process. They serve as placement coordinators between the University and an established network of employers in Hawaii, the U.S. Mainland, and in target markets across Asia and the Pacific. The couple collaborates closely with HTM faculty, leadership of the Center for Hospitality & Tourism, and the Career & Alumni Services Department to ensure proper employment agreements are in place and that interns will be properly mentored, evaluated and graded. They oversee the HTM 200 Hospitality & Tourism Practicum course which involves weekly hands-on rotations in various job functions at the neighboring Polynesian Cultural Center and Marriott Courtyard Oahu North Shore Hotel, and other local hospitality organizations. They also play a key role in mentoring and development of students as future professionals in the hospitality and tourism industry.

### **Qualifications**

The ideal couple will bring experience as an executive or senior manager in hotels or other tourism sectors such as transportation, food and beverage, destinations, attractions, cruises, or tour operators. They should have excellent communication and team-building skills that are essential in encouraging and mentoring students, and be able to establish productive working relationships with faculty and employers. Basic computer skills and a driving license are required. More specifics about the assignment can be discussed with qualified candidates.

### **Service Dates**

The length of service is 18-23 months beginning on October 31, 2018, or as soon thereafter as possible.

### **Additional Information**

Interested couples may learn more about the HTM program and the Center for Hospitality & Tourism at <http://hospitality.byuh.edu/>. For more detailed information please contact Steve Lundgren at 808-675-4634 or [steve.lundgren@byuh.edu](mailto:steve.lundgren@byuh.edu). For more information about Senior Missionary Couples Housing or others questions about serving at BYUH, please contact Elder Brad Dee, 801-726-9292.

## **Residential Life Coordinator**

### **Open Positions:**

Contact: Elder Brad Dee

Phone: (801) 726-9292

Email: [bdee@go.byuh.edu](mailto:bdee@go.byuh.edu)

### **Job Purpose**

The BYU-Hawaii Residential Life Department is seeking two missionary couples to serve in the capacity of On-Campus Residential Life Coordinators. These couples will live in an apartment within student housing, and be responsible to educate, train, and develop students to live in a complex multi-cultural environment. We are seeking missionaries with professional experiences in the following areas: Residential Life, Housing, High School Administration, University Student Life, Counselling, Psychology, and/or Social Work.

This position requires individuals who are able to mentor student leaders, council with students, teach and hold students to BYU-Hawaii Housing and Residential Life Policies. The position will require a willingness to work late nights, early mornings, and respond to emergencies.

These individuals should have experience in program development, a safe and clean living environment, building respect between residents of different cultures and backgrounds, and inviting students to follow the Savior's example to "Lead Like the Savior."

Experience with International Students including those from the Pacific Islands and Asian regions would be helpful. Potential missionaries should be willing to open their hearts to amazing students from all over the world, as they assist student residents for future leadership in their homes, communities, and professions.

**Length of service:** 18-23 months adjusted to the academic calendar.

**Starting date:** August 15, 2018

## Church Education System (CES)

*Coordinators:* Elder Larry Webb  
and Sister Paige Webb

*Local:* 801-240-6247

*Toll Free:* 800-453-3860 ext. 2-6247

*Email:* [si-missionaries@ldschurch.org](mailto:si-missionaries@ldschurch.org)

### Responsibilities

- Teach classes to young adults.
- Work with local leaders to find and enroll seminary and institute students.
- Help select and train volunteer seminary and institute teachers.

### Qualifications

- The ability to relate to young adults is critical.
- S&I means “Seminary and Institute”. You do not have to have been a former S&I employee to serve.

### Current Needs:

#### United States (12)

- Inscription House, Arizona S&I
- Alexandria Louisiana S&I
- Anchorage, Alaska S&I
- Lubbock, Texas S&I
- Huntington West Virginia S&I/MLS
- Morgantown, West Virginia S&I
- Glendive, Montana S&I
- Fargo, North Dakota S&I
- Huntsville, Texas S&I US
- Gila Valley Campus, Thatcher Arizona S&I
- St Louis, Missouri S&I
- Cleveland, Ohio S&I

#### International (39)

- Asia Darkan, Mongolia S&I/MLS
- Asia North, Micronesia Palau S&I
- Asia North, Micronesia Pohnpie
- Asia North, Miri, East Malaysia S&I
- Asia North Guam S&I
- Africa Southeast, Beira, Mozambique S&I
- Africa Southeast Kitale, Kenya
- Africa Southeast Malawi S&I
- Canada, Ontario, Toronto S&I (10-8-18)
- Canada, Ontario, Toronto S&I (8-6-18)

- Canada, Ottawa, Ontario
- Caribbean, Barbados (Grenada) S&I
- Caribbean, Dominican Republic S&I (some Spanish)
- Europe, Barcelona, Spain S&I
- Europe East, Odessa, Ukraine Kiev S&I
- Europe East, Kharkov, Ukraine S&I
- Europe East Riga Latvia S&I
- Europe East Vilnius, Lithuania
- Europe, Las Palmas, Canary Islands S&I
- Europe, London, England S&I
- Europe, Prague, Czech Republic S&I
- Europe, Praia, Cape Verde S&I
- Guatamala, Cayo Belize S&I
- Mexico, Colonia Juarez ITEP
- Pacific, Espiritu Santo, Vanuatu S&I
- Pacific, Majuro, Marshall Islands S&I
- Pacific, Tarawa, Kiribati TVET
- Pacific, Tarawa, Kiribati Education Specialist
- Pacific, Papeete, Tahiti Education Specialist
- Pacific, Port Moresby, Papua New Guinea Education Specialist
- Pacific Samoa Apia S&I
- Pacific Samoa Apia Sauniatu School ITEP
- Pacific, Savai'i, Samoa, Education Specialist
- Pacific, Vava'u, Tonga Education Specialist
- Pacific, Nuku'alofa, Tonga—Education Specialist
- Pacific, Tonga, Nuku'alofa TVET
- Pacific Samoa Apia Pesega College ITEP
- Pacific Tonga, Tonga Tapu ITEP
- Pacific Tonga, Vava'U TVET

\* Portugues language required For more detailed information, see [lds.org/si](http://lds.org/si), or send an email to: [si-missionaries@ldschurch.org](mailto:si-missionaries@ldschurch.org) or call 800-453-3860, ext. 2-6247.

### International Teacher Education Program (ITEP)

Elder and Sister Holbrook

*Tel:* 011-64-21-750-801

*Email:* [ITEP-CoordElder@ldschurch.org](mailto:ITEP-CoordElder@ldschurch.org)

The ITEP mission is well suited for career educators who are in excellent health. The assignment serves Church elementary and middle school / high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga.

This is an English-speaking mission. One member of the missionary couple should have administrative experience or needs to have an advanced degree in reading, math, curriculum, or a specialty in teaching and learning. Experience in conducting professional development, CES credit, or certification courses would be ideal. The ITEP missionaries will serve as BYU–Hawaii School of Education adjunct instructors and will be teaching education courses towards a teaching certificate for teachers. The missionaries may also facilitate distance education courses which lead to a bachelor’s degree. When requested by school principal, ITEP missionaries will help provide appropriate professional development to build the capacity of teachers in best practice teaching methods. Please contact the above missionary for more information.

Special Opening: Inclusive of the above, we seek an educator(s) who is/are proficient in Spanish who would serve at **Academia Juárez**, located in **Colonia Juárez, Chihuahua, Mexico**.

### Technical and Vocational Education and Training (TVET)

*Contact:* Elder and Sister Holbrook

*Tel:* 011-64-21-750-801

*Email:* [ITEP-CoordElder@ldschurch.org](mailto:ITEP-CoordElder@ldschurch.org)

The TVET mission is well suited for career vocational educators who are in excellent health. The assignment serves Church high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga. This is an English-speaking mission. One of the missionary couple needs to have a career in vocational secular education or a strong connection to vocational training. Skills in the following trades areas are particularly needed: agriculture, automotive, carpentry (construction), electrical, welding and fabrication. Other desired areas are in art, cookery, baking and patisserie, fashion and design, hospitality and tourism, office management, Microsoft Office Specialist. TVET missionaries will provide support strengthening the TVET program at their school and help build the capacity of the TVET program teachers. Missionaries will also help the administration team in providing TVET teachers with the professional development in best practice teaching methods of Vocational Education. Please contact the above missionary for more information.

### Church History Acquisition and Records Center Missionaries, South America Northwest: Lima, Peru

*Contact:* Clint Christensen

*Tel:* 801-240-0161

*Email:* [Christensencd@ldschurch.org](mailto:Christensencd@ldschurch.org)

The Church History Department seeks a couple to help collect the history of the Church in Peru and assist at the satellite records preservation center in the area office in Lima, Peru.

#### Responsibilities

- Acquire and process records from local members containing Church history.
- Record and process oral histories with Peruvian pioneers and Church leaders.
- Support the Church History Department employee in Lima, Peru, in administrative and secretarial functions.
- Assist in processing, cataloging, and digitizing of records at the records preservation center

#### Qualifications

- Strong oral and written communication skills in Spanish and English.
- Advanced education beyond high school is required.
- Ability to meet with members and to negotiate for the Church to receive or copy their personal records
- Significant Church leadership service applies.
- Ability to organize information and learn basic library processing methods.
- Demonstrated ability to work well with Church leaders and Church members. Ability to represent in a professional manner the Church History Department.
- Experience in customer or executive support is strongly preferred.
- Demonstrated ability to formulate, implement, and follow plans that align with a provided vision of the work.
- Ability to work with computers and technology: word processing, e-mail, video conferencing, presentations, etc., learn how to digitize records
- Broad understanding of Church history is desired.

Training will be provided at the Church History Library in Salt Lake City, Utah, prior to departure. Additional training will be offered in Lima, Peru.

**Length of service:** 18-23 months

## Records Preservation Center Missionaries, Asia North Area: Seoul, Korea;

Contact: Jared Feller

Tel: 801-240-3582

Email: jared.feller@ldschurch.org

## Church History

### MISSIONARY COUPLE

**Assignment:** Church History Department Missionary Couple

**Location:** Matthew Cowley Pacific Church History Centre Temple View, Hamilton, New Zealand.

**Coordinator:** Jared Feller 801-240-3532

Email: jared.feller@ldschurch.org

#### Description:

The Church History Department is seeking a full-time missionary couple to work in the Matthew Cowley Pacific Church History Centre. Additional information about the center can be found at:

<https://history.lds.org/section/matthew-cowley-pacific-church-history-centre?lang=eng>

#### Responsibilities include, but are not limited to, the following:

- Supporting the Centre Director with museum and archive operations as needed
- Acquiring and processing records as directed by the Church History Department
- Recording and processing oral histories as directed by the Church History Department
- Digitizing records as directed by the Church History Department
- Coordinating regularly with Centre Director and Church History Department staff

Extensive training will be provided by the Church History Department prior to arrival in the mission field.

#### Qualifications include:

- Experience: Resided in and/or have extensive ties to the South Pacific (i.e. Australia, New Zealand, Tonga, Samoa, Papua New Guinea, Fiji, French Polynesia, Kiribati, Marshall Islands, Vanuatu, etc.).
- Technology: Proficiency with computers and technology, ability to learn new programs as needed. Required: Word processing, e-mail, videoconferencing, etc.
- Professional Skills: Ability to resolve difficult issues in a professional manner, to perceive and analyze

situations accurately, to meet objectives under strict deadlines, and to thrive in collaborative situations. Significant Church leadership service applies.

- Public Interface: Demonstrated ability to work well with Church leaders and Church members. Ability to represent the Church History Department in a professional manner. Experience in customer or executive support preferred.
- Communication: Strong oral and written communication skills.
- Church History Background: Understanding of Pacific Church history desired.

**Length of service:** 18-24 months

**Start date:** September 2018

### Church History Missionary Couple

#### Description:

The Church History Department has satellite records preservation centers in Seoul, South Korea and Tokyo, Japan, where records are stored, oral histories are recorded, and general authorities and local church members are helped with their Church history questions.

