

Camp Hinckley Rules

P.O. Box 751

2103 Wilderness Road, Running Springs, CA 92382

Camp Hinckley is a facility owned by The Church Of Jesus Christ of Latter-Day Saints and maintained through the fees paid for use from the participating stakes and other users. It is available for rent by other groups, regardless of church affiliation, so long as LDS standards are respected and observed. The camp is located in Running Springs at an elevation of 6000 feet and has 23 Acres of mountain terrain situated next to Helendade Boy Scout Camp, which is closed. Currently the participating stakes are: Apple Valley, Hesperia, Laguna Niguel, Lancaster, Long Beach, North Hollywood, Ontario, Palmdale, San Bernardino, San Clemente, Santa Ana South, Torrance and Victorville.

Five principles that will bring the Spirit into your mountain camping experience:

Get the youth out of the "world" (this camp can provide that opportunity)

Get the "world" out of the youth (leave cell phones, radios, and other tech devices at home)

Get them into the scriptures (pondering them and their meaning)

Get them on their knees (praying to know God, learning who they are and what He expects of them)

Get them singing the songs of Zion

Camp Hosts:

Elder Neil and Sister Diane Nottingham

Phone and FAX: 909-867-2853

Email: camphinckley@yahoo.com

Make checks payable to:

Camp Hinckley

P.O. Box 751, Running Springs, CA 92382

(In memo, put Camp dates reserved, please)

Agent Stake Contact:

President Kirt Harrison, 2nd Counselor

Phone: 760-244-3826

email: kjharrison@msn.com

Agent Stake President:

President Dennis R. Saunders, Hesperia Stake

17668 Danbury Avenue

Hesperia, CA 92345

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FACILITIES

- The camp sleeps 184 people on beds plus 18 on the floor of the Lodge.
- Buildings - Main Lodge, 7 sleeping cabins, shower/restroom, and a residence for the Camp Host missionaries.
- Pool (open June 1-Sept 30.)
- Amphitheater with backdrop wall, sound system, seating for about 180, and a propane fire pit (PROPANE ONLY- you bring it and you take it home.)
- Sacred Grove amphitheater w/ benches for about 90, podium, and lights (Electrical closeby.)
- Basketball court, tetherball, archery range, volleyball sand court, 2 horseshoe pits, ping-pong, badminton, foosball, and a hiking trail.
- Parking for about 40 vehicles.

STAKE GIRLS CAMP

- Participating stakes use June, July, and August for camp.
- Each stake is entitled to 5 consecutive nights for camp.
- Youth Conferences and other uses will be paid for by facilities used and number of nights used.
- Check-in is 12:00 noon and check-out is 12:00 noon unless other arrangements are made.

- **NO YOUTH CAN BE DROPPED OFF BEFORE THE STAKE LEADERS AND MEDICAL PERSONNEL ARRIVE WITH COPIES OF THE TRAVEL PERMITS AND MEDICAL INFO ON THE CAMPERS.**
- The person accepting food deliveries must have **Food Handler** (3 yr.) or **Camp Food Worker** (2 wk.) Certificates, and be here before food arrives. (**Camp Hosts cannot accept food deliveries**) (sbcounty.gov/dehs; “housing and Camps” in blue; “food worker training and test”)
- Crafts: Most to be done outside. **NO GLITTER.** Bring covers for the tables if using paints or glue.
- A **FIRE DRILL** must be done within 24 hours of arrival. Schedule with Camp Hosts who will ring the siren.
- **Priesthood must have 2 brethren in camp at all times. Two must go with any group that leaves the camp also.** Minimum of FOUR brethren required at camp during the week.

CAMPER RESPONSIBILITIES

- Flatten all boxes and put into dumpsters.
- Empty ALL trash cans nightly into dumpster and put cans and bottles behind residence.
- Turn off lights in Lodge and Conference Center when no one is using them.
- Skim and vacuum the pool daily.
- Before leaving camp, remove kitchen mats and scrub the kitchen with soap and water and rinse.
- Mop kitchen, dining hall, and bathroom floors of Lodge after everyone and everything are out on last day of camp.
- Other assignments from Stake Young Women Leaders.

YOUTH CONFERENCES, FAMILY REUNIONS, AND OTHER ACTIVITIES

- First come, first served, so schedule early (Call after October 15th.)
- Requirements for kitchen staff and medical personnel (if staying more than one night) are the same as Girls Camp.
- A “Hold Harmless” agreement is required for family activities and non-LDS groups. There is insurance information required on the form.

CHAPERONES County regulations mandate one adult for every 10 campers.