#### Responsibilities include, but are not limited to, the following:

- Acquire and process records containing Church history
- Record and process oral histories with pioneers and Church leaders
- Train those called to serve as Country Church History Advisers (some travel through the area may be required)
- Support the Area Church History Adviser in administrative and secretarial functions
- Run the operations of the Church History Department's Records Preservation Center

Training will be provided at the Church History Library prior to departure. Additional training will be offered in country.

#### Qualifications include:

- Education: Some advanced education beyond high school is required.
- Managerial Skills: Experience managing operations. Ability to resolve difficult issues in a professional manner, to perceive and analyze situations accurately, to meet objectives under strict deadlines, and to thrive in collaborative situations. Significant Church leadership service applies.

- **Trainer:** Demonstrated ability to train and mentor individuals and small groups.
- **Public Interface:** Demonstrated ability to work well with Church leaders and Church members. Ability to represent in a professional manner the Church History Department. Experience in consumer or executive support is strongly preferred.
- **Strategic Thinking:** Demonstrated ability to formulate, implement, and follow plans that align with a provided vision of the work.
- **Communication:** Strong oral and written communication skills in the associated country's language.
- **Technology:** Ability to work with computers and technology: Word processing, e-mail, videoconferencing, presentations, etc.
- **Church History Background:** Broad understanding of Church history is desired.

Length of Service: 18 months

## Church Service Missionary Office

### Church Office Building—Salt Lake City

Contact: David Williams

Email: davidlloyd.williams@ldschurch.org

Phone: 801 240-3008 (office) 385 321-1505 (cell)

A full-time missionary couple is needed in the Church-Service Missionary Office at Church headquarters. The Church-Service Missionary Office is staffed primarily by missionaries. This office assists in the administration of the global Church-Service Missionary (CSM) program.

### Responsibilities

#### Brother

- Serve as part of the CSM leadership team
- Develop CSM training programs
- Conduct training on-site and via phone and WebEx
- Update and oversee the CSM Portal content

#### Sister

- Serve as part of the CSM leadership team
- Act as Administrative Assistant to the CSM office manager
- Perform general office duties for CSM Office staff
- Respond to written and phone questions and inquiries, including from the general public and from senior priesthood/Church administration leadership.

## Qualifications

### Brother

- Training and writing skills
- Leadership experience
- Ecclesiastical leadership experience is helpful
- Intermediate knowledge of Microsoft Office programs (Word, Excel, PowerPoint, Outlook, etc.)

### Sister

- Good phone etiquette
- Office administration and organization capability
- Intermediate knowledge of Microsoft Office programs (Word, Excel, PowerPoint, Outlook, etc.)

**Length of service:** 23 months preferred

## Family History Department

### Family History Area Missionary

*Contact:* Sister Nancy Skidmore

*Local:* 801 240-0502

*Email:* [nskidmore@familysearch.org](mailto:nskidmore@familysearch.org)

*Website:* [Family History Opportunities](#)

### Responsibilities

Help others by teaching families how to have family history conversations in their own homes.

Work with other Family History staff in various assignments, and will support family history callings in person, via the Internet, and by using specific computer programs.

### Qualifications

- Teaching experience
- Good interpersonal skills
- Self-motivated
- Creative

Basic computer skills, experience using FamilySearch programs such as Family Tree, and indexing. Training will be provided.

### Urgent needs:

New Guinea, Papua

Peru, Arequipa

Philippines, Cebu

### Current needs:

Brazil, Manaus\*

Brazil, Campinas\*

Brazil, Recife\*

Haiti (Citizen only)

South Africa, Johannesburg

\* *Language required*

**Type of call:** Full-time—international

**Length of service:** 18–23 months (full-time, live at-home couples are encouraged).

## Family History Center Specialist/Family Search Area Library

*Contact:* Sister Nancy Skidmore

*Local:* 801 240-0502

*Email:* [nskidmore@familysearch.org](mailto:nskidmore@familysearch.org)

*Website:* [Family History Opportunities](http://FamilyHistoryOpportunities)

### Responsibilities

Help patrons identify their ancestors and submit names for temple ordinances. Support family history consultants and others who have family history callings.

### Qualifications

Basic computer skills

People and customer service oriented, Enthusiastic about family history, familiar with FamilySearch products, ability to learn new programs and adapt to changing environments. Training will be provided.

### Current needs

California, Los Angeles

California, Oakland

New York, New York

**Type of call:** Full-time.

**Length of service:** In the U.S.; 6–23 months. International; 18–23 months

## Family History Records Preservation

*Contact:* Sister Nancy Skidmore

*Local:* 801-240-0502

*Email:* [nskidmore@familysearch.org](mailto:nskidmore@familysearch.org)

A Record Preservation Missionary helps digitally image and preserve genealogical records that provide saving temple ordinances by helping members find ancestors and link families together. Missionaries serve around the world working in Archives, Libraries or Government offices to preserve these priceless historical documents that contain the stories of our ancestors.

### Responsibilities

Serve in archives, churches, and government offices, capturing genealogically valuable records on digital camera equipment.

### Qualifications

Basic understanding of computer software, ability to learn new software, enthusiastic about family history, and adaptable to changing environments. Training will be provided.

### Urgent needs

- Australia Melbourne
- Dominican Republic
- Santo Domingo\*
- Massachusetts Boston
- Denmark Copenhagen\*\*
- Idaho, Boise

### Current needs

- Australia, Adelaide
- Brazil, Rio de Janeiro\*
- Dominican Republic, Santo Domingo
- Haiti, Port-au-Prince\*\*
- Idaho, Boise
- Kansas, Wichita
- Minnesota Minneapolis
- Missouri, St Louis
- Nebraska, Omaha
- New Zealand, Auckland
- North Carolina Raleigh
- Norway, Oslo
- Ohio, Columbus
- Ohio, Cincinnati
- Paraguay, Asuncion\*
- Peru, Lima\*
- Sweden, Stockholm
- Texas, Dallas
- Utah, Orem
- Utah, Salt Lake City South
- Utah, Salt Lake City West
- Utah, St. George
- Washington D.C. North

\* Language Required

\*\*Must be of native or island descent

\*\*\*Computer/Technical skills required (Eng. only, OK)

For other opportunities to serve in family history, visit the Utah Salt Lake City Headquarters Mission on page 8.

## Farmland Reserve Church-Service Missionary

*Contact:* Elder D. Patrick Kitchen and Sister Tina Kitchen

*Local:* 801-715-9160 or (cell) 832-776-6826

*Email:* [pkitchen@farmlandreserve.org](mailto:pkitchen@farmlandreserve.org)

Farmland Reserve is part of the multi-corporate, international agricultural management company charged with managing the Church's agricultural investments.

### Responsibilities

- Building and maintenance specialists - General Contractors/Construction/Carpenters/Plumbers/Electricians/HVAC/DIY skills
- Heavy equipment operators - Bulldozer/Excavator/Back hoe
- Sisters work with their husbands in building and maintenance or can serve in the local community and participate in humanitarian aid projects.

### Qualifications

- Individuals must be in good health and able to perform the needed manual labor.

These are full-time living away from home missions, but also include a few part-time live at home opportunities. The length of service is from 6 to 23 months depending on the assignment location.

### NOTE:

Couples serving with Farmland Reserve are called as Agricultural Church-Service Missionaries. They receive a full-time mission call from the Presiding Bishopric of the Church. Their Missionary Recommendation Forms are submitted directly to Farmland Reserve Mission Directors.

### Building & Maintenance Couples - Spring/Summer/Fall 2018

#### Locations:

- St. Cloud, Florida – Three (3) couples
- Chico & Wasco, California – Two (2) couples
- Paducah & Prairie Hill, Texas – two (2) couples
- Pawhuska, Oklahoma – two (2) couples

#### Qualifications

- Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will work on building or remodeling ranch housing.
- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

#### Housing is provided

**Length of Service:** 12 – 23 months

### Building & Maintenance Couples--May/June 2018

#### Locations

Raymond, Alberta, Canada - three (3) couples

#### Qualifications

- Must be Canadian citizens
- General Contractor certified in Alberta, Canada--(one couple)
- Construction workers - (two couples)
- Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will build a new ranch home.

- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

**Length of Service:** 6 months

### Building & Maintenance Couples--May/June 2018

#### Location

- Miles City, Montana - two (2) couples
- Ashby, Nebraska - two (2) couples
- Woodruff, Utah - four (4) couples

#### Qualifications

- Elders with skills in construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical will work on building or remodeling ranch housing.
- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.
- Trailer/RV needed

**Length of Service:** 6 months

### Heavy Equipment Operators -- Fall 2018

#### Location

Paducah, Texas – three (3) couples

#### Qualifications

- Elders with road grading or excavating experience.
- Sisters can help with construction, maintenance, painting, carpentry, HVAC, plumbing, and electrical OR can engage in community service and humanitarian aid projects.

#### Housing provided

**Length of Service:** 6 months

### Meetinghouse Technology

*Coordinator:* Bret Bassett or Elder Robert and Sister Marilyn Jones

*Local:* 801-240-6226

*Website:* [Area Technology Specialist](#)

*Email:* [ats@ldschurch.org](mailto:ats@ldschurch.org)

### Area Technology Specialist (ATS)

Many areas around the world are limited in their capacity to utilize Meetinghouse Technologies due to lack of local members sufficiently skilled to fill Stake Technolo-

gy Specialist (STS) callings. Area Technology Specialists serve in those countries promoting technology self-reliance in stakes and districts by working with local leaders to call and train stake, district and assistant technology specialists. ATs assist local units in leveraging technology to bring souls to Christ.

ATs are expected to have knowledge of computers, printers, copiers, scanners, wired and wireless networks, and audiovisual equipment. Training is provided before entering the MTC and support is available throughout the mission.

For information about the technologies that an ATs may work with, go to MHTech.lds.org. Needs differ from Area to Area and are determined by the Area ICS (Information and Communications Support) Manager. Assignments may include supporting area leadership, facilities management groups, or missions with additional technology needs as determined by the ICS Manager.

**Potential Openings**

**\*To be considered for the assignments below couples are encouraged to contact us four to six months in advance of desired service.**

**URGENT NEED for SPANISH SPEAKING ATs missionaries**

**Immediate** openings are available in the following locations:

Area	Location	Date Needed	Language Required
South America South	Buenos Aires Argentina	Open	Spanish/English
Central America	Guatemala City, Guatemala	Open	Spanish/English
South America Northwest	Lima, Peru	Open	Spanish/English
Caribbean	Santo Domingo, Dominican Republic	Open	Spanish/English
Africa West	Accra, Ghana	Open	English

**Qualifications**

- Required experience includes skill with computers, printers, copiers, scanners, wired and wireless networks, the Internet, and audiovisual equipment.
- Must communicate effectively, be skilled at problem-solving, and have the ability to work with and under the direction of others.

Both husband and wife may serve as area technology specialists together, or one spouse can serve as an ATs and the other can have another assignment based in the same location.

**Length of service:** 18 to 23 months

**Military Relations**

*Coordinators:* Elder Dennis L Sparrow and Sister Mary Sparrow

*Local:* 801-240-5120

*Toll Free:* 800-453-3860 ext. 2-5120

*Email:* dsparrow@ldschurch.org

*Website:*

<https://www.lds.org/callings/military-relations>

**MILITARY RETIREES -- PLAN AHEAD! CONTACT ELDER SPARROW NOW FOR MOST CURRENT INFORMATION**

**Overview:**

Retired military couples are needed to serve at military installations throughout the world. The locations include 1)basic and advanced military training locations, 2)military academies, and 3)operational units. For those unable to leave their home, they may be able to serve a military relations mission at a base near where they live.

**Qualifications:**

- Valid retired military ID card
- Desire to serve the Lord and LDS service members
- Motivated, organized and willing to take initiative
- Have a passion for “Ammon like” service
- Basic computer skills (email, word processing, simple spreadsheet)

**Responsibilities: You may be asked to assist with any or all of the following:**

- Activation and retention of LDS service members and their families
- Create a virtual safety net to help single service members and military families as they transfer to their next duty station
- Visit families of deployed service members and provide support and encouragement
- Teach military families how to develop resilience to better cope with the challenges of deployments and family separation
- Participate in missionary discussions to part-member families and investigators serving in the military
- Help military members and their families prepare for and received temple ordinances
- Teach Institute of Religion classes if needed

- Help with Addiction Recovery Program if needed
- Build bridges of understanding and support with military chaplains and commanders
- Provide volunteer service to military related service organizations on the military installation and in the local community

One recently released Military Relations couple stated, “We would like to report that serving a Military Relations mission is the best Sr. mission!

This mission provides great opportunities to change lives. The thing we have loved most about this mission is the variety of spiritual experiences and tender mercies we have had.”

<b>Urgent Needs</b>		
<b>LOCATIONS</b>	<b>Need Date</b>	<b>Cost</b>
Fort Gordon, GA	Now	\$2,600
Maxwell AFB, AL	Now	\$2,250
Camp Butler, JP	Now	\$3,020
NS Everett, WA	Now	\$2,300
St Jean Garrison Canadian Forces	Now	\$2,845
Fort Belvoir, VA	Now	\$2,975
Pearl Harbor NS, HI	Now	\$3,325
Great Lakes NTC, IL	Now	\$2,600
Goodfellow AFB, TX	Now	\$2,075
<b>Future Needs</b>		
Ft. Polk, LA	Jun 2018	\$2,175
NAS Oceana, VA	Sep 2018	\$2,400
Sasebo NS, JP	May 2018	\$3,020
MCRD San Diego, CA	Oct 2018	\$3,100
Ft Leonard Wood, MO	Oct 2018	\$2,170
Ft. Huachuca, AZ	Jul 2018	\$2,695
Camp Zama, Japan	Nov 2018	\$3,262
Keesler AFB, MI	Nov 2018	\$2,600

**PLEASE CALL FOR ADDITIONAL LOCATIONS!**

**Length of Service:**

Military Relations Missionaries may serve 12, 18, or 23 months. For service at overseas locations a minimum of 18 months is highly desirable.

**Music Department**

Contact: Katie Bastian

Local: 801-240-2552

Toll Free: 800-453-3860 ext. 2-2552

Email: katie.bastian@ldschurch.org

Single sisters or couple missionaries are needed to teach basic music skills, such as conducting and playing the piano. Missionaries generally teach these skills part-time in addition to their main assignment. In some foreign missions, language skills are helpful but not required.

**Office of Communication Services**

Contact: Courtney J. Lassetter

Local: 801-240-3667 ext. 2-3667

Email: classetter@ldschurch.org

**International Digital Communications Specialist**

The Office of International Digital Communication needs missionary couples or senior sister missionaries to serve full-time as digital communication coordinators in Area Offices.

**Responsibilities**

- Work with the Area Communication Committee to assist the Area Presidency in creating and implementing the Area Digital Communication Plan which includes work with country websites, social media, and digital content development.
- Train and coordinate the work of digital communication volunteers in stakes and missions throughout the area to set up and maintain area social media sites.
- Support the setup and maintenance of country websites.
- Support mission requests and accept other assignments from the Area Communication Committee or Area Presidency as needed.

**Qualifications**

- Candidates with a background in communications, marketing, media production, graphic design, social media or other digital communications experience will have an advantage.
- Technical and programming skills are not required but will be helpful.
- The couple should be capable administrators who can both plan and implement.
- We are seeking missionaries who are friendly, disciplined, persuasive, and able to manage detail.

They will have the support of a small staff in the Office of Communication Services in Salt Lake City as well as other members of the Area Communication Committee.

### Areas:

- Mexico east
- Central America • Asia, Asia North
- South America Northwest • Pacific, Philippines
- South America South • Europe
- Caribbean, Brazil • Europe East
- Africa West Africa South- **Length of service:** 18 to 24 months

## Office of General Counsel

*Contact:* William F. Atkin, Associate General Counsel

*Local:* 801-240-6234

*Toll Free:* 800-453-3860 ext. 2-6234

*Email:* AtkinWF@ldschurch.org

## Associate Area Legal Counsel

Retired attorneys are needed to serve as Associate Area Legal Counsel to assist the Area Legal Counsel with Church legal matters in various countries. Their spouse will have a missionary assignment in the Area Office where the Associate Legal Counsel is assigned.

### Current Needs:

- Spanish-speaking Associate Area Legal Counsel exist in Santo Domingo, Dominican Republic
- Buenos Aires, Argentina
- Guatemala City, Guatemala
- Lima, Peru
- Mexico City, Mexico.
- Portuguese-speaking Associate Area Legal Counsel in Sao Paulo, Brazil.

## Polynesian Cultural Center (PCC)

*Contact:* Elder Gary Cain

*Tel:* 206-567-4313 (located in Hawaii)

*Email:* caing@polynesia.com

## Architect

ARCHITECT needed with commercial design and team leadership experience to support PCC Facilities and Maintenance Group. Report to Vice President of Facilities and to Director of Projects and Planning.

### Following are tasks that are needed in this position:

1. Master planning and Space Programming – Interview Department Groups and obtain planning data
2. Site planning and Grading plans as needed for projects

3. Design Additions and Plans to Remodel areas for existing Facilities
4. Coordinate with 3rd Party consultants on Major Capital Projects – Report to Supervisor and V.P.
5. Develop Bid documents for PCC Projects including Specifications
6. Assist Project Managers with bidding of projects and construction site observations
7. Survey existing facilities for needed architectural and structural repairs and recommend repair program
8. Consult on materials selections and colors
9. Audit existing site and Facilities for compliance with codes and ADA and ANSI laws and requirements
10. Assist V.P. of Facilities and Manager of Planning to develop Annual target project list with budget for PCC Board approval.
11. Directly operate in role of project manager to execute projects.
12. Aide in the development and ongoing mentoring of PCC Project Manager.

### Physical Requirements

1. Must be able to walk extended distances
2. Must be able to move around job sites including in and round open trenches, climbing ladders, climb up/down rock walls, etc.
3. Must be able to occasionally use basic construction tools, measuring devices, and surveying equipment to verify existing conditions or perform quality control on active projects.

## Public Affairs Department

*Coordinators:* Elder Robert Berg and Sister Sharon Berg

*Local:* 801-240-1643

*Toll Free:* 800-453-3860 ext. 2-1643

*Email:* bobberg@ldschurch.org or sharonberg@ldschurch.org

## Public Affairs Specialist

**\*To be considered for the assignments below couples should contact us four to six months in advance of desired service.**

Senior Public Affairs missionaries serve in various locations around the world to help build positive relationships between the Church and local government and opinion leaders, interfaith groups, and the media. Couples will serve under the Area Director of Public Affairs and the Area Presidency.

## Responsibilities

- Provide training and assistance for public affairs directors throughout their geographic area of responsibility.
- Assist public affairs directors in building positive public opinions and relationships with media, interfaith, business, and governmental officials.
- Help the public affairs directors organize special events, open houses, and conferences as directed.
- Assist the public affairs directors in providing information about the Church, its beliefs, activities, and leaders to the media, opinion leaders, interfaith groups, and the general public.
- Attend events, write articles, take photos and/or video, and assist public affairs directors in maintaining country newsroom websites with current Church-related information.
- Public Affairs missionary couples will mostly work in an office setting, under the direction of a Director of Public Affairs for the Area. In addition, attendance at weekend and evening events and travel within the area of responsibility may be common.

## Qualifications

- English is sufficient for most countries.
- Outstanding interpersonal and communication skills, the flexibility to work on varying assignments, and the ability to interact with different cultures.
- Some travel will likely be required.
- Experience with word processing, email, social media and Internet is important, and some knowledge of PowerPoint and Excel is helpful.

## Current areas needing missionaries over the next twelve months:

- Caribbean (Trinidad and Tobago) (English speaking) (immediate need)
- Caribbean (Dominican Republic) (Spanish speaking) (immediate need)
- India, Bangalore (Immediate need) 23 months
- Korea, Seoul (Korean speaking) (Immediate need)
- Papua, New Guinea (Immediate need)
- Phillippines, Quezon (Immediate need)
- Africa, Ghana, Accra (Immediate need)
- Guatemala (Spanish speaking) (Immediate need)
- Africa, DR Congo (Immediate need) (Temple Open House) (French speaking)
- England, London (23 Months)

- New Zealand, Auckland
- Argentina, Buenos Aires (Spanish Speaking)
- Kenya, Nairobi

**Length of service:** 18 or 23 months

## Publishing Services Department

Contact: **Daniel M. Gonzalez** | Global Interpretation Manager

Publishing Services Department

*Language Services*

*Office: (801) 240-0392 | Cell: (801) 915-9358*

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*Contact for Calgary Canada:* Elder James Evanson

*Tel:* 403-330-2806

*Email:* jamesevanson1968@gmail.com

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*Contact for Mexico City, Mexico:* J. Armando González Mondragón

*Tel:* 011-52-55-5003-3391

*Email:* gonzalezAR@ldschurch.org

## Canada.Lds.org Website Specialists

One full-time missionary couple is needed to serve in Calgary, Alberta, Canada to work with Canada.LDS.org.

## Responsibilities

- Solicit faith-promoting articles from members from all regions of the country. These articles are published on the website for the benefit of members in Canada.
- Interact via phone and email with area seventies, mission presidents and 47 stakes in Canada finding and writing articles as well as promoting the website to members via email.
- Help customize the Church website to meet the unique priorities of Canada.
- Encourage members to contribute inspirational internet content, ensuring that articles maintain focus and follow guidelines established by the Church.

## Qualifications

- Proficiency with computers, including internet browser, Microsoft Office, and basic image manipulation.
- Experience or interest in journalistic writing, photography, and graphic design is helpful but not required.

- Missionaries should be comfortable working closely with priesthood leaders and will spend significant time soliciting articles from all regions of the country, especially articles dealing with current events.

## Security Department

*Contact:* Rick Spencer

*Local:* 801-240-9840

*Toll Free:* 800-453-3860 ext. 2-9840

*Email:* spencerrf@ldschurch.org

## Church Headquarters-Salt Lake City Security

Individuals are needed to serve at Church headquarters under the direction of the Church Security Department in a variety of activities.

### Responsibilities

- Computer entry of security access information, fixed and roving posts.
- Backup support and assistance at major Church events.

### Qualifications

- Missionaries should be in good health and be able-bodied.
- Law enforcement or security experience is preferred but not required.

The majority of security missionaries will work a day shift 7 A.M.–3 P.M. There is a need for missionaries to work 1 P.M.–9 P.M.

## Self-Reliance Services/Perpetual Education Fund

*Contact:* Dwayne Saviano

*Local:* 801-240-0049

*Toll-free:* 1-800-453-3860, ext. 20049

*Email:* Dwayne.Saviano@ldschurch.org

### Overview

“Self-reliance is the ability, commitment, and effort to provide for the spiritual and temporal necessities of life for self and family” (*Handbook 2: Administering the Church* [2010], 6.1.1).

The purpose of the Self-Reliance Initiative is to teach doctrines and principles, build faith in Jesus Christ, and provide tools and services to help members and others

move away from poverty and towards spiritual and temporal self-reliance. You are invited to learn more about this wonderful initiative by viewing the resources at [Self-Reliance Services](#). You are also invited to serve as Self-Reliance Services/PEF missionaries.

## Self-Reliance Services/PEF Missionaries

### Responsibilities

- Missionary couples will work through and support priesthood leaders.
- Much of their time will be spent training and strengthening stake self-reliance committee members throughout the mission.
- Missionaries are an extension of and coordinate their work with a regional Self-Reliance Services manager—a Church employee who covers one or more missions.
- Managers and missionaries work closely with priesthood leaders and stake self-reliance centers. These centers offer courses in foundational life skills and education, career, and self-employment preparation.
- Missionaries regularly attend self-reliance devotionals and classes.
- Missionaries may assist with developing and verifying resources with businesses, educational and training institutions, and other organizations, and share those resources with leaders and members.
- Missionaries may train volunteers, facilitate classes, provide coaching and mentoring, help members with personal self-reliance assessment, planning, job searches and placement, and assist with career counseling and interview skills.