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CAMP RULES (Please make sure everyone coming, knows and understands these Rules)

1. No driving or parking is permitted beyond the parking lots except by the Joseph Fielding Smith building or behind kitchen. No cars or trucks allowed down the trails to cabins.
2. Fires allowed only in the Lodge fireplace, the propane fire ring, and the charcoal BBQ. (You need to bring your own propane to use the Amphitheater fire ring, and take it when you leave.)
3. No glass of any sort allowed in the pool area inside the fence.
4. No one allowed on the roof of any structure. (The Lodge roof is very accessible!)
5. No trespassing into the BSA Camp Helendale next door to the north.
6. Keep everything at least 18 inches away from the room heaters.
7. Stay on designated trails to prevent erosion and a less chance of meeting snakes and Deer ticks.
8. One person per bed and County rules say no more people in a room than the number of beds. (The Lodge is an exception with 18 allowed on the LOWER floor.)
9. **Beds are placed where they need to be. Moving them breaks them. Please don't! County mandates no “head to head” sleeping.**
10. You must not use any buildings or facilities that you have not rented.

11. ALL female sanitary products MUST be put into pink bags and disposed of in trash cans. Plugged toilets will not be repaired while you are here and it always incurs large plumbing bills.
12. No writing, painting, or carving on structures, trees, or other property.
13. **The blue colored PAINTERS tape** is the **only** kind that can be used to decorate with. NO HANGING THINGS ON WATER AND SPRINKLER PIPES.
14. Please do not move furniture or mattresses from their buildings without the Camp Host's permission.
15. No bikes, scooters, skates, skateboards, sledding, tubing, or snowboarding, or off-road vehicles permitted in camp.
16. NO GLITTER or RED drinks.
17. Medical personnel, food handlers, and lifeguards must bring certificates to be copied and kept by the Camp Host.
18. All people working in the kitchen MUST HAVE food handler certificates. (Free on web at San Bernardino County site.) Youth younger than 18 can work under other's certificates. (We know people who will do the food for your camp if you don't have anyone and caterers are available also.) They must use gloves and hairnets. Health Department requires food to be "cafeteria style" not passed around at tables.
19. Cleaning must be performed before group leaves. Camp Hosts will check when leaders are ready. *Your Stake -- will be billed for any damage.*

MAKING RESERVATIONS AND CHECKING IN AND OUT

- Call or email CampHinckley@ldsmail.net. Give ward or stake, contact info, and buildings to rent.
- **Deposit will be required to ensure reservation. It is the cost of one night's stay.**
- **Balance of cost to be paid to Camp Hinckley at least 1 month BEFORE arrival.**
- Cancellation must be received at least 60 days before reserved date and one-half deposit will be refunded. After that, the deposit is forfeited. Leaders and Medical personnel must arrive before all others and must report to the office upon arrival to get keys and instructions.
- Non-LDS groups are very welcome to rent the camp, but must observe LDS standards of language, dress, Word of Wisdom, and behavior.

PARTICIPATING STAKE RESPONSIBILITIES

Each stake pays as they use the camp, with money sent to Camp Hinckley BEFORE they come. For Camp, the deposit to hold the reservation is the first night cost, \$750. **CAMP WEEK WILL COST \$3000** regardless of the number of nights used. Send the check to **Camp Hinckley** to forward to Hesperia Stake, who has the financial responsibility for the camp. Uses other than camp will be charged for the facilities used and the number of nights used. Please pay Camp Hinckley for these nights as soon after reserving as possible to hold your date. It must be in before you will be able to use the camp. The Camp Hosts will send you a bill so you will know the amounts to pay and where to send it; and to help with accounting for the Stake Clerk. All of this should help us all and be a great blessing to have the costs reduced so much.

Each participating stake assumes responsibility for deep-cleaning the camp and some other care that might be needed. Deep cleaning will include washing and pressing curtains; vacuuming and caring for carpets; vacuuming bunks and cleaning/disinfecting mattresses; washing walls and windows; vacuuming ceilings/rafters; cleaning bathrooms top to bottom. There are also other service opportunities and jobs that need to be done which the Camp Hosts will communicate to the stakes.

MEDICAL PERSONNEL

- Camps must have a registered nurse, doctor, EMT, or certified first aid/CPR trained specialist to care for and give first response treatment to campers who become ill or injured.
- A logbook supplied by the camp must be maintained with entries of treatments, injuries, contagious diseases, and food-borne illnesses being recorded.
- No campers can arrive before this person has checked into the camp.
- There is a small first-aid kit at the camp. Other supplies should be provided by the medical personnel.
- There is a small refrigerator for supplies in the infirmary, as well as 4 cots, crutches, stretchers, and a locked cabinet.

NURSE DUTIES

- Give each girl an exam directly before they come to camp or upon arrival before they go do anything else, to see if they have a contagious disease or infection. If anything is found, the girl will be in the infirmary, isolated from other girls until removal from camp. It is great to do this before you come up.
- Operate and maintain the infirmary while the group is in camp.
- Maintain and provide medical supplies, including prescriptions for individual campers and schedules of individual requirements.
- Supervise general health of all campers and their adult leaders and make sure activity restrictions are observed.
- Be alert to symptoms of communicable disease, infection, and food borne illness and if outbreak occurs, be ready to notify County of San Bernardino, Department of Public Health Services at 909-387-0214 or 1-800-472-2376.
- Keep ill or injured persons quiet in infirmary until capable of resuming activities; and in the quarantine room if contagious.
- Any restrictions on a camper's activity while at camp should be clearly communicated to all adults.
- Call upon Priesthood leaders for giving a blessing if needed or wanted by someone.
- Maintain Log Book (Ask the Camp Hosts for it when you arrive.)
- Keep medications locked up in medicine cabinet or refrigerator.
- Call 911 for serious injury or accident, if doctor diagnosis and treatment are needed.
- Make decision with group leaders regarding sending a camper home early.
- When leaving camp, remove medications and clean facility.