### Qualifications

- Passion for poverty alleviation and helping others to help themselves become self-reliant.
- Good teaching and communication skills.
- Good computer skills (experience with Word, Excel and PowerPoint are helpful).
- Priesthood and Relief Society leadership experience is also helpful.

**Length of service:** 12, 18, or 23 months.

### Openings for Self-Reliance Services -

**NOTE: (Mission costs in this table do not include health insurance. If couples need to acquire world wide health insurance please add \$518 to the costs listed in this table.) (New Rate Effective Oct 1, 2017)**

LOCATION	TYPE	LANGUAGE	COST
Argentina Cordoba	Couple	Spanish	\$2,020
Belize	Couple	English	\$2,300
Colombia Bogota	Couple	Spanish	\$2,270
Colombia Barranquilla	Couple	Spanish	\$2,150
Guatemala Retalhuleu	Couple	Spanish	\$1,475
Panama Panama City	Couple	Spanish	\$2,000
Tonga Nuku'lofa	Couple	Tongan	\$1,458
Trinidad Port of Spain (ABC Islands)	Couple	English	\$3,200
Uruguay	Couple	Spanish	\$2,200

### Accountants—PEF Operations

Contact: Liliana Wojtalow

Local: 801-240-1021

Toll-free: 1-800-453-3860, ext. 21021

Email: lilianaw@ldschurch.org

A full-time missionary couple (or Church-Service Missionary couple) with accounting experience is needed to serve with the PEF Operations Group at Church Headquarters in Salt Lake City.

#### Responsibilities

- Senior couples provide professional expertise in applying appropriate accounting principles to analyze present financial operations.
- Assemble and analyze data and transactions, prepar- estatements and reports, and perform internal audits of accounts.
- Missionaries may also prepare training materials and provide instruction for worldwide finance teams and Self-Reliance Services PEF operations teams.

#### Qualifications

- A Bachelor's degree in Accounting (or Finance or Business Management) is preferred.
- Professional certification is preferred.
- Missionaries should possess a well-grounded knowl- edge of financial and accounting principles.

**Length of service:** 12, 18, or 23 months.

### Employment Resource Center Missionary Couples

#### RESPONSIBILITIES:

- Supervise the day-to-day operations of an em- ployment resource center, assisting members and non-members to obtain better employment

- Provide one-on-one coaching and guidance to individuals to help them achieve their self-reliance goals
- Train and supervise local employment center volun- teers
- Develop and share community resources for employment, self-employment, and education
- Facilitate career planning and job search workshops, seminars, and groups
- Train and support local stake self-reliance specialists
- Visit stake self-reliance groups and help train self-re- liance group facilitators
- Support stake self-reliance committees to help them implement their self-reliance plans

#### QUALIFICATIONS:

- Missionaries need to have good teaching, communi- cation, and computer skills (Word, Excel, etc.).
- Priesthood and auxiliary leadership experience is helpful

#### LENGTH OF SERVICE:

12, 18, or 23 months

### Opening for Employment Resource Center Missionary Couples

NOTE: (Mission costs in this table do not include health insurance. If couples need to acquire world wide health insurance please add \$518/mo to the costs listed in this table.)

### US & CANADA EMPLOYMENT RESOURCE CENTERS

LOCATION	NEXT NEED	COST
Chicago, Illinois	Feb 2018	\$2,550
Denver, Colorado	Mar 2018	\$2,200
Las Vegas, Nevada	May 2018	\$2,300
New Orleans, Louisiana	Feb 2018	\$2,245
New York City, New York	Mar 2018	\$3,200
Orlando, Florida	Feb 2018	\$2,100
Vancouver BC, Canada	Jul 2018	\$2,400

## MEETINGHOUSE FACILITIES DEPARTMENT

### Natural Resources Services (NRS) Section

#### Accountant - Oil & Gas

Contact: David H. Powers—Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

### **Responsibilities**

The individual (or couple) will assist in analyzing accounting issues, including tax issues, and the proper recording of revenue from Church oil & gas mineral interests in the US and Canada.

### **Qualifications**

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

The following skills are desired:

- Knowledge of oil & gas accounting and accounting systems, including payout calculations.
- Knowledge of oil & gas taxation a plus

**Length of service:** 12 to 23 months

## **Temple Constuction and Special Projects**

Contact: Octavio Avila

Local: 801-240-1769

Toll Free: (800) 453-3860 ext. 2-1769

Email: [octavio.avila@ldschurch.org](mailto:octavio.avila@ldschurch.org)

## **Project Accounting - Construction**

There is an immediate need for several missionary couples or individuals to serve in the Salt Lake City Church Office Building in the Finance Division of the Special Projects Department as project accounting assistants.

The Special Projects Department is responsible for the design, construction and remodeling of all Temples, MTCs, and other large facilities around the world.

We are expecting a workload increase in the next few months as the work of the Lord hastens and more temples begin construction. Service opportunities range from 12 to 24+ months. This opportunity is to assist with the financial aspects of the projects.

Responsibilities include being part of and providing finance and accounting support to project teams, which consist of Church project managers, financial analysts, and other project support personnel.

**THIS IS NOT A CONSTRUCTION PROJECT MANAGEMENT OPPORTUNITY.**

Missionaries perform the following tasks:

- Read and understand domestic and international construction contracts.
- Ensure that projects operate according to written contracts
- Review project pay requests with their supporting documentation
- Prepare pay requests for final review and approval by Church project accountants
- Help analyze project costing data
- Assist the division finance staff and project manager in other aspects of the project
- Spouses without technical expertise can assist in project administration. Since the work is centered in Salt Lake City, it is possible for a spouse to work in another department, for example, Family History.
- Skills desired for this position include:
  - Project accounting - Construction project accounting a plus
  - Bookkeeping. CPA, CMA a plus.
  - 10-key proficient
  - Attention to detail
  - Good problem solving skills
  - Computer literacy including proficiency in Excel and Word
  - Spanish language skills would be very helpful but is not required

## **Real Estate and Administrative Support**

*Contact:* Susan Rose—Meetinghouse Facilities Department, Real Estate Services Division

*Email:* [Susan.rose@ldschurch.org](mailto:Susan.rose@ldschurch.org)

*Local:* 801-240-4477

A Senior Sister Missionary is needed to serve as a vital member of the Real Estate Services Division.

### **Responsibilities**

- Processing real estate property transactions, reviewing property tax and title records, data entry, file organization, and yearly file room audit and archiving.
- The missionary will provide full-time office and administrative support to Real Estate Division, 8 hours a day, 5 days a week.
- Real estate and/or title, processes and documentation.

## Qualifications

- Basic computer skills and Microsoft products; will be trained on specific tasks.

**Location:** Salt Lake City, Utah, United States.

For more information, or to discuss the position further, please see contact information above.

**Length of service:** 18 to 23 months

## Administrative Assistant

Contact: David H. Powers--Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org

**Location:** This oil and gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

### Responsibilities:

The individual (or couple) will assist in performing the following administrative duties:

- Assisting with mail, email, computers, phone, scheduling, and administrative duties, as assigned.
- Assisting with work in property files, databases, and approval documents.
- Providing support for current missionaries or those requesting to serve in NRS.

### Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

No experience is necessary however, the following skills are desired:

- An office management and Natural Resources (Forestry, Oil & Gas, Minerals, Water background).

**Length of Service:** 12 to 23 months

## Mineral Titles & Contracts - Oil & Gas

Contact: David H. Powers--Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

## Responsibilities

The individual (or couple) will assist in analyzing mineral title and contract issues concerning Church oil & gas mineral interests in the US and Canada.

### Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

The following skills are desired:

Knowledge of oil & gas mineral titles and contracts

**Length of service:** 12 to 23 months.

## Landman - Oil & Gas

Contact: David H. Powers—Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

### Responsibilities

The individual (or couple) will assist in determining and recording oil & gas mineral ownership in the US and Canada

### Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

The following skills are desired:

- Work experience as an oil & gas Landman

**Length of service:** 12 to 23 months

## Mineral Data Entry -- Oil & Gas

Contact: David H. Powers--Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: powersdh@ldschurch.org

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

## Responsibilities

The individual (or couple) will assist in entering mineral title information into a computer database.

## Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

No experience is necessary but these skills are desired:

- A background in oil & gas mineral title information.

**Length of service:** 12 to 23 months.

## Geologist - Oil & Gas

Contact: David H. Powers—Energy Group Manager

Local: 801-240-5288

Toll Free: 800-453-3860 ext. 2-5288

Email: [powersdh@ldschurch.org](mailto:powersdh@ldschurch.org)

**Location:** This oil & gas position is for full-time or part-time assignment in the Church Office Building in Salt Lake City, Utah.

## Responsibilities

The individual (or couple) will assist in mapping and evaluating oil & gas potential on Church mineral interests in the US and Canada.

## Qualifications

The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills.

The spouse can assist in NRS or in another assignment that matches his or her skills or interests.

The following skills are desired:

- Experience with Petra or GIS ArcView software
- Experience using IHS well and production data

**Length of service:** 12 to 23 months.

## Special Projects Department

### Temple Construction and Special Projects

Contact: Octavio Avila

Local: 801-240-1769

Toll Free: (800) 453-3860 ext. 2-1769

Email: [octavio.avila@ldschurch.org](mailto:octavio.avila@ldschurch.org)

## Project Accounting - Construction

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Responsibilities include being part of and providing finance and accounting support to project teams, which consist of Church project managers, financial analysts, and other project support personnel.

### **THIS IS NOT A CONSTRUCTION PROJECT MANAGEMENT OPPORTUNITY.**

Missionaries perform the following tasks:

- Read and understand domestic and international construction contracts.
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- Help analyze project costing data
- Assist the division finance staff and project manager in other aspects of the project

Spouses without technical expertise can assist in project administration. Since the work is centered in Salt Lake City, it is possible for a spouse to work in another department, for example, Family History.

Skills desired for this position include:

- Project accounting - Construction project accounting a plus
- Bookkeeping. CPA, CMA a plus.
- 10-key proficient
- Attention to detail
- Good problem solving skills
- Computer literacy including proficiency in Excel and Word
- Spanish language skills would be very helpful but is not required

## Temple Department

*Temple Department Missionary Coordinators:*

Elder Darrel K. Danielson

801 240-5545

email: [Darrel.danielson@ldschurch.org](mailto:Darrel.danielson@ldschurch.org)

Sister Linda S. Danielson

801 240-5280

email: [Linda.danielson@ldschurch.org](mailto:Linda.danielson@ldschurch.org)

[DL-TPL-MissionaryCoordinators@ldschurch.org](mailto:DL-TPL-MissionaryCoordinators@ldschurch.org)

Call Monday–Thursday 10:00 A.M.–3:00 P.M. MST

Senior couples and a few senior single sisters with experience as temple ordinance workers are needed to serve as full-time missionaries in temples around the world. Most temples are staffed with local temple ordinance workers but some areas rely on the help of temple missionaries.

Temple Assignments can be for 6, 12, 18 or 23 months. The Church will pay travel costs for all domestic assignments, and for foreign assignments of 18 or 23 months. It is not possible to extend the length of service for most English-speaking temple assignments. Because of the demand to serve in the Nauvoo and Palmyra temples, assignments are limited to either one or the other for twelve months.

Temple missionaries called from the continental United States and Canada normally attend a three-day training seminar held in the Salt Lake Temple at the beginning of their missionary service. This training is not available for six month assignments.

When missionary papers are ready to be submitted, prospective missionaries may contact the coordinators to advise them of interest in a particular assignment.

### TEMPLES WITH SENIOR MISSIONARY OPPORTUNITIES

Below are listed languages where senior missionary opportunities exist.

In temples where languages other than English are the primary ordinance language it is very helpful if the husband or wife is willing to work with the primary language of the temple. Temples that have the greatest current need for senior couples are in **bold type**. Temples where there are opportunities for single sisters are noted with an asterisk (\*).

#### ENGLISH

(Opportunities for senior missionary assignments are limited in most English-speaking temples.) Boston, Hali-

fax Nova Scotia, Kona Hawaii, Laie Hawaii, \*Manhattan (Spanish helpful), Nauvoo, \*Nauvoo Secretarial, Nauvoo Engineer, Palmyra, Regina Saskatchewan, Toronto Ontario.

*Outside the U. S. and Canada:* Accra Ghana (French needed), Apia Samoa, Cebu City Philippines, Hong Kong China (Mandarin/Cantonese useful but not required), Johannesburg South Africa (French useful but not required), Kyiv Ukraine (Ukrainian/Russian useful but not required), \*London England, Manila Philippines, Nuku'alofa Tonga, Seoul Korea (Korean useful but not required), Suva Fiji, Taipei Taiwan (Mandarin useful but not required).

#### SPANISH

(There is a great need for temple missionaries who speak Spanish.)

*Mexico:* **Ciudad Juárez, Guadalajara, Hermosillo, \*Merida, Monterrey, Oaxaca, Tampico, Tijuana, Tuxtla Gutiérrez, \*Veracruz, and Villahermosa.**

*Central America:* **Guatemala City Guatemala, Panama City Panama, Quetzaltenango Guatemala, San José Costa Rica, San Salvador El Salvador, and Tegucigalpa Honduras.**

*South America and the Caribbean:* **Barranquilla Columbia \*Cochabamba Bolivia, Concepcion Chile, Cordoba Argentina, \*Guayaquil Ecuador, Lima Peru, Montevideo Uruguay, \*Santiago Chile, Santo Domingo Dominican Republic, Trujillo Peru.**

**Europe: Madrid Spain**

#### PORTUGUESE

**Brazil: Campinas, Curitiba, Manaus, Recife**

#### GERMAN

\***Bern Switzerland** (European citizens only), Freiberg Germany

#### FRENCH

Accra Ghana, \***Bern Switzerland** (European citizens only), Johannesburg South Africa, Papeete Tahiti, Santo Domingo Dominican Republic (Spanish)

Paris France

#### JAPANESE

Sapporo

#### OTHER LANGUAGES

*Cantonese:* Hong Kong China

*Danish:* Copenhagen Denmark

*Fijian:* Suva Fiji

*Finnish:* **Helsinki Finland**

*Italian:* \***Bern Switzerland** (European citizens only)

*Korean:* \*Seoul Korea

*Mandarin:* Hong Kong China; Taipei Taiwan

*Norwegian:* Stockholm Sweden

*Russian:* **Helsinki Finland**; Kyiv Ukraine, **Seoul Korea**

*Samoan:* \***Apia Samoa**

*Swedish:* Stockholm Sweden

*Tahitian:* Papeete Tahiti

*Tongan:* **Nuku'alofa Tonga**

**Ukrainian:** Kyiv Ukraine

## Recreational Properties

**Note: All Recreational Properties are assigned to a specific mission. The cost may vary from the estimated mission costs (Mission costs located in the back of this bulletin.), if an RV is used or if the camp provides special housing.**

### Camp Wildwood Ranch in San Diego CA County -- Recreation Camp Hosts (working with other hosts)

Contact: Elder Lane B. McGhee

Tel: 858-518-6824

Email: lane.mcghee@ldschurch.org

Mission: California San Diego

Full-time missionary couple needed beginning October 1, 2018 to serve for 23 months. Both husband and wife must be in good health, physically fit, capable of lifting and able to perform daily outdoor physical labor. While an on-site cottage may become available, Host Couple is encouraged to reside in their own RV (concrete pad and full hookups on site). Position Needed: 1st year serve as Assistant Managers; 2nd year serve as Camp Managers.

**Skills:** organizing, decision-making, working patiently and respectfully yet firmly with guests, leadership, general handyman, mechanical, plumbing, electrical, drywall, painting, cleaning, landscaping, irrigation, operating tractor/skip-loader/backhoe, ability to lift 50 pounds and do manual labor, office/computer experience.

**Location:** Camp Wildwood Ranch  
14488 Mussey Grade Road  
Romona, California 92065

Camp Hosts to oversee day to day operations of beautiful 75-acre recreation property. Cell phone reception is limited, Internet access is available but limited, landline is provided. Nearest LDS Chapel is 7 miles away.

### Responsibilities and qualifications include, but not limited to:

- Organize, plan and maintain the Spirit at the camp facility
- Track reservations, answer questions by phone and email
- Check in/check out guests (careful inspection of facilities)
- Orient guests and leaders on camp policies and safety rules
- Train guests on camp activities and Supervise use of activity stations as necessary
- Maintain camp appearance (mowing, trimming, pruning, leaf-blowing, weed-eating, watering and irrigation, repairs, painting, and cleaning)
- Operate & maintain heavy equipment (tractor, skip loader, backhoe, dump truck)
- Coordinate camp security, parking lot security
- Ensure all camp regulations and guidelines are being followed by campers (youth and adults)
- Order camp supplies and maintain inventory records
- Manage service projects and volunteers including Eagle Scout projects
- Understand and comply with all County govt. regulations
- Take and pass a required Food Service Safety Management online course to retain Kitchen Certification

### Camp Atoka Recreational Property

Manager: Bryan K. Schade

Tel: 801-621-8709; Mobile: 801-710-9106

Email: CampAtoka@ldsmail.net

Scheduler: Ryan McBride

Tel: 801-725-5220

Email: CampAtoka@ldsmail.net

Mission: Utah Ogden

We are in need of a couple to serve as caretakers for Camp Atoka which is located about four miles east of Huntsville, Utah, on the road to Monte Cristo. It is a beautiful camp with large beautifully maintained grassy areas. It has a wonderful lodge with a fantastic kitchen and a large covered patio attached to the lodge. In addition, there is a very nice pavilion with picnic tables. It has a nice basketball court, a sand volleyball court, a ropes course, and a new archery area. There is running water, including showers, and electricity.

## Responsibilities

- Two couples work together to supervise the camp day and night.
- A couple (or both couples) may leave the site if no camps are scheduled, or only one couple is needed.
- The camp is closed on Sundays. Caretakers may leave to attend their own Sunday meetings and activities.

## Qualifications

- Some physical activity is required such as lifting firewood into carts or other camp-like work.
- Stakes and youth have assignments to help maintain the camp and will assist with heavy lifting.

A camper or trailer is needed. Complete hookups are available.

**Length of service:** 5 months (May to September), 2017 and 2018.

## Seneca Lake Camp Manager

*Contact:* President David Larsen

*Email:* davidlarsen2@gmail.com

*Mission:* New York Rochester

A full-time missionary couple is needed to manage Seneca Lake Camp in western New York. We will be screening for this assignment in April/May 2017 to start April 1, 2018 and lasts for 23 months. Two six-month couples are also needed, starting in mid-April 2018. The assignment may include other missionary assignments in the area during the off-season months if the couple desires.

The camp is situated in the middle of many Church history sites, including the Peter Whitmer Farm, Hill Cumorah, the Sacred Grove, and the Joseph Smith Home.

## Responsibilities

- Responsible for cleanliness, appearance, reputation and maintaining the special spirit in the camp.
- Maintain a place where guests can feel the Spirit and strengthen their testimonies of the gospel of Jesus Christ.
- Ability to multi task and manage many activities.
- Mow and maintain the lawns, fields, groves, and grounds.
- Day-to-day repairs and maintenance of buildings, grounds, and equipment.
- Clean and maintain the cabins, dining hall, and other camp facilities.

- Missionaries should be in very good health. Both the elder and the sister should be able to perform physically demanding duties. Much of their time will be spent outdoors.
- Depending on the season, work days and hours will vary; personal flexibility is important. The elder will need skills in general repair, painting, and custodial work.
- The sister will assist her husband and help care for and maintain the cabins, grounds, flower gardens, and other facilities.

## Qualifications

- Full-time couples - housing is provided.
- Six-month couples - must have their own RV to live in during service.
- General experience in grounds, buildings, and equipment maintenance.
- General custodial experience.
- General understanding of carpentry, plumbing, and electrical systems.
- Experience working with and leading youth groups at camps.

As time permits, opportunities may be available to serve in the Palmyra New York Temple, local family history centers, or local wards and branches as Member and Leader Support missionaries.

## Length of service

Full-time couples: 23 months, starting April 1, 2018.

Six-month couples: 6 months, mid-April thru mid-October 2018.

## Washington Recreational Properties

*Contact:* Jonathan Katz

*Local:* 801-240-2860

*Cell:* 360-649-4350

*Email:* KatzJB@ldschurch.org

*Mission:* Washington,

Immediate Urgent Needs for Spring and Summer 2018:

**Zion's Camp** (Memorial Day - Labor Day 2018)

**Ensign Camp** (Memorial Day - Labor Day 2018)

The Puget Sound-Central Washington Recreational Properties Council needs couples to manage and maintain recreational properties in Central and Western Washington.

## Responsibilities

- Office duties such as scheduling, answering phones, collecting and tracking user fees, using computers (Word, Excel, websites), and compiling reports.
- Equipment and grounds maintenance. Operate and maintain heavy or light equipment.
- Building maintenance such as general repairs, painting, plumbing, carpentry, electrical, mechanical, and general custodial work.
- Provide assistance and resource information to youth groups and leaders in their handcart treks, camps, and conferences.
- Work side-by-side with youth groups and volunteers on service projects and provide professional guidance and inspiration.
- Present information on local recreational properties to various organizations within the Church.
- Lead cottage meetings and firesides and serve in other capacities during seasonally slow times.
- Be a host and hostess. Guide tours, check people in and out of facilities, and receive and receipt income.

\* One camp (Ensign Ranch) has a horse program requiring equestrian skills including care and training of the horses.

## Qualifications

- Elders should be in very good health and able to perform physically demanding duties outdoors, including trail maintenance and lifting up to 50 lbs.
- Sisters assist their husbands and work in the office.

Mission costs for rent and utilities would be \$200 with own RV or \$300 without RV. (Food, transportation, etc. are not included).

**Length of service:** 6, 18 or 23 months.

## Temporal Affairs Department

**Note: All Church Site Historical Properties are assigned to a specific mission. The cost may vary from the estimated mission costs (located in the back of this bulletin) if an RV is used or if there is LDS owned housing.**

### Independence, Liberty, Far West Historic Sites

### Kansas City MO North Facilities Management Group

*Contact:* Moira Bauchiero 801-240-3629

*Toll Free* (800) 453-3860, ext. 2-3209

*Local:* Kevin Smith (816) 461-6809

*email:* moira.bauchiero@ldschurch.org

Mission: Missouri Independence

One couple is needed to serve 12 to 18 months by March 1, 2019. Couple will work with the facilities management group to maintain facilities and landscaping at the visitors' centers and historic sites in the Independence Missouri area. Brethren should be able to perform handyman tasks including repairs to facilities and equipment. Sisters will help with cleaning tasks and work with their husbands with grounds care including lawns and flower beds.

### Palmyra, Kirtland and Priesthood Restoration Sites

### Palmyra Historic Site Facilities Management Group

*Contact:* Moira Bauchiero 801-240-3629

*Toll Free* (800) 453-3860, ext. 2-3209

*Local:* John Rutkowski (315) 597-5789

*email:* moira.bauchiero@ldschurch.org

Mission: New York Rochester

Two couples are needed to serve 18 to 23 months, one couple in November 2018 and one couple in March 2019, to help maintain facilities and grounds at various historic sites. Duties are flexible depending on the skills, abilities and interests of the couple, however they will be engaged in physical activities. Elders perform handyman maintenance such as repairs, basic carpentry, electrical, plumbing, painting and large equipment operation according to their skills. Auto mechanic experience is desirable to assist with small engine repairs and tune-ups on tractors and trucks, etc. Sisters perform a variety of activities including assisting with general office duties, documenting site history, gardening, cleaning, painting and small repairs. Sisters at times work independently as well as alongside their husbands.