HOSPITAL

Lake Arrowhead Hospital is closest to Camp Hinckley and is about 9 miles away at 29101 Hospitals Rd, Lake Arrowhead, CA; 909-336-3651. Directions: Right onto Hwy 18. Right on Kuffel Canyon Road in Sky Forest. Go 1.6 miles to stop sign and turn right onto Hwy 173. Go about 2 miles and turn right on Hospital Road. Turn right at the top of the hill.

SOUND SYSTEMS

1. One In the Lodge
2. One to take to the Amphitheater
3. One in the Thomas S. Monson Building

KITCHEN

Lodge Equipment:

1 Commercial mixer	2 Conventional Ovens	1 Convection Oven (4 racks)
Walk-in Refrigerator and freezer	1 Large 2-door Refrigerator	1 Upright Freezer
1 Stovetop with 6 burners	1 Stovetop with grill	1 Microwave oven
1 Commercial Sanitizer	1 Steam table/ 3 trays	1 Commercial Can Opener
3 Rice Cookers	3 Electric Roasters	300 lb Icemaker
1 Blender	2 Crockpots	2 Microwave bowls

Dishes and Flatware for 150 (We recommend using paper and plastic goods.)

Many utensils and kitchen pots/ pans/etc.

Please provide foil, plastic wrap and storage containers.

We have clean rags and some towels for use.

Spencer W. Kimball Building Equipment: Kitchen with range, microwave and refrigerator.

Joseph Fielding Smith Building Equipment: Microwave and small refrigerator.

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SWIMMING POOL

Capacity is 63 swimmers. T-Shaped with 3.5 feet to 9 feet deep. Volleyball net and Basketball. Several rings, sticks and other toys. ****Daily vacuuming of pool is responsibility of Priesthood Chaperones during the summer.**

LIFEGUARDS

- Each group must bring or hire a lifeguard if you use the pool. We have a list you could contact.
- One lifeguard for every 25 swimmers is the county rule.
- Lifeguard certification needs to be from **the Red Cross or any other recognized certification.** (A copy must be filed in the office.)
- Lifeguards must have cellphone, walkie-talkie, or other device to be able to call for help.
- Families don't need a lifeguard but need adults at all times on duty.

ACTIVITIES AT CAMP

Swimming, Archery, Basketball, Volleyball, Tetherball, Ping-Pong, Horseshoes, Foosball and Badminton are available.

PHONE There is no public phone at the camp. Some cell phones work.

FIRES

- Forest Fires are always a possibility in the mountains. We had one that burned some of our buildings a few years ago.
- No wood fires are allowed at the Camp except in the Lodge fireplace and the Spencer W Kimball fireplace. Briquettes can be used in the large BBQ.
- Adults must supervise all fires.
- We have a fire drill each camp week.
- All combustibles must be cleared within 30 feet of the fires.
- Please only build a home-size fire in the Lodge to prevent damage to the old fireplace with a fire that is too large and hot. **Running Springs Fire Department 909-867-2630 or call 911.**

WEATHER

Check out the weather forecast so you know how to dress. Highway conditions can be monitored by Googling “weather conditions” or calling CHP at 800-427-7623. Fog can be a real hazard at various times of the year.

WILDLIFE

We are in the mountains and there is lots of wonderful wildlife including bears, snakes, raccoon, bobcats, mice, squirrels, lizards, etc. They are after food if they come into camp. Please do not let the girls take food, candy, drinks, etc. to the cabins. Keep doors shut to keep out lizards, etc. Don't bother the animals and they probably won't bother you, but it's a really good rule to stay on the trails and in open areas. **DO NOT FEED OR ENCOURAGE CLOSENESS WITH THE ANIMALS.**

SERVICE PROJECTS and EAGLE SCOUT PROJECTS

Service is appreciated and encouraged. The Camp Hosts will always have things that can be done, so contact them ahead of your arrival so you can be prepared. Eagle projects must be completely planned, written up, presented to Camp Hinckley and approved by the agent stake and the LDS Facilities Management Group before submitting to the BSA.

HOLD HARMLESS AGREEMENTS

Non-LDS groups and families must have a “Hold Harmless” agreement and it will be sent soon after reservations are made. You must also furnish us a certificate of insurance showing that the family/organization has general liability insurance with limits of at least \$1 Million per occurrence and provide an endorsement to that policy, issued by your insurance company, which adds the “Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-Day Saints, a Utah Corporation sole” as an additional insured.

ANNUAL CAMP MEETING

We meet in September with all the Stakes involved with Camp Hinckley to schedule for the next year, to revise procedures and policies, and give an update on changes. After this meeting, others can reserve time at the camp and rental fees are the same for all.