### Kirtland Historic Sites

Mission: Ohio, Cleveland

*Contact:* Moira Bauchiero 801-240-3629

*Toll Free* (800) 453-3860, ext. 2-3209

*Local:* John Rutkowski (440) 256-2403

*email:* moira.bauchiero@ldschurch.org

Mission: New York Rochester

One couple is needed to serve 18 or 23 months by mid-February 2019, to help maintain facilities and grounds at various historic sites. Duties are flexible depending on the skills, abilities and interests of the couple, however they will be engaged in physical activities. Elders perform handyman maintenance such as repairs, basic carpentry, electrical, plumbing, painting and large equipment operation according to their skills. Sisters assist their husbands in lighter duties and work with flower beds during the warm season.

### Priesthood Restoration Site

*Contact:* Moira Bauchiero 801-240-3629

*Toll Free* (800) 453-3860, ext. 2-3209

*Local:* John Rutkowski 315-597-5789

*email:* moira.bauchiero@ldschurch.org

*Mission:* Pennsylvania Philadelphia

One couple is needed to serve 6 months with RV beginning March 1, 2018. One couple is needed to serve for 18 months in mid-February 2019, to help maintain facilities and grounds, including woodland trails. Brethren should be able to perform handyman tasks including repairs to facilities and equipment. Sisters will help with cleaning tasks, care of historic artifacts, and work with their husbands with grounds care including trails and flower beds.

### Cove Fort Historic Site

### Beaver UT Facilities Management Group

*Contact:* Moira Bauchiero 801-240-3629

*Toll Free* (800) 453-3860, ext. 2-3209

*Local:* Mitchell Carter (435) 438-1232

*email:* moira.bauchiero@ldschurch.org

*Mission:* Utah, St. George

One couple is needed to serve for 18 months on March 1, 2018, and one couple for 6 months with RV on March 1, 2018.

The six-month missionaries will need to bring RVs. Brethren must be capable of performing physical labor, including lifting. They perform repairs and maintenance of facilities and equipment and do garden tilling and lawn mowing. Sisters also need to be able to complete physical tasks, including planting and caring for flower beds and vegetable gardens, cleaning buildings and restrooms, and care of historic artifacts.

### Joseph Smith Birthplace Sharon, Vermont, Facilities Management Group

*Contact:* Moira Bauchiero 801-240-3629

*Toll free:* 800-453-3860, ext. 2-3209

*Local:* Joe Mender 603-763-8198

*Email:* moira.bauchiero@ldschurch.org

*Mission:* New Hampshire, Manchester

One couple is needed by July 1, 2018 to serve 12-18 to 23 months.

The focus of this mission is to support the facilities management group at the Joseph Smith Birthplace. The facilities management group maintains the visitors' center, residence, meetinghouse, and several hundred acres of woodlands, fields, roadways, and trails.

#### Responsibilities

- The couple will be part of a team of Church employees and full-time missionaries that handle day-to-day maintenance.

#### Qualifications

- Elders should have experience and/or interest in one or more of the following trades: construction, maintenance, plumbing, electrical, carpentry, landscaping, forestry, etc.
- Sisters should have experience or interest in gardening, landscaping, cleaning or material management

**Length of service:** One couple is needed to serve 18 months beginning January 1, 2018. Also a 6-month mission is available.

### Nauvoo Facilities Management Group

*Facilities Manager:* Jordan Bodily

*Local:* 217-453-2233 ext. 355

*Email:* bodilyjm@ldschurch.org

*Mission:* Illinois, Nauvoo

Senior missionary couples are needed to serve in Historic Nauvoo under the direction of Facilities Management.

#### Responsibilities

- Maintain historic sites, missionary homes, and other Church property.

#### Qualifications

- Elders should be in good health and able to perform six hours of physical labor daily.
- Sisters will primarily proselyte at historic sites.

- Elders and Sisters will perform in live shows each evening in conjunction with the Illinois Nauvoo Mission.

**Missionaries are needed to fill the following positions:**

- Cabinet Maker                      Operator
- Carpenter                            • Mason
- Electrical/Appliance            • Painter with 3 years commercial and residential experience
- Grounds Keeper                    • Veterinarian
- Heavy Equipment

Length of service: 18-23 months.

**Winter Quarters, Omaha Nebraska FM Group**

*Contact:* Moira Bauchiero 801-240-3629

*Toll free:* 800-453-3860, ext. 2-3209

*Email:* moira.bauchiero@ldschurch.org

*Local:* Roger Bond

*Tel:* 402 558-6661

Mission: Nebraska, Omaha

One couple is needed by June 2018 to serve for 18 to 23 months.

**Responsibilities**

- The couple will work with the facilities management group to maintain the physical facilities and landscapes at the visitors’ center, temple, and historic sites in the Omaha Winter Quarters area.

**Qualifications**

- Brethren should be able to perform handyman maintenance on physical facilities and equipment.
- Sisters also need to be able to complete physical tasks, working with their husband and provide help with the landscaping and cleaning.

**Length of service:** One couple is needed to serve 12 or 18 months to begin September 2018.

**Translation and Interpretation Team/Publishing Services Department**

*Contact:* Sead Osmani

*Tel:* 801-240-3296

*Email:* Sead.Osmani@ldschurch.org

English speaking senior missionary couples are needed in the Translation/Interpretation team at Church Head-

quarters in Salt Lake City. This is an exciting and unique opportunity to serve with many native speaking interpreters and returned missionaries from around the world and be involved in the production of sending gospel recordings, broadcasts, General Conferences and a variety of other church programs worldwide.

**Responsibilities**

- Serve as “Interpreter Supervisors” working with at least 25 different languages from around the world. No secondary language skills are required.

**Qualifications**

- In this fast paced, rigorous office based calling, requiring enhanced organizational expertise, and excellent communication skills
- The missionary will find opportunities to creatively problem solve to meet daily deadlines, establish successful routines and resolve challenges as they present themselves.
- The calling requires that a person be physically active throughout the day and into some evenings each week.
- Excellent social skills are needed to communicate and interact with a variety of cultures.
- Moderate experience using Outlook, Excel and Word are a must.
- Organizational abilities in a variety of areas.
- Walking for extended periods of time while serving.

**Welfare Services Department**

**Humanitarian, Bishops’ Storehouses, Ranches, LDS**

**Family Services, Education Support Services**

*Coordinators:* Elder and Sister Walton

*Local:* 801-240-1058 or 801-240-3322

*Toll free:* 800-453-3860 ext. 2-1058

*Email:* val.walton@ldschurch.org

*Email:* margie.walton@ldschurch.org

**Welfare Services, Humanitarian Missionary**

The Welfare Department has an urgent need for couples who speak French.

**Humanitarian Links:**

[LDS Charities](#)

[Welfare Missionary Opportunities](#)

Welfare Services Humanitarian Missionaries help relieve suffering and foster self-reliance for families of all nationalities and religions by identifying and helping with humanitarian projects around the world.

## Responsibilities

- As a Welfare Services missionary serving internationally for Humanitarian Services, you would develop relationships with government, community, and charity organization leaders.
- Together you will determine what the local critical needs are and where to find the resources to meet those needs.
- Major projects will be planned by a specialist who has professional training and expertise. Major projects include wheelchairs, vision, clean water, mother and newborn care, and immunization.
- Area projects are developed locally with other organizations to meet the needs of the community.

## Qualifications

- Very Good health as determined by Missionary medical staff.
- Current passport (good 6 months beyond return date).
- Basic computer, Internet and office skills.

When you request a Humanitarian Missionary assignment it is best to submit your recommendation 6-9 months prior to your availability date. This will allow time to obtain necessary visas.

## Length of service

Due to the nature of the work that needs to be accomplished on a humanitarian mission, missionary candidates should to be able to serve for a minimum of 18 months in order to be considered for these types of assignments.

## Future Openings for Welfare Services Humanitarian Missionaries

**NOTE: (Mission costs in this table do not include health insurance. If couples need to acquire world wide health insurance please add \$518 per couple or \$259 per individual to the costs listed in this table.) (New Rates Start on Oct 1, 2017)**

**THERE IS AN URGENT NEED FOR COUPLES IN AFRICA FRENCH SPEAKING!**

LOCATION	MTC	LANGUAGE	COST	COUNTRY HEALTH CARE
DR Congo Lubumbashi	Apr 2018	French	2,510	Poor
DR Congo Kinshasa	Sep 2018	French	1,650	Poor

\*Area Welfare Specialists—prefer a couple who has previously served a humanitarian mission.

## Welfare Services, Bishop's Storehouse, and Home Storage Center Manager Missionary

### Responsibilities

- Manage and oversee the bishops' storehouse and home storage center.
- Fill bishop's orders for food and household commodities for the poor and needy.
- Lift patrons spiritually while helping to meet their material needs.
- Coordinate, support and train Church-service missionaries and volunteers.
- Assure facility maintenance, safety, and cleanliness.
- Provide good customer service.
- Counsel and coordinate with the assigned agent stake president and his operating committee.
- Train priesthood and Relief Society presidencies on preparing food orders.
- Make sure shelves are stocked and take quarterly inventory.
- Respond to humanitarian and emergency needs as requested.

### Qualifications

- Able to be on feet for periods of time.
- Can lift up to 25 pounds, some bending and stooping.
- Have basic computer skills.
- Be personable, compassionate, good disposition, and enjoy serving people

## Future Openings for Bishops' Storehouse/HSC Missionaries

LOCATION	MTC	LANGUAGE	COST
Farmington Hills, MI	Sept 2018	English	1,625

## Welfare Services, Ranch Missionary

Need experienced rancher/farmer with good health to assist with ranch operations. Housing and transportation provided.

### Future Openings for Ranch Missionaries

LOCATION	MTC	LANGUAGE	COST
Nothing listed at this time.			

## Welfare Services, LDS Family Services Missionary

As a Family Services Specialist, you will consult on mental health and relationship issues; establish support groups for marriage, parenting, and addiction recovery; and consult with and provide training to ecclesiastical leaders. In some areas, consultants may provide counseling for full-time missionaries. If both spouses are not trained counselors, the spouse who is not will be involved in non-clinical aspects of strengthening individuals and offering welfare help. One spouse must have a behavioral health background. If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

### Future Openings for LDS Family Services Missionaries (Cost does not include insurance.)

LOCATION	MTC	LANGUAGE	COST*
New Mexico Farmington	June 2018	English	1,515

## Miscellaneous: Non-Missionary Opportunities

The China Teacher Program (CTP) is a nonprofit outreach program of the David M. Kennedy Center for International Studies at Brigham Young University. It was established in 1989 to provide seasoned American teachers to selected outstanding Chinese universities. Teachers are currently placed at 18 partner universities in nine cities throughout China. Teachers need to have a university degree, not necessarily in education, have some teaching experience, and be between 40 and 65 years old.

Our teachers are educators and professionals who bring the wisdom and experience of their successful careers to their classes. Typical assignments are for one academic year, and most are asked to teach oral and written English. All teachers participate in a mandatory two-week, 100 hour, TEFL training program at the Kennedy Center prior to leaving for China. Additional information can be found online at [kennedy.byu.edu/chinateachers](http://kennedy.byu.edu/chinateachers) or by calling 801-422-5321.

## ESTIMATED MONTHLY MISSION COSTS FOR SENIOR COUPLES

### Estimated Mission Costs Include the Following

**Housing**—Includes rent, utilities, all furnishings, fees, parking (will not exceed \$1400 for couples). This is a fixed cost average in most missions that senior mission-

aries donate each month directly to their home ward as a “Ward Missionary Donation.”

**Personal**—Consumables, food, personal care (bath supplies, office supplies, laundry, haircuts, etc.). This is a variable **out-of-pocket cost that is paid by the missionaries in the mission field to local vendors.** (differs with each missionary based on spending habits and wants & needs.)

**Transportation**—personal auto operating costs (excluding auto insurance), car rental and fuel for some missions, or public transportation costs. **If missionaries in foreign country service are assigned a mission vehicle they are charged \$150 USD per month which is a part of the transportation costs and which they pay to their home ward. All other transportation costs are paid out-of-pocket in the mission field.**

### NOTE:

The above three costs plus the cost of health insurance represent the total estimated costs for serving a senior couple’s mission. These costs represent the out-of-pocket costs paid in the country you are serving and the donation (housing & car rental) costs paid to your home ward. If a couple opts to serve less than 18 months in a foreign mission, they will incur the additional cost of air travel to and from their mission field.

**Single Senior Sisters** are responsible for their own mission costs, which are approximately 80% of the amounts shown for couples.

### Estimated Mission Costs DO NOT Include the Following

**Communications**—Internet, cable/satellite TV, telephone service, or personal cell phone.

**Medical Care**—Prescription drugs, over-the-counter medications/supplies, or physician care.

**Personal Health Insurance (see below)**

**Other**—Gifts, charitable giving, clothing, personal obligations, entertainment, etc.

### Health Insurance Requirements to Serve

Adequate health insurance coverage is required to serve a full-time senior mission. Health insurance may be purchased from DMBA/Aetna International for an additional \$259/month per person.

For additional health insurance information consult website [www.dmba.com/ssmp](http://www.dmba.com/ssmp)

**\*Monthly cost estimates for couples listed in the table below for each LDS Church mission **DO NOT INCLUDE THE COST FOR PERSONAL HEALTH INSURANCE.** With the exception of live-at-home missionaries, all full-time senior missionaries are required to have personal health insurance. Since Medicare does not provide world wide health insurance, most senior missionaries who serve international missions will need to acquire world wide health insurance. Any insurance acquired will need to meet the criteria set by the Missiary Department. The Church helps in providing a very competitive rate for world wide health insurance for seniors through DMBA (Deseret Mutual Benefits Association). The monthly rate starting in October 2017 will be \$259 per individual and \$518 per couple. If you need to acquire personal health insurance please add the cost of the insurance to the Estimated Monthly Cost of the mission given below to determine the total monthly cost of the mission.**

### Estimated Monthly Cost by Mission (USD)

(these cost figures are the total of the housing, transportation and personal cost estimates)

Adriatic North.....	2,075		
Adriatic South.....	1,750		
Alabama Birmingham .....	2,250	Australia Adelaide .....	3,150
Alaska Anchorage.....	2,925	Australia Brisbane.....	3,050
Alpine German-speaking .....	2,125	Australia Melbourne .....	3,250
Angola Luanda.....	2,425	Australia Perth.....	3,100
Argentina Bahia Blanca .....	1,100	Australia Sydney South. ....	3,050
Argentina Buenos Aires E....	1,875	Australia Sydney North.....	3,275
Argentina Buenos Aires N....	1,875	Baltic.....	1,575
Argentina Buenos Aires S....	1,450	Barbados Bridgetown .....	2,600
Argentina Buenos Aires W...	1,325	Belgium /Netherlands.....	2,750
Argentina Comodoro Rivadavia .....	1,485	Benin Cotonou .....	1,525
Argentina Cordoba.....	1,625	Bolivia Cochabamba.....	1,850
Argentina Mendoza.....	1,805	Bolivia La Paz El Alto .....	1,600
Argentina Neuquén.....	1,450	Bolivia La Paz .....	1,600
Argentina Posadas.....	925	Bolivia Santa Cruz .....	1,000
Argentina Resistencia.....	1,650	Bolivia Santa Cruz North .....	1,500
Argentina Rosario .....	1,680	Botswana/Namibia.....	2,130
Argentina Salta.....	1,650	Brazil Belem.....	1,800
Argentina Santa Fe.....	1,450	Brazil Belo Horizonte .....	975
Arizona Gilbert .....	1,925	Brazil Brasilia .....	1,600
Arizona Mesa .....	1,825	Brazil Campinas.....	1,750
Arizona Phoenix.....	2,350	Brazil Cuiaba.....	1,585
Arizona Scottsdale.....	2,225	Brazil Curitiba.....	1,750
Arizona Tempe .....	1,700	Brazil Curitiba South .....	1,710
Arizona Tucson .....	2,175	Brazil Florianopolis.....	2,000
Arkansas Bentonville .....	1,650	Brazil Fortaleza .....	1,900
Arkansas Little Rock .....	2,100	Brazil Fortaleza East.....	1,875
Armenia Yerevan.....	1,075	Brazil Goiania.....	1,800
		Brazil Joao Pessoa .....	1,075
		Brazil Juiz de Fora .....	1,800
		Brazil Londrina .....	1,800
		Brazil Maceio.....	2,525
		Brazil Manaus .....	1,750
		Brazil Natal.....	1,450
		Brazil Piracicaba .....	1,800
		Brazil Porto Alegre North .....	1,500
		Brazil Porto Alegre South.....	1,500
		Brazil Recife.....	1,475
		Brazil Ribeirao Preto .....	1,525
		Brazil Rio de Janeiro.....	2,500
		Brazil Salvador.....	2,050
		Brazil Salvador South .....	1,800
		Brazil Santa Maria.....	875
		Brazil Santos .....	1,750
		Brazil Sao Paulo East .....	1,700
		Brazil Sao Paulo Interlagos ..	1,800
		Brazil Sao Paulo North.....	1,800
		Brazil Sao Paulo South.....	1,325
		Brazil Sao Paulo West.....	2,000
		Brazil Teresina .....	1,800
		Brazil Vitoria .....	2,050
		Bulgaria Sofia.....	1,525
		California Anaheim.....	2,375
		California Arcadia.....	2,550
		California Bakersfield .....	2,600
		California Carlsbad .....	2,900
		California Fresno.....	2,675
		California Irvine .....	2,750
		California Long Beach.....	2,650
		California Los Angeles .....	2,650
		California Modesto.....	2,525
		California Oakland/San Francisco .....	2,950
		California Rancho Cucamonga.....	2,650
		California Redlands.....	2,175
		California Riverside.....	2,700
		California Roseville .....	2,350
		California Sacramento .....	2,600
		California San Diego .....	3,100
		California San Fernando.....	2,450
		California San Jose.....	3,150
		California Santa Rosa.....	2,350
		California Ventura .....	2,150
		Cambodia Phnom Penh .....	2,500
		Canada Calgary .....	1,900
		Canada Edmonton .....	1,950
		Canada Halifax .....	2,775
		Canada Montreal .....	2,325
		Canada Toronto .....	2,525
		Canada Vancouver .....	2,400
		Canada Winnipeg .....	3,050
		Cape Verde Praia.....	1,475
		Central Eurasian .....	2,400
		Chile Antofagasta.....	1,475
		Chile Concepcion.....	1,575
		Chile Concepcion South .....	1,900
		Chile Osorno .....	1,550
		Chile Rancagua .....	1,575
		Chile Santiago East .....	1,730
		Chile Santiago North.....	1,575
		Chile Santiago South .....	1,675
		Chile Santiago West .....	1,375
		Chile Vina del Mar.....	1,450
		China Hong Kong.....	2,950
		Colombia Barranquilla.....	2,375
		Colombia Bogota North .....	1,800
		Colombia Bogota South.....	1,400
		Colombia Cali.....	2,060
		Columbia Medellin .....	2,080
		Colorado Colorado Springs ..	2,575
		Colorado Denver North .....	2,200
		Colorado Denver South .....	3,025
		Colorado Fort Collins .....	2,125
		Costa Rica San Jose East...	2,470
		Costa Rica San Jose West...	2,550
		Cote D'Ivoire Abidjan .....	2,150
		(Ivory Coast)	
		Cote D'Ivoire Abidjan West...	2,150
		(Ivory Coast West)	
		Czech/Slovak .....	1,825
		Dem. Rep Congo Kinshasa ..	1,650
		Dem. Rep Congo Lubumbashi .....	2,650
		Dem. Rep Congo Mbuji-Mayi .....	2,400
		Denmark Copenhagen.....	2,720
		Denmark Iceland Compnt....	3,340
		Dominican Rep. Santiago....	1,750
		Dominican Rep. St. Dom. E.....	2,575
		Dominican Rep. St. Dom. ...	2,150
		Ecuador Guayaquil North ...	1,500
		Ecuador Guayaquil South. ...	1,025
		Ecuador Guayaquil West.....	1,500
		Ecuador Quito .....	900
		Ecuador Quito North .....	900
		El Salvador Santa Ana.....	1,850
		El Salvador San Salvador East .....	1,450
		El Salvador San Salvador. W/Belize .....	2,150
		England Birmingham .....	2,125
		England Leeds .....	3,000
		England London.....	3,075
		England London South .....	3,300
		England Manchester .....	3,025
		Fiji Suva.....	1,800
		Finland Helsinki.....	2,500
		Florida Ft. Lauderdale.....	2,775
		Florida Jacksonville.....	1,925
		Florida Orlando .....	3,000
		Florida Tallahassee .....	2,100
		Florida Tampa .....	2,775
		France Lyon .....	2,725
		France Paris.....	2,525
		Georgia Atlanta .....	2,650
		Georgia Atlanta North .....	2,550

Georgia Macon .....	3,075	Tokyo Country Local.....	2,060	Missouri St. Louis.....	2,375	Peru Lima West.....	950
Germany Berlin .....	2,050	Japan Tokyo South .....	3,100	Mongolia Ulaanbaatar.....	2,300	Peru Piura .....	1,300
Germany Frankfurt.....	2,750	Japan Tokyo S. (Locals)..	2,600	Montana Billings.....	1,925	Peru Trujillo North .....	1,025
Ghana Accra .....	2,750	Kansas Wichita .....	1,700	Mozambique Maputo .....	2,100	Peru Trujillo South.....	1,075
Ghana Accra West.....	1,900	Kentucky Louisville .....	1,850	Nebraska Omaha.....	2,225	Philippines Angeles.....	800
Ghana Accra West Area.....	2,750	Kenya Nairobi.....	2,200	Nevada Las Vegas.....	2,025	Philippines Bacolod.....	1,225
Ghana Cape Coast.....	1,885	Korea Busan .....	1,800	Nevada Las Vegas West .....	1,975	Philippines Baguio .....	1,500
Ghana Kumasi .....	1,600	Korea Daejeon .....	2,000	Nevada Reno .....	2,350	Philippines Butuan .....	1,700
Greece Athens .....	2,050	Korea Seoul .....	1,850	New Hampshire Manchester .....	2,500	Philippines Cagayan de Oro.....	1,600
Guatemala City Central .....	2,700	Korea Seoul South.....	1,900	.....	2,500	Philippines Cauayan.....	800
Guatemala City East.....	2,500	Liberia Monrovia .....	2,450	New Jersey Morristown .....	2,900	Philippines Cavite .....	1,600
Guatemala City South.....	2,750	Louisiana Baton Rouge .....	2,050	New Mexico Albuquerque....	2,100	Philippines Cebu .....	1,850
(Outside the city).....	2,390	Madagascar Antananarivo ..	1,275	New Mexico Farmington .....	1,550	Philippines Cebu East.....	1,600
Guatemala Coban.....	1,300	Marshall Islands Majuro .....	2,175	New York New York North....	3,200	Philippines Davao .....	1,700
Guatemala Quetzaltenango.....	1,950	Tarawa,Kiribati.....	2,000	New York New York South...3,025		Philippines Iloilo .....	1,070
Guatemala Retalhuleu .....	1,925	Maryland Baltimore.....	3,175	(Bermuda).....	3,390	Philippines Laoag.....	1,420
Haiti Port-Au-Prince .....	1,500	Massachusetts Boston.....	3,275	New York Rochester .....	1,600	Philippines Legazpi .....	1,500
Hawaii Honolulu .....	3,325	México Aguascalientes .....	1,175	New York Utica.....	2,200	Philippines Manila .....	1,600
(Polynesian Cultural Center)3,140		Mexico Cancun .....	2,025	New Zealand Auckland .....	2,800	Philippines Naga .....	995
Honduras Comayaguela.....	1,780	Mexico Chihuahua .....	1,300	New Zealand Hamilton .....	2,600	Philippines Olongapo.....	1,825
Honduras San Pedro Sula East... ..	675	Mexico Cuernavaca .....	1,600	New Zealand Wellington.....	3,000	Philippines Quezon City.....	1,500
Honduras San Pedro Sula West... ..	975	Mexico Ciudad Juarez .....	1,200	Nicaragua Managua North ..	2,150	Philippines Quezon City North.....	1,700
Honduras Tegucigalpa .....	2,000	Mexico Ciudad Obregon .....	1,025	Nicaragua Managua South..	1,850	Philippines San Pablo.....	1,400
Hungary Budapest.....	1,625	Mexico Culiacan.....	1,600	Nigeria Benin City .....	2,000	Philippines Tacloban .....	1,835
Idaho Boise .....	2,450	Mexico Guadalajara .....	2,000	Nigeria Calabar .....	2,100	Philippines Urdaneta.....	1,450
Idaho Idaho Falls .....	1,900	Mexico Guadalajara East....	1,350	Nigeria Enugu .....	975	Poland Warsaw .....	1,950
Idaho Nampa .....	2,150	Mexico Hermosillo.....	2,300	Nigeria Lagos .....	3,050	Portugal Lisbon.....	1,500
Idaho Pocatello .....	2,250	Mexico Merida.....	1,500	Nigeria Owerri .....	2,200	Portugal Porto .....	1,950
Illinois Chicago .....	2,600	Mexico Mexico City Chalco..	1,135	Nigeria Port Harcourt .....	2,500	Puerto Rico San Juan.....	3,000
Illinois Chicago West.....	1,550	Mexico Mexico City East.....	1,325	North Carolina Charlotte .....	2,950	Republic of Congo Brazzaville .....	2,850
Illinois Nauvoo.....	1,610	Mexico Mexico City North .....	1,200	North Carolina Raleigh.....	2,235	Romania/Moldova.....	1,800
India Bangalore.....	1,700	Mexico Mexico City Northwest .....	1,225	North Dakota Bismarck.....	3,000	Russia Moscow .....	2,975
India New Delhi .....	1,500	.....	1,225	N.D. (Reservations).....	2,473	Russia Novosibirsk.....	2,100
Indiana Indianapolis.....	2,175	Mexico Mexico City South ..	1,800	Norway Oslo.....	2,700	Russia Rostov-na-Donu.....	1,050
Indonesia Jakarta.....	3,300	Mexico Mex City Southeast..	1,025	Ohio Cincinnati.....	2,175	Russia Samara .....	1,300
Iowa Des Moines .....	1,800	Mexico Mexico City West....	1,950	Ohio Cleveland .....	1,875	Russia St. Petersburg.....	1,550
Italy Milan .....	3,475	Mexico Monterrey East .....	1,600	Ohio Columbus .....	2,475	Russia Vladivostok.....	1,380
Italy Rome .....	3,050	Mexico Monterrey West .....	1,400	Oklahoma Oklahoma City....	2,175	Russia Yekaterinburg .....	1,675
(Malta).....	1,860	Mexico Oaxaca .....	1,400	Oregon Eugene.....	2,200	Samoa Apia.....	1,740
Jamica Kingston.....	2,000	Mexico Pachuca.....	1,230	Oregon Portland.....	2,450	Scotland/Ireland .....	2,625
Japan Fukuoka .....	2,500	Mexico Puebla North.....	900	Oregon Salem.....	2,000	Sierra Leone Freetown .....	1,650
Japan Fukuoka (Locals)..	2,000	Mexico Puebla South .....	1,500	Panama Panama City.....	2,200	Singapore .....	1,900
Japan Kobe.....	2,500	Mexico Queretaro .....	1,400	Papua New Guinea Prt Moresby.. ..	2,000	South Africa Cape Town .....	1,825
Japan Kobe (Locals).....	2,150	Mexico Reynosa .....	1,500	Papua New Guinea Lae.....	1,810	South Africa Durban.....	1,975
Japan Nagoya.....	2,100	Mexico Saltillo .....	1,025	Paraguay Asuncion.....	1,100	South Africa Johannesburg.....	2,050
Japan Nagoya (Locals).....	1,750	Mexico Tampico .....	1,600	Paraguay Asuncion North .....	1,775	South Carolina Columbia.....	2,075
Japan Sapporo.....	2,100	Mexico Tijuana .....	1,125	Pennsylvania Philadelphia...2,525		Spain Barcelona.....	2,300
Japan Sapporo (Locals).....	1,700	Mexico Torreon.....	1,900	Penn Phil Sqsq Hist Site...2,075		Spain Madrid.....	2,200
Japan Sendai .....	2,250	Mexico Tuxtla Gutierrez .....	1,400	Pennsylvania Pittsburgh .....	2,000	Spain Malaga .....	1,525
Japan Sendai (Locals).....	1,900	Mexico Veracruz .....	1,550	Peru Arequipa .....	1,550	Sweden Stockholm .....	2,800
Japan Sendai Tsurouka.....	2,204	Mexico Villahermosa.....	1,400	Peru Chiclayo.....	1,050	Tahiti Papeete .....	2,950
Tsurouka (Locals).....	2,204	Mexico Xalapa .....	1,750	Peru Cusco .....	1,250	Taiwan Taichung.....	2,500
Japan Sendai Misawa.....	2,340	Michigan Detroit .....	2,150	Peru Huancaayo .....	1,650	Taiwan Taipei.....	2,215
Misawa (Locals).....	2,340	Michigan Lansing .....	1,425	Peru Iquitos .....	850	Tennessee Knoxville.....	1,825
Japan Tokyo (city).....	3,100	Micronesia Guam.....	2,350	Peru Lima Central .....	1,500	Tennessee Nashville.....	2,475
Japan Tokyo (Locals).....	2,200	Minnesota Minneapolis .....	2,275	Peru Lima East .....	1,725		
Japan Tokyo (Country).....	2,060	Mississippi Jackson .....	2,600	Peru Lima North .....	1,600		
		Missouri Independence.....	1,850	Peru Lima South .....	1,425		
		Missouri Independence VC ..	1,290				

Texas Dallas.....	2,250	Single sisters.....	1,700
Texas Ft. Worth.....	2,275	Utah Salt Lake City South.....	1,725
Texas Houston.....	2,050	Utah SLC Temple Square.....	2,280
Texas Houston East.....	2,330	Utah Salt Lake City West.....	3,000
Texas Houston South.....	2,050	Utah St. George.....	1,850
Texas Lubbock.....	2,075	Vanuatu Port Vila.....	2,075
Texas McAllen.....	2,075	(New Caledonia).....	2,690
Texas San Antonio.....	2,425	(Solomon Islands).....	1,770
Thailand Bangkok.....	1,575	Venezuela Barcelona.....	2,000
Tonga Nuku'alofa.....	1,900	Venezuela Caracas.....	1,000
(Native couples).....	880	Venezuela Maracaibo.....	1,500
Trinidad Port of Spain ABC Islands.....	3,200	Venezuela Valencia.....	1,840
Trinidad Port of Spain Guyana, Suriname, Trinidad Island.....	2,350	Vietnam Hanoi.....	1,875
Uganda Kampala.....	2,475	Virginia Chesapeake.....	2,400
(Ethiopia).....	2,475	Virginia Richmond.....	3,350
(Rwanda).....	2,475	Washington DC North.....	2,600
Ukraine Dnepropetrovsk.....	1,150	Washington DC South.....	2,975
Ukraine Kyiv.....	1,650	Washington Everett.....	2,400
Ukraine Lviv.....	1,550	Washington Federal Way.....	2,250
Uruguay Montevideo.....	2,575	Washington Kennewick.....	2,775
Uruguay Montevideo W.....	2,200	Washington Seattle.....	2,540
Utah Logan.....	1,950	Washington Spokane.....	2,675
Utah Ogden.....	1,925	Washington Tacoma.....	2,400
Utah Orem.....	2,325	Washington Vancouver.....	3,000
Utah Provo.....	1,975	Washington Yakima.....	2,170
Salt Lake City.....	2,250	West Virginia Charleston.....	1,725
Utah Salt Lake City East.....	1,925	Wisconsin Milwaukee.....	2,610
Utah SLC Headquarters		Wyoming Mormon Trail.....	1,025
Couples.....	2,250	Zambia Lusaka.....	2,310
		Zimbabwe Harare.....	2,850

## RECOMMENDATION INSTRUCTIONS

### Completing your Online Recommendation

#### Prospective Senior Missionaries

Submit your missionary recommendation forms on the Internet using the Missionary Online Recommendation System (available in most countries; check with your priesthood leader). Languages enabled for online recommend: English, Portuguese, Spanish.

When prospective senior missionaries complete the missionary online recommendation forms, they are encouraged to indicate their interests and preferences regarding where and how they would like to serve. Please remember, assignments are made by the Lord through His ordained Apostles, and prospective missionaries should be willing to serve wherever and in whatever capacity they are called.

To complete your online recommendation forms:

1. Ask your bishop to initiate your online recommendation.

2. Open your Web browser (using Internet Explorer, Chrome, or Firefox; Safari is not supported).
3. Type **www.lds.org/mss** in the **Address** bar and then press the **Enter** key.
4. If you don't have an LDS Account (the same account used to access the stake and ward website and Family Search), click **Obtain an account**. Follow the steps on the LDS Account site to create an account with a user name and password. You will need your membership record number, which is on your temple recommend and an Email address. (For couples, each spouse must register for an LDS Account.) Contact your stake technology specialist if you need help with this step.
5. When your LDS Account registration is complete, or if you already have an LDS account, type your user name and password on the Missionary Online Recommendation System sign-in page.
6. Click **Sign In**.
7. Complete each section in the candidate checklist.
8. Print out the medical and dental forms to be completed by your physician and dentist. You should not schedule your exams until you have completed your medical information in the system.
9. Accept and sign the privacy and release of information agreement. (For couples, each spouse must sign in separately using their LDS user name and password and complete this step.) This is required before submitting your recommendation to your bishop.
10. Click **Submit Recommendation Forms**.

Your bishop will forward the online forms to your stake president, who can submit them to the Missionary Department up to nine months before your availability date. Your call letter should be mailed three to four weeks after your stake president submits your recommendation.

#### NOTE:

Your MTC date may be delayed by VISA wait times, which are outside the control of the Missionary Department.

#### For Bishops/Branch Presidents

To initiate a recommendation:

1. Sign in to the Missionary Recommendation System.
2. Click **Initiate New Recommendation**.
3. Select a type of candidate.
4. Type the candidate's membership record number and birth date, and then click **Next**.

5. Verify that the name displayed for the candidate is correct, select whether or not the candidate is a permanent member of your ward, and then click **Continue**. The candidate appears on the View All Candidates page under the heading “Candidate(s) Completing Forms.”
6. If you need help, please call the Global Service Center at 801-240-4357, or 1-800-453-3860, ext. 24357.

**NOTE:**

The Missionary Online Recommendation system is available in English, Portuguese, and Spanish.

The Missionary Online Recommendation System is not currently available in the Africa, Asia, Asia North, and Europe East areas. Missionary recommendations from these areas should be submitted using the paper forms.

### New Instructions for Full-Time Live-at-Home Senior Missionaries

As of May 20, 2014 local priesthood leaders now have the ability to select an additional option in the Missionary Online Recommendation System for prospective senior missionaries to serve a full-time live-at-home mission.

Please review the following expectations with prospective senior missionaries before recommending them to serve a live-at-home mission:

- They should be 40 years of age or older.
- They should not have any dependent children under the age of 18 living at home.
- They should not be employed (either full or part-time) while serving.
- They will continue to be responsible for all their living expenses (e.g., food, housing, medical, insurance, transportation, etc.) and will not receive any financial support since they are serving while living at home.